

Buffalo County Minutes

Committee/Board: Finance Committee
Date of Meeting: Monday September 9, 2019
Electronic and Hard Copy Filing Date: Thursday, September 12, 2019

Mr. Don Hillert called the meeting to order at 11:00 a.m.

Board Members Present: Mr. Donald Hillert, Mr. David Danzinger, Ms. Mary Anne McMillan Urell, Ms. Nettie Rosenow, and Mr. Larry Grisen.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. Shawn Squires, Ms. Tina Anibas, Ms. Lisa Schuh, Sheriff Mike Schmidtknecht, and Mr. Rob Ganschow.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Minutes of the Previous Meeting(s): Ms. McMillan Urell made a motion to approve the minutes, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding the 2018 Preliminary Audit: Mr. Ganschow presented the preliminary 2018 audit. He explained that revenues were up and so were expenses compared to actual budgeted. Overall governmental funds increased (there were some funds that decreased). A discussion was held on how this affects the 2019 budget and the deficit. May need to take a closer look at what has been budgeted and what was actually spent on salaries and benefits to see how that will affect the budget. The Finance Committee requested the audit be presented to the full County Board in October.

Review/Discussion/Action regarding the USDA Lease Renewal Negotiations: Ms. Hansen explained the USDA does not want to accept the fixed two year proposal with a 3% increase after that. They would like a 10-year lease with the 3% figured in so that each year is a flat rate. There will also need to be construction done and new carpeting, but USDA will pay for those expenses. New signs outside of the building need to be placed to show they have a presence in the courthouse. Mr. Grisen made a motion to have Ms. Hansen move forward with the lease, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding the 2020 Budget: Ms. Hansen reviewed the changes that have been made to the budget to try and decrease the deficit. There is still more work to do as there is still a shortfall of \$1.4 million.

Chairperson Report: Chair Hillert wants to see the Purchasing Policy worked on so that selling items is clearly addressed.

Administrative Coordinator Report: None.

Public Comments: Ms. Halverson discussed a phone call she had with GovSpend. This is an agency that departments can go to and obtain bids for products easily. The cost is \$3,000.00 to \$5,000.00. She told the representative she would bring this forward to see there was an interest in a presentation. The Committee felt Department Managers do a good job going out and obtaining bids.

The next meeting will be September 18, 2019 at 1:00 P.M.

Mr. Hillert adjourned the meeting at 1:35 p.m.

Respectfully Submitted,

Roxann Halverson
County Clerk