

Buffalo County Minutes

Committee/Board: Local Emergency Planning Committee

Date of Meeting: Thursday, March 14, 2019

Date of Filing: Monday, March 25, 2019

The meeting was called to order by Chairman Tom Hentges at 2:00 p.m.

Members present: Mr. Tom Hentges, Mr. Bruce Fuerbringer, Mr. Michael Taylor, Mr. Dave Rynders, Ms. Roxann Halverson, Mr. David Brommerich, Mr. Leif Tolokken, Mr. Lee Engfer, Ms. April Loeffler, and Mr. Kelly Johnston.

The Minutes of the previous meeting were presented. The minutes of the November meeting were presented by Ms. Halverson. Mr. Brommerich made a motion to approve the minutes, seconded by Mr. Taylor. Carried.

Public Comments: None.

Review/Discussion/Action regarding the LEPC Financial Report: The financial report was reviewed. There will be an adjustment made between the Emergency Management budget and the LEPC budget for wages, as all of 2018 wages were taken out of one budget instead of prorated between the two. The 2019 budget was combined so the wages will not need to be split as it was in the past. Mr. Tolokken made a motion to approve the financial report, seconded by Mr. Brommerich. Carried.

Review/Discussion/Action regarding the Designation of the State as the LEPC Compliance Inspector: This is a practice that has been done in the past and needs to be approved annually. Mr. Engfer made a motion to designate the State as the LEPC Compliance Inspector, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Strategic Plan Required Elements: Mr. Fuerbringer explained there was one change due to the hazardous response team designation. He has been working on this with the State. The State would like one organization named, but Eau Claire wants a contract with an annual fee to be named as the hazardous response team. The State did say if no one was named and an incident occurred the State would designate and send a team out.

Review/Discussion/Action regarding the Spill Report: No spills to report at this time.

Review/Discussion/Action regarding Emergency Management Directors Report: Mr. Fuerbringer explained items he has been working on as described in his written report. He has been working on a Facebook page, expanding AlertSense to citizens, and working on trainings for the upcoming year.

Review/Discussion/Action regarding A Resolution to Transfer Funds from the Buffalo County Emergency Management Budget to the Sheriff's Department Budget for the Purpose of the Cooperative Use of the 2016 Ford F-150 Squad between Emergency Management and the Sheriff's Department, and for the Lease of a New Sheriff's Department Squad Vehicle": Law Enforcement has a 2016 Ford F-150 that could be used as an Emergency Management vehicle, yet be left available if Law Enforcement needs it. Most equipment will be left on the vehicle for this reason. It will also be equipped with disaster equipment for when Mr. Fuerbringer needs to respond to an incident. Mr. Taylor made a motion to approve the transfer of funds, seconded by Mr. Rynders. Carried. Mr. Taylor made a motion to add "which will be transferred to Emergency Management" to the last "Whereas" clause, seconded by Mr. Rynders. Carried. Mr. Rynders made a motion to approve the amended resolution, seconded by Mr. Taylor. Carried.

Review/Discussion/Action Consider Selling Old Mobile Command Post: Mr. Fuerbringer indicated the mobile command post is no longer being used and has no equipment in it. He would suggest selling it. Mr. Taylor made a motion to sell the mobile command center on Wisconsin Surplus, seconded by Mr. Tolokken. Carried.

Review/Discussion/Action regarding Transfer of Ownership of EM/LEPC Assets to Host Agencies: The equipment that was purchased with grants between 2005 and 2007 has reached the end of its depreciation span. It is the recommendation of Mr. Fuerbringer to transfer ownership of the equipment to the agencies that are housing the equipment. They will then retain ownership and be responsible for repair and maintenance. They can then sell the equipment if they need to and purchase new equipment with those funds. Mr. Taylor made a motion to transfer ownership of the equipment, seconded by Mr. Johnston. Carried.

Review/Discussion/Action regarding LEPC Member Reports: None.

Review/Discussion/Action regarding the LEPC Chair Report: None.

Review/Discussion/Action regarding the Next Meeting Date and Time: June 13 at 2:00 p.m.

Adjourn: Mr. Taylor made a motion to adjourn at 3:00 p.m., seconded by Mr. Engfer. Carried.

Respectfully Submitted:

Roxann M. Halverson
Buffalo County Clerk