

BUFFALO COUNTY PUBLIC MEETING MINUTES

Community/Board: Community Justice Services – Buffalo and Pepin Counties

Date of Meeting: Friday, April 12, 2019

Electronic and Hard Copy Filing Date: Friday, May 3, 2019

Location: CJS Department
Buffalo County Courthouse
Room 2400, 2nd Floor CJS Office
407 S. 2nd St.
Alma, WI 5461

Meeting called to order by Brenda Berning at 8:38 a.m.

MEMBERS PRESENT: Members present Tanisha Bautch, Brenda Berning, Craig Brooks, Judge Clark, Steve Hughes, John Kriesel, Mike Osmond, Dave Rynders and Roselle Schlosser.

Minutes – Judge Clark made motion to approve March 8, 2019, minutes as presented, second by Mr. Kriesel. Motion carried

Financial Report – December, 2018 financial report is in the preliminary phase pending completion of audit. Fourth quarter TAD dollars have been received. Reviewed January, February and March 2019 financial reports. Discussed revenues being down in alcohol testing and drug testing. Suggestions were made to find other revenue sources such as other grants or fund raising. Ms. Berning is going to make Buffalo County Administrator Sonya Hanson aware of situation. Mr. Osmond motion to approve financial reports as presented, second by Mr. Rynders.

Soberlink (Alcohol monitoring) – Discussed ideas regarding criteria to determine which participants receive free unit and for how long. Ms. Berning and Mr. Rynders will work together to write a policy/procedure and present to CJS Steering Committee upon completion. Discussed alternatives to soberlink (alcohol testing) such as utilizing a drug cup that captures alcohol up to 80 hours after use.

Signature Bond – Discussed ideas regarding random drug testing payment. Mr. Rynders made a motion to charge \$11.50 per drug test plus an additional \$12.50 when sending in to confirm levels, second by Mr. Kriesel. Motion carried.

Violation Grid – Ms. Berning will bring a new proposed violations/sanction grid upon completion to the CJS Steering Committee for review.

Outcome and Performance Measures – Ms. Berning will email the documents shared at the TAD Standard Diversion Training Fall of 2018 to allow committee to review and bring forth ideas of what data we want to measure.

Coordinator's Report – Ms. Berning presented the CJS Coordinator's Report as follows:

CJS Data as of 4/11/19:

Active = 42
 Soberlink = 5
 Drug Testing = 34
 IDIP = 3
 DPA = 21 (BC – 16 and PC – 5)
 Random Drug Screening = 7

	2017 (commence 7/31)	2018	2019	TOTALS
Total Screened	77	117	38	232
Completed	11	40	10	61
Client did not want to participate/Terminated	5	17	4	26
Removed (per client request)	0	2	0	2
Not Approved (BW, charge, probation)	32	52	10	94
DPA	1 (new) BC-1 PC-0	17 (new) BC-12 PC-5	6 (new) BC-16 PC-5	21 BC – 16 PC - 5
Average # of Active Participants	15/month	36/month	40/month	
Average # of Participants on Soberlink	6/month	8/month	5/month	
Average # of Participants Drug Testing	11/month	25/month	33/month	
Average # of Participants on IDIP	2/month	2/month	3/month	

CJS Website – Mr. Brooks will contact respective counties to have CJS information added to the website.

CJS Participant Data – First quarter CJS participant data was reviewed by the committee. Members asked to add charges and differentiate between states client live in. Mr. Rynders stated he would work on a bar graph reflecting the statistics presented and share at the next CJS Steering Committee.

Next Meeting: Friday, May 10, 2019, 8:30 a.m. – 10:00 a.m., Alma CJS Office (second Friday of every month).

Public Comments Not Regarding Agenda Items: None.

Meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Brenda Berning

**Brenda Berning,
CJS Coordinator**