

## Buffalo County Minutes

<b><u>Committee/Board:</u></b>	Finance Committee
<b><u>Date of Meeting:</u></b>	Thursday, July 16, 2020
<b><u>Electronic and Hard Copy Filing Date:</u></b>	Monday, July 27, 2020

Chair Dennis Bork called the meeting to order at 8:30 a.m.

**Finance Committee Members Present:** Mr. Dennis Bork, Mr. Max Weiss, Mr. David Danzinger, Mr. Donald Hillert, and Mr. Brad Schmidtknecht.

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen, Ms. Roxann Halverson, Sheriff Mike Schmidtknecht, Ms. Tina Anibas, Ms. Diane Mikelson, and Ms. Lisa Schuh (via TEAMS).

**Public Comments Regarding Posted Agenda Items:** Sheriff Schmidtknecht reported he has checked with Countryside Cooperative regarding contracted fuel and at this time they are not set up to allow contracted fuel system as discussed at the previous meeting.

**Review/Discussion/Action regarding minutes of the previous Finance Committee meeting:** Mr. Hillert made a motion to approve the minutes, seconded by Mr. Weiss. Carried.

**Review/Discussion/Action regarding A Resolution to Amend the Established Job Category and Pay Grade Schedule for Non-Represented and Employees to Add Part-Time Communications/Corrections Officer Job Category and Pay Grade:** There is an individual that recently resigned to take a new position but would be willing to come back and help as a CCO part-time. The pay scale for a part-time CCO was removed as there were no individuals in this position. This resolution would put the pay scale back in place and set the wage at the same level as a starting CCO. Mr. Hillert made a motion to approve this resolution, seconded by Mr. Danzinger. Carried.

**Review/Discussion/Action regarding A Resolution to Add Limited Term 2020 Court Position(s) to Court Staff Positions for Protective Measures to Mitigate the Spread of COVID-19 for In-Person Hearings:** The court system has implemented an operating plan which includes monitoring everyone that comes into court. Everyone will be asked health questions and have their temperatures checked before being allowed to go to court and then be placed in assigned seating to keep with social distancing. These extra precautions will require assistance on court days. This resolution will allow having up to 5 additional staff to help on court days when regular staff is not available to assist with these duties. Generally, these individuals will only be needed two days per month on intake days. Funding will be through the state and is only available until December 31, 2020. If staffing is needed beyond that point this will have to be reviewed. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

**Review/Discussion/Action regarding the Approval of 2019 Non-Lapsing Account Balances:** These funds are designated for specific uses and if the money is not spent carries over to the next year. Mr. Danzinger made a motion to approve the non-lapsing account balances, seconded by Mr. Weiss. Carried.

**The Finance Committee May Go into Closed Session to Discuss a Transition Plan for the Highway Commissioner Vacancy:** Mr. Weiss made a motion to go into closed session, seconded by Mr. Hillert. Mr. Dennis Bork-yes, Mr. Max Weiss-yes, Mr. David Danzinger-yes, Mr. Don Hillert-yes, and Mr. Brad Schmidt-knecht-yes. Carried.

**The Committee May Return to Open Session.** Mr. Weiss made a motion to return to open session, seconded by Mr. Danzinger. Mr. Dennis Bork-yes, Mr. Max Weiss-yes, Mr. David Danzinger-yes, Mr. Don Hillert-yes, and Mr. Brad Schmidt-knecht-yes. Carried.

Mr. Danzinger made a motion to proceed with finding help for staff at the Highway Department, seconded by Mr. Schmidt-knecht. Carried.

**Review/Discussion/Action regarding monthly vendor invoices/vouchers/employee payroll/funds investment report:** Invoices were reviewed. Mr. Weiss made a motion to approve payments, seconded by Mr. Hillert. Carried.

**Chairperson Report:** None.

**Administrative Coordinator Report:** Ms. Hansen reported on a grant Ms. Halverson applied for. Ms. Halverson explained it is an election security grant with the base amount being \$35,000.00 plus an additional \$.30 per registered voter. The money must be used for cyber security or physical security. Ms. Hansen reviewed accident claims and workers compensation claims. The City of Mondovi is looking at adding another TIF district. They are meeting July 23<sup>rd</sup> and would like a representative from the county at the meeting. Mr. Hillert volunteered to be the representative. Ms. Hansen explained there is legislation going around that would take away qualifying immunity for police officers. This would make it so that they could be sued personally. If this passes it would be very hard to find officers to fill vacant positions. Ms. Hansen reviewed a snapshot of the 2020 budget and CARES Act funding.

**Public Comments:** None.

The next meeting will be Thursday, August 20<sup>th</sup>, at 8:30 a.m.

Mr. Weiss made a motion to adjourn at 10:30 a.m., seconded by Mr. Danzinger. Carried.

Respectfully Submitted,

Roxann Halverson  
County Clerk