

Buffalo County Minutes

Committee/Board: Highway Committee

Date of Meeting: Wednesday, October 9, 2019

Chair Mr. Larry Grisen called the meeting to order at 9:30 a.m.

BOARD MEMBERS PRESENT: Mr. Larry Grisen, Mr. David Danzinger, Mr. Dennis Bork and Mr. Michael Taylor.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING: Mr. Bob Platteter, Mr. Thomas Bilski, Ms. Sonya Hansen and Mr. Dave Pantzlaff.

MINUTES: Mr. David Danzinger made a motion seconded by Mr. Dennis Bork to approve the minutes of the prior meeting. Motion Carried.

PUBLIC COMMENTS REGARDING POSTED AGENDA ITEMS: None.

READ AND APPROVE VOUCHERS: Mr. David Danzinger made a motion seconded by Mr. Dennis Bork to approve the monthly vouchers as presented. Motion Carried.

CONSIDERATION/ACTION – STAFFING – PATROLMAN POSITION: Highway Commissioner Bob Platteter informed the Committee that there is now an opening in Alma due to an internal transfer to the opening in Urne. They are reposting the position due to this change and will be holding interviews. Mr. David Danzinger requested an updated map of the patrol beats for the County and State roads to be sent to the members for their next meeting. With the upcoming snow season, it was recommended to publish in the newspapers, the Highway's policy on snow plowing.

CONSIDERATION/ACTION – EQUIPMENT- DISPOSAL OF SIGN TRUCK/REVISED RESOLUTION:

The Highway Department received an invoice for the sign truck in the amount of \$73,772.00. Resolution #19-04-07 included a trade-in of \$10,000.00 for an approved expenditure of \$63,772.00. The Highway Department removed the lift for use with the new sign truck and River States lowered the trade-in value to \$7,000.00 instead of \$10,000.00. The Resolution does not match the expenditure. It was then decided to possibly sell the Sign Truck on auction in hopes of receiving a better return. The Resolution and Purchase Order need to match. A motion was made by Mr. Dennis Bork seconded by Mr. Michael Taylor to approve placing the Sign Truck on public auction with a reserve bid of \$10,000 and if the reserve is not received, to consider trade-in and bring request for revision to resolution and purchase order to the Highway Committee for action. Motion Carried.

REVIEW/DISCUSSION/ACTION – THE HIGHWAY COMMITTEE MAY GO INTO CLOSED SESSION TO CONFER WITH LEGAL COUNSEL:

A motion was made by Mr. Larry Grisen seconded by Mr. Dennis Bork to enter into closed session. Roll Call: Mr. Larry Grisen – yes, Mr. David Danzinger – yes, Mr. Dennis Bork – yes and Mr. Michael Taylor – yes. Motion Carried.

REVIEW/DISCUSSION/ACTION – THE COMMITTEE MAY RETURN TO OPEN SESSION:

A motion was made by Mr. Larry Grisen seconded by Mr. Dennis Bork to return to open session. Roll Call: Mr. Larry Grisen – yes, Mr. David Danzinger – yes, Mr. Dennis Bork – yes and Mr. Michael Taylor – yes. Motion Carried.

CONSIDERATION/ACTION – BUILDINGS AND GROUNDS:

Brine Facility and Lean-To Addition: The Committee will tour the brine facility and lean-to addition on the highway property at the conclusion of the meeting.

Fuel Management: The Committee reviewed 2018 fuel usage data and discussed a “drop fuel” process with contract fuel purchases rather than purchasing additional tanks and a complex monitoring system as previously researched. A motion was made by Mr. Dennis Bork seconded by Mr. Michael Taylor to adopt a fuel drop process for fuel management. Motion Carried. Highway Commissioner Bob Platteter is to get pricing on a monitoring system and also make a recommendation for the usage or retention of the fuel truck to be discussed at their next meeting.

CONSIDERATION/ACTION – ROADS AND BRIDGES:

CTH “H” Bridge Deck: Highway Commissioner Bob Platteter informed the Committee that the project was completed in 4 days and now has a 45 ton capacity. The Committee requested a list and map of bridges in the County that are not at 40 ton capacity.

Paving: Highway Commissioner informed the Committee that paving was going well and on schedule.

CTH “E” Wall Design Quotes: Three Bids were received as follows: \$29,000 from Jewell, \$40,118 from Corre, Inc. and \$98,945 from AE Com. The wall is within the road right-of-way and cooperation by the landowner will not change the bid on the design. A motion was made by Mr. Michael Taylor seconded by Mr. Dennis Bork to accept the design bid from Jewell with the work to be completed by February 15, 2020. Motion Carried.

CONSIDERATION/ACTION – 2020 BUDGET:

The updated 2020 Highway budget was reviewed by the Committee that included the reduction in bridge and culvert requests and known increase in state aid, reducing the tax levy request from the original request. A motion was made by Mr. David Danzinger seconded by Mr. Michael Taylor to approve the increase in revenues, decrease the amount needed for bridges and culverts and decrease the amount needed from the bond/note proceeds and forward to the Finance Committee as a recommendation to approve. Motion Carried.

CONSIDERATION/ACTION – RESOLUTION FOR 2020 JOINT PETITIONERS:

Mr. Larry Grisen informed the Committee that County Board Chair Ms. Mary Anne McMillan Urell had received feedback from the Town of Cross Chair regarding administrative charges for their township when they ordered and installed their own culverts and inquired as to if there was any policy to waive the administrative fee. Highway Commissioner Bob Platteter stated that the intent of the State Statute is that these are joint projects where the work is typically performed by the County to reduce costs to the townships. He will send information to Chair McMillan Urell on the administrative fee language and will research policy on whether or not the administrative fees can or should be waived. The size of the culverts were discussed and whether or not the size minimum to participate in the joint projects should be increased. This is to be discussed at a future meeting.

A motion was made by Mr. Dennis Bork seconded by Mr. Michael Taylor to approve the Resolution for the 2020 joint petition projects for bridges and culverts as presented. Motion Carried.

CONSIDERATION/ACTION – DAVE PANTZLAFF, AYRES ASSOCIATES: Mr. Dave Pantzlaff discussed the project involving the Drainage District in Belvidere/Cochrane/Buffalo City and that an official planning meeting will be held in December or early January. This meeting will invite all stakeholders and provide them with an opportunity to provide input on the structure, plan and ability to answer questions. He stated that the soils tests still need to be completed. No action was requested of the Committee.

COMMISSIONER'S REPORT:

Highway Commissioner Bob Platteter presented the Committee with a five year winter maintenance data report. He indicated that there is Commissioner's meeting in Eau Claire next Tuesday that he would be attending and Mr. Larry Grisen stated that he would be in attendance also. Commissioner Bob Platteter had attended training where ATV trails were discussed. He stated that in the Northern area of the State that roads were approved for ATV operations so that State trails could connect. He stated that the manufacturers for ATVs are now equipping the vehicle with road tires but with a disclaimer that they are not recommended for highway use unless approved.

Highway Commissioner Bob Platteter informed the Committee that he would be meeting with the City of Mondovi next week to discuss the multi-use mobile grant approved in the State budget.

COMMITTEE MEMBER'S REPORT: Mr. David Danzinger reported that David Schmidt would be making a presentation in November in Madison on our Rustic Roads application with a decision to follow. He stated that the State is now making changes to the program to allow the use of google earth so that they no longer need to physically travel the proposed route and can take a virtual tour.

The bridge weight restrictions on bridges in the County were discussed. Highway Commissioner Bob Platteter stated that County Road Y bridge is being worked on to bring the load capacity back to 45 ton, the bridge on County Road C is planned to have a full replacement at the full expense of the County, County Road J is presently a one lane passage with a total replacement and County Road H has been completed. Commissioner Bob Platteter state he would update the maps and provide them to the members of the Committee.

PUBLIC COMMENT UNREALTED TO AGENDA ITEMS: None.

REVIEW/DISCUSSION/ACTION – NEXT MEETING AND AGEND AITEMS FOR NEXT MEETING:

The next meeting will be held on Wednesday, November 12, 2019 at 9:00 a.m. Mr. David Danzinger requested to appear via phone as he will be out of the area.

The Committee members toured the Brine Facility and Lean-To Addition located on the highway property. Commissioner Bob Platteter explain to the Committee, the need of getting the equipment under cover during storage. With the cost of equipment, we need to keep them out of the elements. He explained that we have an estimate for \$25,400 for the Lean-To, and will be receiving a quote for a 48'x48' addition to the sign shop. The Committee recommended that Commissioner Bob Platteter obtain pricing on building a 50'x100' open faced building as well for comparison.

A motion was made by Mr. Larry Grisen, seconded by Mr. Mike Taylor to adjourn. Motion Carried. Meeting adjourned at 12:45p.m..

Respectfully Submitted,

Sonya J. Hansen
Recording Secretary