

Buffalo County Minutes

| | |
|---|-------------------------------|
| <u>Committee/Board:</u> | Finance Committee |
| <u>Date of Meeting:</u> | Wednesday, September 18, 2019 |
| <u>Electronic and Hard Copy Filing Date:</u> | Thursday, September 19, 2019 |

Mr. Don Hillert called the meeting to order at 1:00 p.m.

Board Members Present: Mr. Donald Hillert, Mr. David Danzinger, Ms. Mary Anne McMillan Urell, Ms. Nettie Rosenow, and Mr. Larry Grisen.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Tina Anibas, and Ms. Lisa Schuh.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Minutes of the Previous Meeting(s): Mr. Grisen made a motion to approve the minutes, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding Approval of Bid for Town of Waumandee Property: Ms. Halverson explained there seemed to be good interest in the property. The high bidder was Mr. Michael Wojchik with a bid of \$2,010.00. This money is returned to the State and is not kept by the County due to flood grant funds used. Mr. Danzinger made a motion to approve the bid, seconded by Ms. McMillan Urell.

Review/Discussion/Action regarding A Resolution to Identify Delinquent 2016 Real Estate Taxes: Ms. Halverson explained that she and Ms. Anibas have been working to reduce the number of tax delinquent properties. The process started out with approximately 32 parcels and has been reduced to three. The one parcel listed on the resolution was actually paid today, but needs to remain on the resolution until the check clears the bank. Ms. Halverson distributed an email she received from Ms. Anibas regarding the Wick property. One of the owners has passed away and the other is in the nursing home. The daughter would like additional time to obtain legal advice on how her mom being in the nursing home affects the future of that property. Ms. Halverson explained that due to certified letters not being accepted the two properties would not be able to be redeemed until November 1st, but it is up to the Committee if an extension is granted past that date. Mr. Danzinger made a motion to approve the resolution, redeem the properties November 1st, and remove the Watts property if the check clears the bank, seconded by Ms. Rosenow. Carried.

Review/Discussion/Action regarding A Resolution to Authorize the Application for Federal Land Access Program Funds (FLAP): Mr. Danzinger attended a meeting with the Corps of Engineers and spoke with a representative after the meeting about the bike trail. The representative told Mr. Danzinger about the FLAP grant that allows access to Federal lands and has cost sharing funds of up to 80%. The grant is only eligible every four years

and this is the year. Applications are due in October. Ms. McMillan Urell made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding the 2020 Budget: Ms. Hansen reviewed employee staffing and compared prior year levels to current levels. She reviewed vacant positions and how it has little effect on the overall budget. A review of individual budgets was done. The Committee instructed Ms. Hansen to take \$900,000.00 from the General Fund, \$100,000.00 from DHHS Fund, and \$300,000.00 from the bond for road improvements. She will bring these changes back for review. A discussion was held on funds already allocated out of the CAPX Funds. The money is currently in CD's but there are bills coming due that need to be paid. The Committee instructed Ms. Anibas to close out the Bank of Alma CD as there is no penalty for early withdrawal on that CD. The remainder of the bills will be paid out of the General Fund and reimbursed as the CD's become available.

Review/Discussion/Action regarding Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report: The AT&T annual maintenance invoice was reviewed. Truck repair on the truck transferred to Emergency Management has finally been completed. Other bills reviewed were the audit bill, the septic grant bill, payment for work on the Garden Valley structure, and flood damage repairs on other dams. Ms. McMillan Urell made a motion to approve the invoices, seconded by Mr. Danzinger. Carried. The investment report was reviewed. Mr. Danzinger made a motion to approve the investment report, seconded by Ms. McMillan Urell. Carried.

Chairperson Report: None.

Administrative Coordinator Report: Ms. Hansen discussed adding Solid Waste and the Purchasing Policy to next month's agenda. Ms. Jeri Baures has been assisting the Administration Office with projects and has those tasks now completed. There will be an ethics training at the October County Board meeting.

Public Comments: None.

The next meeting will be October 16th at 1:00 p.m.

Mr. Hillert adjourned the meeting at 3:11 p.m.

Respectfully Submitted,

Roxann Halverson
County Clerk