

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, August 4, 2020

Electronic and Hard Copy Filing Date:

Location: Department of Health and Human Services
Buffalo County Courthouse
2nd Floor Conference Room
407 S 2nd Street, Alma, Wisconsin

1. ROLL CALL/BOARD MEMBERS PRESENT

Roll call was taken. Members present were Larry Grisen, Wendy Kleinschmidt, Carol McDonough, Mary Anne McMillan-Urell, Richard Mueller, Steve Nelson, and Brad Schmidtkecht. Joette Gillett was an excused absence.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Dave Rynders, Felicia Hager, Stephen LaValla, Shawn Squires, Mary Hildebrand
April Loeffler via TEAMS

2. PUBLIC HEARING ON 2021 DHHS BUDGET – TO RUN CONCURRENTLY WITH OTHER MEETING AGENDA ITEMS

3. PUBLIC COMMENT REGARDING ANY MATTERS THAT WILL BE TAKEN UP BY THE COMMITTEE AT THIS MEETING

No public present.

4. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Ms. Kleinschmidt and seconded by Mr. Schmidtkecht to approve the July 7, 2020 minutes as presented. Motion approved.

5. VIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

Ms. Hager presented the monthly Veterans Services report highlighting the 4th of July events that took place throughout Buffalo County American Legions. A report was given on the NACVSO National Accreditation training Ms. Hager participated in online; Ms. Hager received her accreditation. The monthly stats for July were shared.

6. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS

The monthly vouchers were presented by Ms. Hager. A motion was made by Mr. Mueller and seconded by Ms. Kleinschmidt to approve the vouchers. Motion approved.

7. REVIEW/DISCUSSION/ACTION – 2021 VETERANS SERVICES BUDGET

Ms. Hager gave a detailed presentation on the 2021 Veterans Services budget. A request was made by Ms. Hager to add a part-time clerical staff to the Veterans Service office. Mr. Mueller made a motion to accept the preliminary budget as presented and move the budget onto the Finance Committee and Mr. Grisen seconded the motion. Motion approved.

8. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH UNIT REPORT – COVID UPDATE

The monthly investigation/case reports were presented by Ms. Loeffler via TEAMS. Ms. Loeffler shared an update on COVID-19 and provided resource links for additional information. The Buffalo County website has current information posted daily. A tool/form is available online for the Public to fill out and submit if they feel they have been exposed. The Public Health Facebook page has COVID-19 information as well. Public Health is using the Coulee COVID-19 Compass snapshot to determine the weekly risk severity.

9. REVIEW/DISCUSSION/ACTION – 2021 DHHS BUDGET

Mr. Squires presented the 2021 DHHS/Agent of the State budget. Jamie Weaver, Environmental Specialist operates the Agent of the State program which includes inspections for restaurants, lodging facilities, swimming pools, campgrounds etc. and issues operational licenses. The program is designed to operate strictly on fees using no tax levy dollars. Any reserve money is restricted to be used for the Agent of the State program only.

Mr. Squires explained in detail the 2021 budget impacts and expenses. The salary/benefits are 49% of the budget and purchased/contracted services make up 48% of the budget. Placements continue to be one of the most volatile areas of the budget. Discussion was held and questions were answered by Mr. Rynders and Mr. Squires. Before a motion was made to approve the budget, Mr. Rynders presented a meal delivery option (cost to continue/4 days per week) for the Senior Dining program for the Nelson/Alma meal routes which is included in the 2021 DHHS budget. A motion was made by Mr. Nelson and seconded by Mr. Grisen to approve the preliminary DHHS budget as presented and to forward the budget onto the Finance Committee. Motion approved.

10. REVIEW/DISCUSSION/ACTION – DHHS OFFICE SPACE – TELECOMMUTING PLAN

Mr. Rynders presented the current 3rd floor layout of the DHHS office space showing that all offices are occupied at this time with some offices housing two staff members which is not a good design due to the pandemic. Mr. Rynders presented the idea of having some staff telecommute to free up office space which would create more flexibility in the department for the partnership activities we offer. After discussion on the telecommuting idea, it was decided to put it on the agenda for next month.

11. REVIEW/DISCUSSION/ACTION – NELSON HOME DELIVERED MEAL ROUTE FREQUENCY

A presentation compiled by Ms. Ingli, Nutrition Program Coordinator, on the history of the Nelson meal site was shared by Mr. La Valla explaining how the program was handled in the past and the changes that have now occurred which have affected the programs future.

Mr. La Valla shared two options available for the Nelson meal site:

(1) Using paid staff vs volunteer staff 4 days/week or (2) Using paid staff vs volunteer staff 2days/week. Buffalo County gives Inclusa \$200,000/year to provide care to people who live in our community. When they sign up for Family Care, they do not qualify for the HDM rate (donation rate) because the family care system's job is to provide for the needs of the people enrolled in Family Care. Mr. Rynders shared an explanation of what Family Care/Inclusa is and their role as a provider for the state includes care for the physically disabled, developmentally disabled and elderly.

12. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

Mr. Squires presented the Agent of the State and DHHS budget through June 2020.

13. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

A motion was made by Mr. Mueller and seconded by Ms. Kleinschmidt to approve the monthly vouchers as presented. Motion approved.

14. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were reviewed.

Mr. Rynders presented the Senior Nutrition numbers for June 2020 for Buffalo and Pepin county.

Pepin County has 2 sites:

\$3346 Donations for 998 meals

\$1301.12 Family Care/iLife revenue for 100 meals

Buffalo County has 4 sites:

\$10,677 Donations for 1802 meals

1747.60 Family Care/iLife revenue for 99 meals

15. REVIEW/DISCUSSION/ACTION – WESTERN DAIRYLAND COMMUNITY ACTION

Mr. Nelson reported the committee did not meet.

16. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR

Mr. Rynders shared a grant opportunity that Lutheran Social Services (LSS) is applying for and is looking to partner with Buffalo County for MH/AODA to serve people with dual diagnosis within 48 hours.

Mr. Rynders reported the next joint meeting will be held on Monday, September 28, 2020 in Durand with reports being presented by Child Support and Birth to 3. Mr. Rynders also reminded the committee of the meeting on Tuesday, September 1st at 6:00 PM. Mr. Mueller recommended the October 6th meeting be cancelled; all agreed.

17. REVIEW/DISCUSSION/ACTION – CHAIRPERSON'S REPORT

None

18. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS

The next meeting is scheduled for Tuesday, September 1, 2020 at 6:00 PM.

19. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

None

20. ADJOURNMENT

Meeting adjourned at 8:55 PM.

Respectfully submitted,

Mary Hildebrand

DRAFT