

Buffalo County Minutes

Committee/Board: Finance Committee

Date of Meeting: Wednesday, August 7, 2019

Electronic and Hard Copy Filing Date: Thursday, August 8, 2019

Mr. Don Hillert called the meeting to order at 9:00 a.m.

Board Members Present: Mr. Don Hillert, Mr. David Danzinger, Ms. Mary Anne McMillan Urell, Ms. Nettie Rosenow, and Mr. Larry Grisen.

Others Present for All or Parts of the Meeting: Ms. Roxann Halverson, Ms. Sonya Hansen, Mr. David Schmidt, Ms. Tina Anibas, Ms. Carol Burmeister, Ms. Roselle Schlosser, Mr. Mike Owecke, Mr. Shawn Squires, Mr. Dave Rynders, Mr. Paul Hoch, Ms. Peggy Zeman, Ms. Carrie Renchin, Ms. Lisa Schuh, Ms. April Loeffler, Ms. Pat Malone, Mr. Marvin Rieck, and Ms. Brenda Berning.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding the Community Development Block Grant Loan Approval for the City of Mondovi: Mr. Schmidt discussed the Development Block Grant funds. The federal government has requested the funds be returned as the program was not in compliance. They had indicated that they would give the money back to counties if there was an approved program to use the funds on. Once the funds are loaned out and paid back then they become funds the county can use without the federal restrictions. The City of Mondovi is installing a new waste water treatment plant and is looking for funds to match a grant they received. They would pay this money back within 3 years at zero percent interest. There is about \$400,000 in the fund. The federal government has approved loaning the money to the City of Mondovi. Ms. McMillan Urell made a motion to loan the money to the City of Mondovi and authorize and direct the Administrative Coordinator to take the necessary steps to carry out this program, seconded by Mr. Danzinger. Carried

Review/Discussion/Action regarding 2020 Budget Presentations:

Clerk of Court: Ms. Schlosser indicated the budget is basically the same as last year with the exception of salaries. She is not sure where revenues will be with court costs being waived by the Judge during hearings. The court costs are \$518 per count on a felony and waiving this fee is a loss for her office.

Treasurer: Ms. Anibas presented her proposed 2020 budget. The wages will be updated as the wrong information was given to her. Other items will remain the same. A discussion was held on the mapping process.

Register of Deeds: Ms. Burmeister presented her budget proposal. The housing market is down. The number of conference attendance requests is up due to a request

to attend the national Prea conference being held in Wisconsin this year. Lodging has increased as some areas will not accept the state rate. The full-time position in her office was reviewed. Ms. Burmeister explained projects that were worked on and future items to work on.

Zoning: Mr. Owecke showed a slight increase in revenues for his proposed budget. Salaries and training will all depend on who will be hired for the vacancy he will have in his department. He will have extra funds in his budget this year and asked if he could put those into an account for future truck replacement. He will look into a used truck and lease options.

A break was taken at 10:20 to 10:30.

Department of Health and Human Services:

Agent of the State: Mr. Squires explained this program runs about 860 hours per year and all funds need to be kept separate from DHHS funds. This program runs 100% off of fees generated and 10% of those fees need to be returned to the state.

DHHS: There was an increase in wages with step increases and the addition of one position that was already approved. Reviewed collaboration of services with other counties. Looking at changing senior meals to a restaurant style setting. This will save money as the county will not be responsible for employees, rent, or equipment. The budget includes another leased vehicle as their vehicles are gone most days. Revenues should remain consistent. A change in contractual services is due to a shift on how ADRC will work.

ADRC: This program has no tax levy, it is all state and federal funded. A transition plan for this program will be discussed at the August 21st Finance meeting.

UW Extension: Ms. Malone presented the proposed budget. This budget was transitioned to a contractual services budget style last year. There are slight changes in the structure this year and a flat fee will be charged for each person regardless of the services. In 2020 we will still receive a credit of \$10,000, but that will end and no longer be offered. There will be an increase in staff with the addition of a half-time 4-H and Extension Educator. Nonlapsing funds were reviewed.

Building and Grounds: Mr. Rieck and Ms. Hansen discussed the 2020 proposed budget. This budget covers phone expenses, copy machine leases and expenses, cleaning and repairs to the buildings and grounds. Reviewed the project to replace the front steps that had been discussed previously and the possibility of rebidding this project. Other items to consider is key fobs for security, a single point of entry for the courthouse, and replacement of the old generator.

CJS: Ms. Berning explained the budget for CJS is about the same as last year. This program is run from TAD grant funds and fees for services. Ms. Berning did request the \$5,000 that is normally given to CJCC for a Coordinator be given to the CJS program as a Coordinator for CJCC was never hired.

Review/Discussion/Action 2020 Budget Question, Concerns, and

Recommendations: Ms. Hansen discussed the bonding for Highway. Three bids were received and a resolution will need to come to the regular Finance Committee meeting and County Board. Equalized value reports are in. The overall equalized value increased approximately \$29,000,000. This does not show how this will affect our levy.

Chair Hillert adjourned the meeting at 1:08 p.m.

Respectfully Submitted,

Roxann Halverson
County Clerk