

Buffalo County Minutes

Committee/Board: Human Resources Committee

Date of Meeting: Monday, May 18, 2020

Electronic and Hard Copy Filing Date: Tuesday, May 19, 2020

Mr. Grisen called the meeting to order at 6:00 p.m.

Committee Members Present: Mr. Larry Grisen, Mr. Michael Taylor, Mr. Don Hillert, Mr. Nathan Nelson, and Ms. Mary Anne McMillan Urell.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. Dennis Bork, Ms. Tina Anibas, Ms. Brenda Creighton, Sheriff Mike Schmidtknecht, Mr. Tom Bilski, and Mr. Dave Rynders.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion regarding Buffalo County Courthouse Reopening Plan & Guidance: A discussion was held on how to proceed with opening the courthouse back to the public. Use of masks, cleaning, self-monitoring, and having appointments or using curbside for services were all items that were reviewed. Mr. Grisen made a motion to charge the actual cost of masks if the public does not have them to wear, seconded by Ms. McMillan Urell. Carried. The restrooms on second floor will be designated for public use. All other restrooms will be for employee use only. All pamphlets and brochures located outside of offices shall be removed as these are not able to be sanitized. Main office doors should be closed, but interior doors may remain open. This plan may be modified or terminated at the recommendation of the HR Committee and full approval of the County Board. Mr. Taylor made a motion to approve the plan, seconded by Mr. Nathan Nelson. Carried.

Public Comments: None.

Adjournment: Mr. Hillert made a motion to adjourn at 6:58 p.m., seconded by Mr. Taylor. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk