

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Committee

Date of the Meeting: May 10, 2019

Chair Mr. Barry Drazkowski called the meeting to order at 9:01 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

**Board Members Present:** Mr. Barry Drazkowski, Mr. Dennis Bork, Mr. David Danzinger, Mr. John Ebert and Mr. Max Weiss.

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen, Mr. Joe Nelsen, Ms. Carol Burmeister, Ms. Tina Anibas, Chief Deputy Lee Engfer and Mr. Jason Poser.

**Public Comments Regarding Agenda Items:** There were no public comments.

**Review/Discussion/Action - Regarding Minutes of the Previous Meeting:** A motion was made by Mr. Dennis Bork seconded by Mr. David Danzinger to approve the minutes of the previous meeting as sent. Motion Carried.

**Review/Discussion/Action - Dependent Re-Survey Maps by Frank J. Davy Engineer in Register of Deeds Office (Town of Belvidere and Town of Glencoe)**

Dependent Re-Survey Maps and field notes were found in the Register of Deeds Office for the Town of Belvidere and the Town of Glencoe when completing some reorganization of their records. Mr. Joe Nelsen acknowledged that he was aware of these maps and stated that he used this information and will continue to use this information along with other documentation when completing the Town of Glencoe Project. He stated that his job as a surveyor is to find and document the original evidence corners. Once established, then he places the markers for future generations to use. He stated that the surveys completed in 1929 are not up to the same standards that surveyors use today.

Ms. Sonya Hansen informed the Committee that she had requested input from the Wisconsin County Surveyors Association to inquire as to what the Town of Belvidere map may mean to Buffalo County and the Town of Belvidere. She indicated that the consensus of thirty (30) members in attendance at the Wisconsin County Surveyors Association meeting on May 5, 2019, were in agreement that the brass capped monuments that were set by Frank Davy should be held as the PLSS corners in the Town of Belvidere. Any work there should be considered a maintenance project. She indicated that Mr. Bryan Meyer, La Crosse County Surveyor indicated that potentially many of the pipes may be tipped or leaning but that a professional land survey can bring the pipes to a plumb position.

Discussion was held regarding the impact of attempts to move any of these corner positions where local landowners, county taxpayers, have relied on the brass markers that

have been in place for nearly 90 years. Mr. Nelsen stated that the County also needs to be concerned about original corner monuments that have been in place for 75 years prior to the brass markers.

No action was taken by the committee.

**Review/Discussion/Action – Review of Remonumentation Request for Proposal:**

Chair Barry Drazkowski stated that some of the concerns he had with the proposal was that it was restrictive of not allowing the bidder to use any person without experience perform work on the project and asking that every point to be excavated. Ms. Hansen stated that she had reached out to Juneau County to get a copy of their RFP (Request for Proposal) since the Land Information Officer informed her that this was a very successful remonumentation process. At this time, she still was waiting for this copy to compare to the current draft being proposed.

Ms. Hansen also informed the members that she had requested assistance from the La Crosse County Surveyor to review the RFP for input. He had responded that he would recommend that the RFP include some provision for the vendor to at least make attempt to contact local land owners and had some small typographical corrections. He stated that Mr. Joe Nelsen is well respected and that the RFP is very thorough.

Discussion was held regarding the offer by the Town of Canton and Town of Maxville and making sure that are they kept informed of the process and status of their proposal, as well as, their input in the process as much work had been done to repair the relationship between the County and the Townships to get participation in the project.

Discussion was held regarding the use of the grant funding and how the funds will be applied to the project.

Discussion was held regarding the role of the Finance Committee on this project. Mr. David Danzinger informed the members that this topic was on the Finance agenda for an update on the project and RFP process.

The committee will need to continue working on an RFP and will review the Juneau County to see if it is helpful. This matter will be placed on the agenda for the next meeting.

**Review/Discussion – Land Information Officer’s Report:** Land Information Officer Mr. Jason Poser stated that the sign project is moving forward and that he is working with Lange Enterprises. He also reported that he is working with the Highway Commissioner and the Land Conservationist to get the intern hired. He stated that the intern will be working with the Highway Department for the first half of the internship on gathering culvert data and then working with the Land Conservation Department the second half of the internship. Mr. Jason Poser informed the members that the Parcel Mapping software issues have now been resolved.

**Review/Discussion – Surveyor’s Report:** Mr. Joe Nelsen reviewed his reports for the County Surveyor’s Office activities and remonumentation project for the Towns of Glencoe and Waumandee.

**Review/Discussion/Action ~ The Committee May Go Into Closed Session to Evaluate Structure of the Committee and Department:** A motion was made by Mr. David Danzinger seconded by Mr. Dennis Bork to go into closed session. Roll Call: David Danzinger – yes, Max Weiss – yes, Mr. Barry Drazkowski – yes, Mr. John Ebert – yes and Mr. Dennis Bork – yes. Carried.

**Review/Discussion/Action ~ The Committee May Return to Open Session:** A motion was made by Mr. Dennis Bork seconded by Mr. David Danzinger to return to open session. Roll Call: David Danzinger – yes, Max Weiss – yes, Mr. Barry Drazkowski – yes, Mr. John Ebert – yes and Mr. Dennis Bork – yes. Carried.

A motion was made by Mr. Dennis Bork seconded by Mr. John Ebert to task the Administrative Coordinator to evaluate for modification or improvement to the Committee Structure and Land Information Office and bring the proposal back to the committee for consideration. Carried.

**Review/Discussion – Chair Report:** The Chair had nothing further to report to the Committee.

**Public Comments:** There were no public comments.

**Next Meeting:** The next meeting of the Land Information Committee is scheduled for June 21, 2019 at 9:00 a.m.

**Adjourned:** Mr. Max Weiss seconded by Mr. John Ebert to adjourn at 1:30 p.m. Motion Carried.

Respectfully submitted,

Sonya J. Hansen  
Recording Secretary