

Buffalo County Minutes

Committee/Board: Finance Committee:

Finance Committee

Date of Meeting:

Thursday, December 17, 2020

Chair Dennis Bork called the meeting to order at 9:00 a.m.

Finance Committee Members Present: Mr. Dennis Bork, Mr. David Danzinger (via TEAMS), Mr. Donald Hillert, Mr. Brad Schmidtkecht, and Mr. Max Weiss.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. David Schmidt, Mr. David Schams, Ms. Tina Anibas (via TEAMS), and Ms. Lisa Schuh (via TEAMS).

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Previous Meeting Minutes: Mr. Weiss made a motion to approve the minutes by roll call vote, seconded by Mr. Hillert. All in favor. Carried.

Review/Discussion/Action regarding A Resolution to Purchase 2021 Equipment Investments for Buffalo County Highway Department: This resolution would allow the Highway Department to purchase equipment as long as it stays within the budgeted amount. Mr. Hillert made a motion to approve the resolution by roll call vote, seconded by Mr. Weiss. All in favor. Carried.

Review/Discussion/Action regarding the Solid Waste Management Code: Ms. Hansen discussed the Solid Waste Code and explained there are some items that need to be updated. The code refers to a Solid Waste Director, Solid Waste Committee, and has the permits issued by the County Clerk. The Finance Committee would like the Recycling Committee to review this and have it approved by the Highway Committee.

Review/Discussion/Action regarding a Financial Report on Phase I of the Great River State Trail – Winona Connector Trail: Mr. Schmidt and Ms. Hansen explained the expenses for the trail came in at \$3.2 million, fundraising efforts have brought in \$764,000, there was a DNR grant for \$282,000, and he is currently working on a \$400,000 Land and Water Conservation grant. Other grants have paid for some of the expenses but there is approximately \$391,000 left to be reimbursed (after \$150,000 of CAPX funds are applied). The Flyway Trail does have some funds available to help with costs but wants to use their funds towards grants that require matching funds for Phase 2 of the trail. Phase 2 will not begin until all funding and reimbursement for Phase 1 has been completed. Mr. Schmidt also wants Phase 2 to not begin until funding is secure for that part of the trail. Phase 2 is estimated at \$2 million for 2 miles of trails. Mr. Danzinger made a motion to approve using \$150,000 of CAPX funds and

charge 1% interest to the Flyway Trail Group to pay off the remaining balance by June 30, 2021, seconded by Mr. Weiss. A roll call vote was taken. All in favor. Carried.

Mr. Schams from the Flyway Trail Group also explained they are willing to enter into a maintenance agreement with Buffalo County for the trail. This will be brought forward at another time.

Review/Discussion/Action regarding Government Crime Renewal Insurance

Coverage: Ms. Hansen explained we currently have coverage for employee theft at \$100,000. AEGIS is recommending to expand that coverage. The Committee discussed the three coverage options. Mr. Hillert made a motion to move forward with option 3 for coverage by roll call vote, seconded by Mr. Schmidtkecht. All in favor. Carried.

Review/Discussion/Action regarding 2021 Proposed Finance Committee

Calendar: The calendar has the meetings set for Thursday mornings. Mr. Hillert made a motion to adopt the calendar by roll call vote, seconded by Mr. Schmidtkecht. Carried.

Review/Discussion/Action regarding Monthly Vendor Invoices, Vouchers,

Employee Payroll, and Funds Investment Report: Invoices were discussed. Mr. Hillert made a motion to approve invoices, vouchers, and employee payroll by roll call vote, seconded by Mr. Schmidtkecht. All in favor. Carried.

Chairperson Report: None.

Administrative Coordinator Report: Ms. Hansen reported that one of the CAPX cd's will be coming due. This will not be renewed as there are expenses that need to be paid out of it. Mr. Rynders has received an email confirming his department will receive \$112,000 of CARES Act funds towards the three limited term positions and on-call wages. He will bring this forward in January for review. The short Finance meeting before County Board will not be paid a per diem, but the other joint committee meeting will. Interviews were held for the Administrative Assistant position.

Public Comments: None.

The next meeting will be Thursday, January 21, 2021 at 8:30 a.m.

Adjournment: Mr. Weiss made a motion to adjourn at 10:05 a.m., seconded by Mr. Schmidtkecht. Carried.

Respectfully Submitted,

Roxann Halverson
County Clerk