

## Buffalo County Minutes

**Committee/Board:** Health and Human Services and Veterans Service Committee

**Date of Meeting:** Tuesday, May 7, 2019

**Electronic and Hard Copy Filing Date:**

**Location:** Department of Health and Human Services  
Buffalo County Courthouse – 3<sup>rd</sup> Floor  
3<sup>rd</sup> Floor Conference Room  
407 S 2<sup>nd</sup> Street, Alma, Wisconsin

Meeting was called to order by Mr. John Kriesel at 6:00 PM.

### **1. ROLL CALL/BOARD MEMBERS PRESENT**

Roll call was taken. Members present were Joette Gillett, John Kriesel, Richard Mueller, Nettie Rosenow, and Butch Schreiner. Linda Smith was absent and Wendy Kleinschmidt was an excused absence.

### **OTHERS PRESENT FOR ALL OR PART OF THE MEETING**

Dave Rynders, Felicia Hager, April Loeffler, Stephen LaValla, Mary Hildebrand

### **2. APPROVAL OF COMMITTEE MEETING MINUTES**

A motion was made by Mr. Mueller to approve the April 2, 2019 minutes as presented and Mr. Schreiner seconded the motion. Motion carried.

### **3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS**

None

### **4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS**

Ms. Felicia Hager, the new Veterans Service Officer presented the April vouchers. Mr. Mueller made a motion and Ms. Gillett seconded the motion to approve the monthly vouchers as presented. Motion carried. Ms. Hager requested input from the Committee on what information they would be interested in knowing at the monthly meetings; Ms. Rosenow suggested a summary be presented each month of what activity is going on within the County.

Mr. Mueller inquired about the \$8,500 grant from the State that is not reflected on the monthly vouchers. Mr. Rynders explained the monthly voucher report is an expense budget report only; the \$8,500 grant is in the revenue budget which is not included in the voucher report.

Mr. Kriesel asked about the status of the replacement bricks by the flag pole in front of the courthouse. Mr. Mueller reported David Ebert has the bricks ready to be installed when the weather cooperates. There is a cost of \$15 to have a brick refurbished and \$50 for a new one. Ms. Hager met with Ms. Kristin Smith Procter, Transportation Coordinator, on the merging of the Veterans transportation program with Pepin County.

**5. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH UNIT REPORT**

Ms. Loeffler passed out information on an upcoming groundwater summit to be held in Arcadia on Friday, May 17<sup>th</sup>. Ms. Loeffler reported 160 (1/2 price samples) have been submitted to UW Stevens Point for mapping; the mapping results are not available at this time. Ms. Loeffler recognized Ms. Josie Knauber, Public Health Nurse on the Carol Graham Scholarship she received for Emerging Leaders in Public Health Nursing for 2019. The purpose of the award is to recognize the contribution (PHN) Public Health Nursing is making in Wisconsin communities, foster (WPHA) Wisconsin Public Health Association participation among PHN's who entered the field within the past 10 years and assist in the development of new PHN leaders.

Ms. Knauber will receive a free 2020 WPHA membership and paid registration to the 2019 Public Health in Practice Conference. Mr. Mueller inquired about the WIC numbers;

Ms. Loeffler explained that last year our WIC program included Pepin and Buffalo County with numbers at 300 benefits issued; the goal now with Buffalo County only is 200. The monthly investigation/case reports were discussed.

**6. REVIEW/DISCUSSION/ACTION – AGENT OF STATE MATERNITY COVERAGE PLAN**

Ms. Loeffler explained the Agent of State is the licensing inspection program for restaurants, campgrounds, and pools for the County. There will be a vacancy over the summer due to a staff member on maternity leave. The plan is to contract through Trempealeau County to handle the inspections and complaints during that time. The environmental health, human health hazards, and the water program are all handled locally by the Environmental Health Specialist.

Mr. LaValla also shared that APS (Adult Protection Services) utilizes the Environmental Health Specialist when there are human health hazard issues.

**7. REVIEW/DISCUSSION/ACTION – BUFFALO-TREMPEALEAU WIC COLLABORATION**

Ms. Loeffler reported on the exploration of better use of WIC staff by partnering with Trempealeau County. The WIC collaboration is being evaluated. Buffalo County will be assisting Trempealeau County WIC clinics while a staff member is on a leave of absence.

**8. REVIEW/DISCUSSION/ACTION – ADRC INTEGRATION PLANNING**

Mr. Rynders reported on the bi-county integration plan for Buffalo/Pepin ADRC. The draft plan was developed by Mr. LaValla, Mr. Hoch, and Ms. DeWyre. The goal is to improve service areas which will include transportation, nutrition, prevention programs, caregiver services, Disability Benefit Specialist, Information Assistance services, and Elderly Benefits Specialist. APS (Adult Protection Services) will not be part of the integration, but will work side by side. An organizational chart will be presented at the June meeting by Mr. Rynders showing what the integration plan will look like.

**9. REVIEW/DISCUSSION/ACTION – RECOVERY AND WELLNESS CONSORTIUM SYSTEM ENHANCEMENT RECOMMENDATIONS – IMPACT ON CLINICAL SUPERVISION**

Mr. Rynders shared information regarding the clinical supervision provided to our staff as well as to Pepin County for mental health and AODA by Chippewa County for the Recovery and Wellness Consortium will end in 2020. The clinical supervision is necessary for us to continue to be a certified program. The plans and assessments that are done to qualify people for comprehensive community services and all the crisis intervention are overseen by clinical supervisors who also provide training to the Social Services unit. Mr. Rynders shared that Pepin and Buffalo County will explore the idea of hiring a clinician in 2020.

**10. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE – 2018 ANNUAL REPORT**

Mr. Rynders shared the 2018 annual report activity (unaudited final). The 2018 budget started with \$3.6 million and ended with a \$78,000 surplus. 2019 financial update was shared showing the expenses vs revenue.

The 2018 annual report will be presented to the County Board in June 2019 by Mr. Rynders.

**11. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS**

The 2018 final monthly vouchers were reviewed. The 2019 monthly vouchers were presented and reviewed.

A motion was made by Mr. Mueller and seconded by Ms. Rosenow to approve the 2018 final vouchers and the 2019 monthly vouchers. Motion approved.

**12. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS**

Mr. LaValla presented the Aging report pointing out the decline in meals served and donations received due to the inclement weather in January and February. Adult Protection continues to be on an upswing; from August 2018 to date there have been 17 guardianship referrals and 96 APS reports.

Mr. Mueller inquired on the change in meal site contracts to serve meals when there are school closings. Mr. LaValla confirmed that the contract change is implemented. Mr. Richard Kalm is the newest volunteer for delivering meals at both the Nelson and Buffalo City sites. We currently only have his services in Nelson on Mondays as we continue to recruit. Mr. Rynders shared the temporary solution of serving a hot meal on Monday and serve frozen meals the balance of the week to insure seniors are receiving meals. GWAAR (Greater Wisconsin Area on Aging Resources) provided recruiting ideas on additional ways to handle the problem of lack of drivers to deliver the meals. Mr. LaValla continues to look for volunteer meal drivers who will receive reimbursement for mileage and a free meal.

The Child Support and Social Services reports were reviewed.

**13. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR – JOINT FINANCE COMMITTEE HEARING, RIVER FALLS**

Mr. Rynders informed the committee he attended the River Falls hearing of the Joint Finance Committee. He testified for the increase in child welfare funding to cover additional staff due to the opioid/meth crisis.

Mr. Rynders shared Governor Evers' budget which supports Buffalo County with \$3 million in new investments.

**14. REVIEW/DISCUSSION/ACTION – CHAIRPERSON'S REPORT**

None

**15. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS**

The next meeting will be held on Tuesday, June 4, 2019 at 6:00 PM.

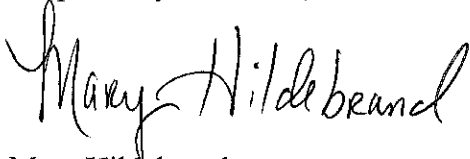
**16. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS**

ADRC Org Chart

**17. ADJOURNMENT**

The meeting was adjourned at 7:41 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Hildebrand".

Mary Hildebrand