

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Committee
Date of the Meeting: August 9, 2019
Electronic and Hard Copy Filing Date: August 25, 2019

Chair Mr. Barry Drazkowski called the meeting to order at 8:30 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

Board Members Present: Mr. Barry Drazkowski, Mr. David Danzinger and Mr. Dennis Bork. Excused were Mr. Max Weiss and Mr. John Ebert.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Tina Anibas, Mr. Joe Nelsen, Mr. Bryan Meyer, Mr. Jason Poser, Ms. Diane Mikelson, Ms. Tammy Huber, Mr. Matt O'Neil and Ms. Hanna Lord.

Public Comments regarding Agenda Items: There were no public comments.

Review/Discussion/Action Regarding Minutes of the Previous Meeting: A motion was made by Mr. Dennis Bork seconded by Mr. David Danzinger to approve the minutes of the prior meeting of July 12, 2019 as sent. Motion Carried.

Review/Discussion/Action Regarding Remonumentation:

Ms. Sonya Hansen invited Mr. Bryan Meyer from La Crosse County to the meeting as she had asked him to review our documents. Ms. Hansen indicated she had some concerns about the maps to make sure that they accurately reflect the corners to be monumented and would not include land owned by the State or Federal government. The Committee felt that Mr. Jason Poser would be the most qualified employee to create maps that identify the corners to be referenced in the maps and Mr. Joe Nelsen stated that he could assist him.

The Committee discussed the extent of what information would be provided to any potential contractor. It was the consensus of the Committee to have the RFP reflect that records are available at the Surveyor's Office and that it would be up to the contractor to look at the records available prior to submitting a proposal.

Mr. Bryan Meyer recommended that the timeframe to complete the project be extended to 18 months rather than 12 months in the RFP. He indicated that an RFP process has worked in other counties and that part of that process is for the County Surveyor to do quality control checks on the work performed by the contractor. He stated that the success of any project is to make sure that you contract with an experienced remonumentation surveyor.

Ms. Sonya Hansen stated she will incorporate these changes and work with Mr. Jason Poser and Mr. Joe Nelsen to complete the maps and get the RFP posted with a 60 day response.

Mr. Joe Nelsen requested that it officially be placed on the record that “an RFP is a bad idea”.

Chair Mr. Barry Drazkowski stated that this Committee has been directed by the Finance Committee to issue an RFP for the remonumentation project so that a recommendation can be made to move the project forward.

Review/Discussion – Presentation by GEO Comm:

Ms. Hanna Lord, GIS Manager, and Mr. Matt O’Neil, GIS Specialist II, gave an overview of the current workflow, data base and contract relationship with Buffalo County and the challenges of coordinating different departments to ensure accuracy with 911 data.

The following workflow plan will be implemented going forward:

1. Quarterly, GEO Comm will request GIS data from Buffalo County’s GIS personnel. When GEO Comm receives the data, they will run a compare and see if there are any changes. These changes will be sent to Buffalo County for review. All approved changes will be implemented into the Buffalo County’s 911 data. Once the master data set has been updated, GEO Comm will send a copy of the data to Buffalo County to be disbursed to the personnel who may need a copy. This will start after the readdressing project has been completed.
2. GEO Comm will finish the work on the common name layer and implement it into the dispatching system early this week.
3. GEO Comm will continue to work on the Readdressing Project and finish by the end of next week.

Mr. Matt O’Neil indicated to the Committee that our data is in very good shape and looks forward to assisting Buffalo County in meeting its goal of increasing GIS integration and efficiencies in its operations.

Review/Discussion/Action – 2020 GIS/Land Information Budget: Ms. Sonya Hansen and Mr. Jason Poser reviewed the proposed 2020 GIS & Land Information Budget with the Committee. A motion was made by Mr. Dennis Bork seconded by Mr. David Danzinger to approve the budgets as presented. Motion Carried.

Review/Discussion/Action – 2020 Surveyor’s Budget: Ms. Sonya Hansen reviewed the proposed 2020 Surveyor’s budget with the Committee. Mr. Joe Nelsen stated that he

would review the surveyor hours and costs and get back to Ms. Sonya Hansen. A motion was made by Mr. David Danzinger seconded by Mr. Dennis Bork to approve and submit the 2020 Surveyor's budget as presented. Motion Carried.

Committee Chair Report: Mr. Barry Drazkowski stated that he did not have anything additional to report.

Land Information Officer Report:

Ms. Tina Anibas reported that Mr. Jason Poser was working on the following projects: Address sign project, LIC Committee RFP maps, LCD Trout stream data, Scenic Valley AMB area data, Public Goodhue County drowning incident data, RPL Extend Parcel Fabric Schema for unmappable data, RPL Workflow for line survey in Parcel Fabric and signs and display for the Buffalo County Fair.

Ms. Tina Anibas also reported that they are moving forward with the unmappable parcels and that they will be identified in the system as having an issue or problem that needs to be corrected.

Surveyor Report: Mr. Joe Nelsen distribute his report to the Committee of his work completed as of August 7, 2019. He provided examples of errors in using the Davy monuments as corners. He provided examples of errors in using some of the Davy monuments as corners. Examples of errors between found Davy monuments and found original government stake marks were in the 60 foot to 165 foot range.

Public Comments: There were no public comments.

Next Meeting: The next meeting of the Land Information Committee is scheduled for November 8, 2019 at 9:00 a.m.

Adjourned: Mr. Dennis Bork made a motion to adjourn at 10:40 a.m., seconded by Mr. David Danzinger. Motion Carried.

Respectfully submitted,

Sonya J. Hansen
Recording Secretary