

**MARCH COUNTY BOARD SESSION**  
**Tuesday, March 17, 2020 at 6:00 p.m.**

The Board met. Ms. McMillan Urell in the Chair.

The Pledge of Allegiance was said.

The roll was called, and all members were present except for Ms. Lou Anne Roby and Mr. Harry Schreiner, who were excused. Mr. David Danzinger appeared via phone and Mr. Max Weiss arrived at 6:03 p.m. Others in attendance for all or portions of the meeting were Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Brenda Creighton, Mr. Dave Rynders, Mr. Jason Poser, Mr. Mike Schmidtknecht, Ms. Carol Burmeister, and Ms. Tina Anibas.

**Public Comments:** None.

Chair McMillan Urell noted the agenda needed to be amended to note the correct time of the meeting as 6:00 p.m. and to add "action" to item number 6 regarding the COVID-19 Plan. Ms. McMillan Urell made a motion to amend the agenda, seconded by Mr. Taylor. A roll call vote was taken and all approved. Carried.

**Review/Discussion/Action regarding Previous Meeting Minutes:** Mr. Kriesel made a motion to approve the minutes, seconded by Mr. Hillert. Carried.

**Review/Discussion/Action regarding the COVID-19 Plan:** There are currently 72 cases identified in WI, but none in Buffalo County yet. There has been an Executive Order sent out to limit gathering of more than 10. There is evidence of community threat in WI. Ms. Hansen reviewed the plan that was put together and how the virus spreads, symptoms, cleaning and limiting risk to others as there is no vaccine. Citizens need to practice social distancing and limit travel to affected areas. Cleaning products have been delivered to departments with instructions of use. Telecommuting for employees will be looked at if office closures need to happen. Entrance to the courthouse will be limited to one door with signs placed on all doors advising that if you have symptoms to not enter. Senior meal sites are closed and other options of getting those meals delivered are being worked on. Mr. Weiss would like to see the county be more proactive when dealing with this pandemic and not wait until it gets here. Ms. Rosenow made a motion to amend the plan to cut back hours and allow working from home if the position allows, seconded by Mr. Kriesel. A roll call vote was taken and all approved. Carried. Mr. Nelson made a motion to approve the amended plan, seconded by Mr. Ruff. A roll call vote was taken and all approved. Carried.

**Review/Discussion/Action regarding Resolution #20-03-01 A Resolution to Declare an Emergency:** Chair McMillan Urell read the resolution. This declaration will allow members to vote remotely while it is in effect. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Kriesel. A roll call vote was taken and all approved. Carried.

**Review/Discussion/Action regarding Ordinance #20-03-01 An Ordinance to Approve the Buffalo County Rules of Government:** The Rules of Government were reviewed. A discussion was held regarding absences from meetings, how to notify someone in advance if a member will not be there, and the penalties for not attending meetings. Committees were also changed to try and help reduce the number of meetings members needed to attend. The

compensation for being the Chair of a committee was increased as there will be more responsibility to communicate with the Department Manager. Mr. Grisen made a motion to approve the ordinance, seconded by Mr. Kriesel. A roll call vote was taken. All voted in favor except Mr. Nelson voting no. Carried.

**Review/Discussion/Action regarding Resolution #20-03-02 A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2021 through 2024 Terms of Office:** Mr. Grisen explained the salary proposed matches with the other Elected Official for the first two years then gives a 2 ½ % increase for the next two years. Mr. Grisen made a motion to approve the resolution by roll call vote, seconded by Mr. Taylor. All in favor. Carried.

**Review/Discussion/Action regarding Resolution #20-03-03 A Resolution to Appoint County Surveyor:** A discussion was held on extending the Surveyor's term to December 31, 2020 to allow some projects to be completed. Mr. Grisen made a motion to amend the resolution, seconded by Mr. Weiss. A roll call vote was taken, and all were in favor. Carried. Mr. Taylor made a motion to approve the amended resolution, seconded by Mr. Hillert. A roll call vote was taken, and all were in favor. Carried.

**Committee Chair Reports:** Law Enforcement came in underbudget for 2019. They have one person in training and they are doing well. The jail inspection noted that a new clock was needed for better accuracy.

DHHS still has a high need for out of home placements.

Highway is having some staffing changes and thanks Administration for the extra help.

The Flyway Trail construction costs may be higher than expected. Ms. Rosenow thanks the board for all they have done with this project.

**Administrative Coordinator Report:** Ms. Hansen reported this week has been challenging. The budget for 2019 looks to be ok. There are still some things that are outstanding to close out the year. Ms. Hansen thanks Mr. Kriesel, Mr. Black, and Ms. Rosenow for their service on the board.

**County Board Chair Report:** Chair McMillan Urell also thanked Mr. Black, Ms. Rosenow and Mr. Kriesel for all they have done. They have shown concern and caring for the citizens of Buffalo County.

Adjournment: Chair McMillan Urell called for adjournment at 7:55 p.m.

Respectfully Submitted,

Roxann M. Halverson  
Buffalo County Clerk