Meeting called to order at 12:05 p.m.

Present: Tanisha Bautch, Brenda Berning, Melissa Buesgen, Craig Brooks, Judge Clark, Jamie Gibson, Pam Hansen, Stacey Hartung, Steve Hughes, Randy Keys, Carol Pulkrabek, Dave Rynders, Danielle Schalinske, Roselle Schlosser, and Mary Wood.

Public Comments regarding Agenda items: none

Minutes of previous meeting, February 19, 2020: Mr. Rynders accepted motion to approve minutes as presented, second by Ms. Schlosser. Motion carried.

CJCC Financial Report: The CJCC financial report was presented with a balance of $34,525.61. Ms. Wood accepted motion to approve report as presented, second by Mr. Brooks. Motion carried.

Community Work Service (CWS) Report: Please see attachment below for breakdown. Mr. Keys accepted motion to approve report as presented, second by Mr. Brooks. Motion carried.

Moving Forward (Jail Reentry): See Ms. Wood’s notes below.

Baldwin Grant: See Ms. Wood’s notes below.

Resolution to Replace Resolution 14-12-06 (Buffalo County) and 1-15 (Pepin County) establishing the Buffalo Pepin Criminal Justice Coordinating Council and Establish the Buffalo Pepin Criminal Justice Collaborating Council and By-Laws – Ms. Berning informed the committee the resolution and by-laws will be presented to the Buffalo County Board on Monday, May 18, 2020 at 7 p.m. Pepin County has already approved both items. Once approved will appointment President.

2020 CJCC Officer Elections:
   President – vacant (Judge Clark fill in until positive filled)
   Vice President – Craig Brooks
   Treasurer – Gina Rieck
   Secretary – CJS Staff
CJCC New Member:  Ms. Stacey Hartung is the new Outreach Coordinator for the BPLA as of April 1, 2020. She introduced herself to the CJCC Committee, stated she is 3 weeks into the role and is looking forward to getting up to speed, and focus on connecting tutors and learners during the pandemic period.

Report of CJS Steering Committee:  Ms. Berning shared the following:

- **COVID-19:**
  - CJS had a meeting with TAD Manager regarding changes we have made to accommodate the COVID-19 pandemic.
    - Utilizing soberlink and sweat patches on high-risk clients as directed by TAD Manager. NOTE: Sweat Drug Patches are taking longer for results due to the labs are also handling the COVID-19 testing.
    - Completing case management over the phone and/or Zoom.
    - Clients are receiving counseling and assessments via Telehealth.
    - N/A meetings are being attended via Zoom, locally and regionally.
    - CJS Staff is filling out screening forms prior to each visit with client.
    - CJS staff is meeting clients in the field, after hours and on Saturday’s to swap out sweat drug patches and obtain random u/a’s from medium risk offenders.
- IDIP brochure was updated and more work needs to be done on adding drug-driving language.
- Thank you letter went out to the church that allowed NA to meet. The letter was published in the local newspapers.
- CJS Agency owned Soberlink Device was destroyed by Cadott Police Department. CJS purchased a replacement. Conversation ensued as to whom is responsible for replacement of device.
- Data Report (CORE) – Ms. Bautch shared update of CJS data.

Next Meeting: Wednesday, April 22, 2020, 12:00 p.m. – 12:40 p.m., via Zoom.

Mr. Brook’s motioned to adjourned meeting at 12:30 p.m., Mr. Rynders second. Motion carried.

Respectfully submitted,
Brenda Berning
Brenda Berning,
CJS Coordinator
# COMMUNITY SERVICE PROGRAM

**4/15/2020**

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<tr>
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<th>Feb/Mar/April 2020</th>
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<tr>
<td>Total</td>
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Total Community Service Hours:

- 107 hrs. (2020)
- 849 ¾ hrs. (2019)
- 1038 ¾ hrs. (2017)
- 2294 ¾ hrs. (2016)
- 2997 ¼ hrs. (2015)
- 2360 hrs. (2014)
- 2695 ¾ hrs. (2013)
- 1971 ¾ hrs. (2012 and prior)
- 14,858 ¼ hrs TOTAL

Gina Rieck
Buffalo-Pepin County Community Service Program
CJS Data as of 4/13/19: Served 181 individuals since 8/1/17
Active = 41
Soberlink = 5
Drug Testing = 32
IDIP = 4
Deferred Prosecution Agreement = 27 (BC – 22 and PC – 5)
TOTAL DPA SERVED: 41 (9 successful; 5 terminated)
Random Drug Screening = 0

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Tanisha Bautch, Case Manager
Buffalo-Pepin Community Justice Services
#6 MOVING FORWARD Jail Reentry Program

- Most recent meeting March 12. Notes on page two. Thanks to Deb Fisher for recording. Next meeting scheduled for Thursday, April 23 but may be cancelled due to COVID-19 and able to accomplish business via email.
- Have received permission to carry over UW Research and Innovative Educational funds (original amount $7,900) til June 2021
- Reentry and Military Service Members workgroup - Met April 15 to discuss needs, challenges, resources and opportunities. Will meet again in May. Dunn, Buffalo and Pepin VSO, Dunn Co Reentry and Recovery Certified Peer Specialist represented Greg Quinn, Jessica Stark, Sheri Peterson, Felicia Hager, Jacki Bremer and Mary Campbell Wood. This is a continuation of conversations begun with UW-Stout intern prospect in December 2018.
- Have been continuing to contact former Literacy Link jail and probation participants, offering remote (online) education and mailing resources to continue supporting literacy and family supports.
- Partnering with BCDHHS is increasing, with referrals and family connections.
- Ready to re-start Department of Workforce Development tele-classes in jail and/or community/home settings in May.
- Looking forward to working with BPLA in new ways.
- Certified Peer Specialist training coming up this summer. Looking with Brenda (CJS) at how to recruit and support local individuals to take the training and earn certification.

#7 Baldwin Wisconsin Idea Award

- Final proposal submitted on March 6 for status of grant award. $119,000 for a 3-year 80% Certified Reentry/Recovery Peer Specialist position. A sincere thank you to everyone who supplied letters of support. Greatly appreciated!

Respectfully submitted,
Mary Campbell Wood

Please see other side for MOVING FORWARD Reentry Program March Meeting Notes

Moving Forward Reentry Committee Meeting Minutes
Thursday, March 12, 2020 10:00 a.m. Pepin County Government Center Finance Conference Room

Attendees: Mary Campbell Wood, Dave Rynders (via video conference), Debra Fisher, Jessica Schrauth (joined shortly after meeting started), Paula Winters (end of meeting), Sheri Peterson (end of meeting)

Mary Campbell Wood greeted everyone and started to give updates.
1. The selected intern from UW-Stout for the position of peer specialist fell through. Though unfortunate, the candidate did share previously unknown resources for veterans and suggested modeling a community-mentoring program similar to the ‘battle buddy’ program used in the Army.
2. Using the Bayfield County re-entry handbook as a model there has been little movement forward on the Pepin County handbook. Brenda Berning is spearheading this project.
3. Jail Coordinator Jessica Schrauth reported that she had no new people to screen.
4. Mary felt it best to have Pepin Co. Sherriff Joel Wener present when speaking about the Jail/Community Resource Coordinator position since he is willing to help fund this position from his budget. This may be deferred until summer. Mary was encouraged by a recent conversation with Cathy Serum in Buffalo Co. Cathy is embracing the core concept of the reentry program and will be a good resource in Buffalo County.
5. There has yet to be any movement towards hiring a certified reentry peer specialist. Dunn County has had to let go of their half-time position. A brief discussion about pooling funding, and possibly using some of the grant due to run out on June 1st to be able to provide an enticement for a pool of candidates with more than a part-time position.

6. Education programs and Literacy Link have been active and engaging incarcerated parents, caregivers and children separated from their parents. Workshops on dialogic reading have been presented; videos have been made by incarcerated parents to give to children (video link, along with a book) so that a family connection can be maintained. Have recorded four parents. Outcomes include, caregivers spending more time reading to displaced children, children having better attitudes towards their parents and current situation, children themselves are reading more. $2400 worth of books was received through a grant.

7. Mary is still waiting to hear back regarding the last step in the grant process for an $119,000 grant that would be used to fund (80%) for a reentry specialist. Brenda Berning has said that the CJCC would fund 20%. Mary made available the narrative that was submitted as part of the final grant proposal. A decision will be made and hopefully announced by mid May 2020. The grant would be for a three-year period. Working with the Department of Workforce, development workshops on searching for jobs and resume writing have been offered. Recently, the next workshop on interviewing took place.

8. A question of contacting the Jonah Organization to network with or create a partnership with in regards to the housing component and the availability of someone who may be interested from their organization (or network) that would be a good fit for the reentry position.

A short round-table discussion regarding how entities’ can best work together to connect resources, streamline the process and work efficiently in the reentry process. Debra Fisher informed the group that the BPLA (Buffalo Pepin Literacy Alliance) would be finding a new Outreach Coordinator as she steps down from that position to serve on the BPLA board. It is hoped as the BPLA continues to recruit and train volunteers that this group becomes a resource for literacy volunteers to fill voids in reentry or literacy link programs when needed while continuing to tutor ELL and GED adult learners as their core mission.

The next meeting is scheduled for Thursday April 23, 2020 at 10:30 am until noon.
Recorded: D. Fisher 3/12/2020