

**DRAFT**

**Buffalo County Public Meeting Minutes**

**Committee/Board:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT  
COMMITTEE

**Date of Meeting:** September 17, 2019

**Electronic and Hardcopy Filing Date:** September 20, 2019

Meeting called to order by Chairperson Dennis Bork at 9:00am.

Members present pursuant to roll call: John Kriesel, Mike Taylor, Dennis Bork, and Butch Schreiner

Others present: Sheriff Michael Schmidtknecht, Jerilyn Baures, Chief Deputy Lee Engfer and Lieutenant Diane Mikelson

Public-None

Cecilia Novinski is now present.

Sheriff Schmidtknecht present a plaque of appreciation to Cecilia Novinski for seven plus years of service and dedication as a Communication/Corrections Officer for the Buffalo County Sheriff's Office.

**Minutes July 9, 2019:** Motion to approve July 9, 2019 minutes with the correction of 13.67 instead of 113.67 for the inmate daily head count average for June under the Jail Lt. Report by John Kriesel, second by Butch Schreiner. Motion Carried

Motion by John Kriesel, second by Butch Schreiner to fill the Communications/Corrections Officer position vacated by Ms. Novinski's retirement. Motion carried.

Sheriff Schmidtknecht advised Communication/Corrections Officer Ryan Vollmer has resigned his position. Motion by John Kriesel, second by Butch Schreiner to fill the Communications/Corrections Officer position vacated by Mr. Vollmer. Motion carried.

Chairperson Bork requested shift pay deferential information be brought back to committee.

Bruce Fuerbringer, Emergency Government is now present.

**LEEM Meetings for 2020:** Committee members discussed the possibility of quarterly meetings with additional meetings being held during budget time for a total of six meetings for 2020. Chairperson Bork advised emergency meetings could also be called if needed. John Kriesel spoke on if department heads were able to fill, already budgeted positions that were vacated during the year without going through committee it would save on extra meetings.

**Law Enforcement July Bills Paid August:** Motion to approve July bills to be paid August as presented by John Kriesel, second by Mike Taylor. Motion carried.

**Law Enforcement August Bills Paid September:** Motion to approve August bills to be paid September as presented by John Kriesel, second by Butch Schreiner. Motion carried.

**Current Expenditures Law/Jail 2019:** Sheriff Schmidtknecht discussed the current expenditure handout and advised both the Law and Jail are under budget at this time. Sheriff Schmidtknecht advised he has been one deputy short all summer and has used part-time as much as possible. The deputy position should be filled by October 13, 2019. Sheriff Schmidtknecht also spoke on the over-time reimbursement from Ashley for the Arts and Xcel Energy. Motion by Mike Taylor, second by Butch Schreiner to except the Sheriff's Report as presented. Motion carried.

**Chief Deputy Report:** Chief Deputy Engfer advised July/August calls for service were 684/697, Traffic Accidents 32/32, Warrants Issued 29/13, Warrants Served 19/0, Civil Process Issued 15/14 and Civil Process Served 11/10. Chief Deputy Engfer also spoke on overtime, squad mileage and that there were not any major issues at the Gilmanton Fair.

**Jail Lieutenant Report:** Lieutenant Mikelson advised there was 303 bookings for the months of July and August, 202 males and 101 females. Lieutenant Mikelson also advised \$14,370.00 in Huber Fees have been collected year-to-date.

**Sheriff Report:** Sheriff Schmidtknecht advised two old squads have been sold: 2014 Taurus for \$5,000.00 and 2013 Impala for \$4,352.00. Also shared, Sgt. Logan Olson applied for and received a grant for helmets for road officers. A \$4,000.00 Highway Safety Grant for equipment will also be received by the Sheriff's Office. Sheriff Schmidtknecht spoke on the Fall Flood Run this coming Saturday and a motorcycle fatality on Highway 95 last week.

Motion by Butch Schreiner, second by John Kriesel to approve the Resolution Recognizing and Honoring the Retirement of Cecilia Novinski as presented. Motion carried.

**Next LEEM Meeting Date:** Tuesday, November 19, 2019 @ 9:00 a.m.

Chief Deputy Engfer spoke on the WIBRS Grant that the Sheriff's Office applied for in the amount of \$39,000.00 to cover software and staff training through the Bureau of Justice Assistance and Wisconsin Department of Justice. It is looking very positive that we should receive the grant which if received would keep the Sheriff's 2020 Budget to a 0% increase.

**Emergency Management Expenditures/written report:** Mr. Fuerbringer presented his current expenditures and advised his 2019 is running under budget and currently is at 52%. This is due to Steve Schiffli being on active duty so no benefits are not being paid. Also discussed was the Alert System and that people will need to sign up for it to receive the weather warnings. Motion by Mike Taylor, second by John Kriesel to approve the Emergency Government written report. Motion carried.

Sheriff Schmidtknecht left the meeting.

**Emergency Management 2020 Budget:** Mr. Fuerbringer presented the Emergency Management 2020 Budget and advised it has be approved by Finance. Discussion held. Motion to approve the 2020 Emergency Management Budget as presented by Mike Taylor, second by Butch Schreiner. Motion carried.

10:45a.m., motion to adjourn by Mr. Taylor, second by Mr. Schreiner.