

Buffalo County Minutes

Committee/Board: Human Resources Committee

Date of Meeting: Monday, September 9, 2019

Electronic and Hard Copy Filing Date: Thursday, September 12, 2019

Mr. Larry Grisen called the meeting to order at 9:00 a.m.

Board Members Present: Mr. Larry Grisen, Mr. Michael Taylor, Mr. Don Hillert, and Mr. Nathan Nelson.

Others Present for All or Parts of the Meeting: Ms. Roxann Halverson, Ms. Sonya Hansen, Ms. Brenda Creighton, Mr. Jacob Syndergaard, Ms. Mary Anne McMillan Urell, Ms. April Loeffler, Ms. Carrie Olson, and Mr. Tom Schultz.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Minutes from the Previous Meeting: Mr. Hillert made a motion to approve the minutes, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Renewal Overview of Medical Insurance by Cottingham & Butler (Jacob Syndergaard): Mr. Syndergaard explained the renewal rate for health insurance came back at 6.8%. The trend has been 7%. This rate can still be negotiated, but it depends on what the three high cost claims have been for. He has requested a detailed report on them to see if it is for something that will be ongoing. A discussion was held on different rates for the broad coverage versus the Mayo coverage. Mr. Syndergaard will be working on the negotiation and will bring back more information.

Review/Discussion/Action regarding the Telecommuting Pilot Project Update & Future Direction: Ms. Loeffler explained telecommuting has been used mainly for beginning or end of day schedules. There have been a few full eight hour shifts requested to work on grants or extensive projects. Things have been working well for this program. Ms. Hansen indicated that she has had three Department Managers ask to use this program to work on grants in a quieter setting. Mr. Taylor recommended to continue the program and have a presentation given to the County Board, seconded by Mr. Nelson. Carried.

The Committee May Enter into Closed Session – Employee Grievance: Mr. Grisen made a motion to go into closed session, seconded by Mr. Taylor.

Mr. Grisen – yes
Mr. Nelson – yes

Mr. Hillert – yes

Mr. Taylor – yes

The Committee May Return to Open Session. Mr. Grisen made a motion to return to open session, seconded by Mr. Taylor.

Mr. Grisen – yes
Mr. Nelson – yes

Mr. Hillert – yes

Mr. Taylor – yes

Mr. Hillert made a motion to have a letter sent in response to the grievance, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding 2020 Proposed Wage Scales: Due to time constraints this item will be taken up at a later meeting.

Review/Discussion/Action regarding Budget Consideration for Personnel for 2020 Budget: Due to time constraints this item will be taken up at a later meeting.

Committee Chair Report: None.

Personnel Advisor Report: Ms. Creighton reviewed the open positions.

Administrative Coordinator Report: None.

Public Comments: None.

Adjournment: Mr. Hillert made a motion to adjourn at 10:57 a.m., seconded by Mr. Taylor. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk