

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, October 1, 2019

Electronic and Hard Copy Filing Date:

Location: Department of Health and Human Services
Buffalo County Courthouse – 3rd Floor
3rd Floor Conference Room
407 S 2nd Street, Alma, Wisconsin

1. ROLL CALL/BOARD MEMBERS PRESENT

Roll call was taken. Members present were Joette Gillett, Wendy Kleinschmidt, John Kriesel, Nettie Rosenow, Butch Schreiner and Linda Smith; Richard Mueller was an excused absence.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Felicia Hager, Stephen LaValla, April Loeffler, Mary Hildebrand, Lisa Plunkett, Karen Weiss

2. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Mr. Schreiner and seconded by Ms. Gillett to approve the September 3, 2019 minutes as presented. Motion carried.

3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS

None

4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

Ms. Hager presented the monthly Veterans Service report highlighting the CVSO conference she attended and the WDVA accreditation she received. Ms. Hager also reported on preparations for the upcoming student government day and shared the monthly stats.

5. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS

The September monthly vouchers were presented by Ms. Hager. After discussion, a motion was made by Ms. Smith and seconded by Mr. Schreiner to approve the vouchers as presented. Motion carried.

6. REVIEW/DISCUSSION/ACTION – BUFFALO AND PEPIN COUNTY CHILD SUPPORT RECEIVES COUNTY OF THE YEAR AWARD

Lisa Plunkett, Buffalo/Pepin Child Support Director recognized the Child Support Agency of Buffalo and Pepin County as the WCSEA (Wisconsin Child Support Enforcement Agency) County of the Year. The outstanding group is comprised of Coordinator, Lisa Plunkett, contracted case workers Kelly Swan and Chad Wolske, Karen Weiss, Child Support Specialist and Mary Hildebrand, Support Staff Specialist. This recognition recognizes not only the high performance outcomes achieved by this unit but also the innovative program design supporting

its operation. Ms. Plunkett shared how important customer service is and how performance works to receive additional funding.

7. REVIEW/DISCUSSION/ACTION – BRIDGES HEALTH PRESENTATION – KATIE FRIE, WINONA STATE SCHOOL OF NURSING

Katie Frie was not able to attend. Ms. Jennifer Timm, Nursing Professor from Winona State School of Nursing presented information on Bridges Health Winona which provides services and support through collaborative efforts of Winona State University, Neighborhood Family Clinics, and the Winona State University Foundation. The mission of the clinic is to provide free health services to people in need while educating students. Bridges Health Winona opened in fall of 2017 and is open one day a week at three locations, Winona Food Shelf, Friendship Center, and Warming Center of Winona, the Arcadia School District and are looking to expand to a location in Buffalo County. Ms. Timm reported that services are open to anyone but are targeting those who are underserved; the goal is not to be a long term service but to eventually connect the individual to a provider.

8. REVIEW/DISCUSSION/ACTION – SENIOR NUTRITION MEAL CONTRACT BIDS

The meal site bids were presented to the Home Committee by Mr. LaValla after having been opened and reviewed by the ADRC Governing Board on September 26th. A recap of the bids received and the recommendations of the Advisory Board were handed out for review. After discussion, a motion was made by Ms. Smith and seconded by Ms. Rosenow to accept the meal site bids as follows:

- *Accept the Gilmanton (Donna Mae's)/Modena rate
- *Accept ALH (American Lutheran Home) Mondovi rate; (meal site will be moved to ALH)
- *Accept the rates from The Cove for Buffalo City and Nelson
- *Reject the Alma Hotel bid due to the inability to sustain the program based on the proposed rates. Motion approved.

9. REVIEW/DISCUSSION/ACTION – AGING DIRECTOR JOB DESCRIPTION REVISION AND TITLE CHANGE

Mr. LaValla summarized the changes in the Aging Director's job description and title change. Adult Protection has previously not been included in the Aging Director's job description which will now be added due to the integration of the Buffalo/Pepin ADRC and the aging related services. Buffalo County contracts with Pepin County to do the Adult Protection for both counties which will be managed by Mr. LaValla. Mr. LaValla will no longer be involved in the nutrition and transportation programs. However, the governing body for the transportation funds advised these funds be overseen by someone in Buffalo County which will be Mr. LaValla's responsibility. After discussion, a motion was made by Mr. Schreiner and seconded by Ms. Kleinschmidt to approve the revisions to the job description and title change from Aging Director to Transportation and Adult Protection Services Manager. Motion approved.

10. REVIEW/DISCUSSION/ACTION – RESOLUTION TO CHANGE A FULL-TIME AGING DIRECTOR POSITION TO A FULL-TIME TRANSPORTATION AND ADULT PROTECTION SERVICES MANAGER POSITION

A motion was made by Ms. Gillett and seconded by Ms. Smith to approve the resolution to change a full-time Aging Director position to a full-time Transportation and Adult Protection Services Manager position. Motion approved.

11. REVIEW/DISCUSSION/ACTION – RESOLUTION TO CHANGE A FULL-TIME ADULT PROTECTION DEMENTIA FRIENDLY SERVICES SOCIAL WORKER POSITION TO A FULL-TIME ADULT PROTECTION SERVICES SOCIAL WORKER POSITION

Mr. LaValla explained the Adult Protection Dementia Friendly Services Social Worker position currently involves 60% APS and 40% contracted services through ADRC to do dementia friendly services. It has been identified that with the increase in Adult Protection services, there is a need to change the job description to a full-time APS social worker position. A motion was made by Mr. Schreiner and seconded by Ms. Gillett to approve the resolution to change a full-time Adult Protection Dementia Friendly Services Social Worker position to a full-time Adult Protection Services Social Worker position. Motion approved.

12. REVIEW/DISCUSSION/ACTION – RESOLUTION TO INTEGRATE AGING SERVICES WITHIN THE AGING AND DISABILITY RESOURCE CENTER OF BUFFALO AND PEPIN COUNTIES

A resolution was presented by Ms. Loeffler to adopt the business plan to integrate Aging services within the ADRC of Buffalo and Pepin Counties; the business plan includes an organizational chart of the integrated design for Aging and ADRC services while maintaining adult protective services within the Health and Human Services departments. A motion was made by Ms. Gillett and seconded by Mr. Schreiner to approve the resolution to adopt the business plan to integrate Aging Services within the ADRC of Buffalo and Pepin Counties. Motion approved.

13. REVIEW/DISCUSSION/ACTION – REFILL ENVIRONMENTAL HEALTH SPECIALIST VACANCY

Ms. Loeffler requested approval to refill Ms. Calli Heike, the Environmental Health Specialist's position who resigned as of October 15, 2019. Ms. Smith made a motion and Mr. Schreiner seconded the motion to approve refilling the Environmental Health Specialist vacancy. Motion approved.

14. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH UNIT REPORT

The Public Health unit report was presented with no questions or discussion.

15. REVIEW/DISCUSSION/ACTION – TITLE X REPRODUCTIVE HEALTH FUNDING

Ms. Loeffler presented information on family planning funding. Buffalo County will be a Dual Protection site providing STD and pregnancy prevention services. The outcome of the program will provide access to healthcare, decrease STDs, decrease unintended pregnancy, and provide expanded services. A motion was made by Ms. Smith and seconded by Mr. Kriesel to approve

the family planning dual protection site to provide STD and Pregnancy prevention. Motion approved.

16. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

The financial update was presented and reviewed.

17. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

The August vouchers were presented for approval. After review, a motion was made to approve the August vouchers by Mr. Schreiner and seconded by Ms. Gillett. Motion approved.

18. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were reviewed with no discussion.

19. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR – 2020 FINAL CHILD WELFARE ALLOCATION, DECEMBER DHHS COMMITTEE MEETING DATE

The Department of Children and Families (DCF) announced the funding amounts for the 2019-2020 Children and Families Allocation (CFA) paid to counties of which Buffalo County receives \$127,000.

The December Home Committee meeting scheduled for Tuesday, December 3 has been rescheduled for Tuesday, December 10, 2019 at 6:00 PM.

20. REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT

None

21. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS

The next meeting is scheduled for Tuesday, November 5, 2019 at 6:00 PM.

22. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

None

23. ADJOURNMENT

The meeting ended at 8:00 PM.

Respectfully submitted,

Mary Hildebrand