

## BUFFALO COUNTY MINUTES

Committee of the Board:

Land Information

Date of the Meeting:

March 13, 2020

Chair of the Land Information Committee, Mr. Barry Drazkowski, called the meeting to order at 9:00 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

**Sub-Committee Members Present:** Mr. Max Weiss, Mr. Dennis Bork, and Mr. Barry Drazkowski appeared in person. Mr. John Ebert and Mr. David Danzinger appeared via phone.

**Others Present for All or Parts of the Meeting:** Ms. Sonya J. Hansen, Mr. Jason Poser, Ms. Carol Burmeister, Chief Deputy Lee Engfer and Ms. Tina Anibas.

**Review/Discussion/Action – Public Comment regarding any Matters that Will be Taken Up by the Committee at this Meeting:** Ms. Sonya Hansen read a proposal from the Town of Belvidere to cost share the re-monumentation project at 50% with a maximum cap of \$60,000 towards the Town's cost to start the project in 2020 and finish the project in 2021 signed by Lee M. Engfer, Town Supervisor dated March 11, 2020.

**Review/Discussion/Action – Minutes of the Previous Meeting:**

A motion was made by Mr. Dennis Bork seconded by Mr. Max Weiss to approve the February 14, 2020 minutes as presented. Roll Call Vote – Mr. David Danzinger – yes, Mr. Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and

**Review/Discussion/Action – Minutes of the Sub-Committee Meeting:**

A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to approve the March 6, 2020 Sub-Committee minutes as presented. Roll Call Vote – Mr. David Danzinger – yes, Mr. Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

**Review/Discussion/Action – A Motion to Amend Resolution to Appoint County Surveyor from May 31, 2020 to December 31, 2020:**

Ms. Sonya Hansen informed the Committee that she contacted Ron Jaspersen of Auth Consulting and Associates and they are willing to extend their Memorandum of Understanding with the County until the end of the year. A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to amend the Resolution to appoint the County Surveyor from May 31, 2020 to December 31, 2020 and forward the request to the County Board. Roll Call Vote – Mr. David Danzinger – yes, Mr.

Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

**Review/Discussion/Action – County Surveyor Position Description:** Ms. Sonya Hansen indicated that this position was being presented as a recommendation from the Sub-Committee to develop this document in the event that the County desires to move forward with hiring a full-time surveyor in the future. A motion was made by Mr. Dennis Bork seconded by Mr. Max Weiss to approve the position description as presented and to forward to the Human Resources Committee. Roll Call Vote – Mr. David Danzinger – yes, Mr. Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

**Review/Discussion/Action – Re-monumentation Proposal from Auth Consulting & Associates:** A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to table taking action on the proposal from Auth Consulting & Associates as the Committee continues to work on a plan. Roll Call Vote – Mr. David Danzinger – yes, Mr. Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

**Review/Discussion/Action – Plan for Implementation of Town of Belvidere Re-monumentation Project:**

Mr. David Danzinger explained that the Community Development Block Grant – Revolving Loan Program is requiring the County to repay these funds back to the State and then the County could reapply for these funds to be used on an approved project. The County worked with the State and the City of Mondovi to secure funding under the program on a qualified project. The City of Mondovi will repay approximately \$400,000 over the next three years to the County on an annual basis. These funds will no longer have any restrictions as to their use and a separate account would be set up to separate the funds from the general fund. Mr. David Danzinger proposed using these funds to lend to the towns with a repayment over 10 years with a 1% or 2% interest rate.

Mr. Max Weiss volunteered to contact the Towns of Maxville, Nelson and Canton to see if they are still interested. The Committee instructed Ms. Sonya Hansen to invite all of them to the next meeting on April 3, 2020 at 9:00 a.m. to present a lending option with interest and a maximum cost not to exceed \$60,000 using funding from the Revolving Loan Program, if approved by the Economic Development Committee.

Mr. David Danzinger stated that the Town of Belvidere does not need any loan and is ready to move forward. Chief Deputy Lee Engfer verbally indicated that the Town would be willing to extend the completion date to 2022 if needed.

A motion was made by Mr. Dennis Bork seconded by Mr. John Ebert to approve the proposal presented by the Town of Belvidere to cost share the project at 50% with a maximum cap of \$60,000 for the Town's cost and using grant funding for the County's portion of the project in 2020 and 2021 with the ability to extend the completion date to 2022 if needed. Roll Call Vote – Mr. David Danzinger – yes, Mr. Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

Ms. Sonya Hansen stated she would work with Corporation Counsel to get a written agreement drafted.

**Review/Discussion/Action – Land Records Coordinator/Land Information Officer (LIO) Position Description:**

No action was taken as at a prior meeting this agenda item was tabled until the new committee was established.

**Committee Chair Report** – The Chair had no additional information to report to the Committee.

**Land Information/GIS Report** – Ms. Tina Anibas reported that the Land Information Officer/GIS Coordinator completed the following:

- Attended the Emergency Management Full Scale Exercise Initial Planning Meeting
- Continued the preparation for the Department of Administration's March 31<sup>st</sup> call for data
- Onboarding with County Surveyor in the familiarization of the County's infrastructure
- Onboarding the Real Property Lister on the familiarization of the County's infrastructure
- Assisted with coordination of upgrades of network switches which should improve overall network bandwidth
- Monitor and assist with database and server updates that are in process

**Surveyor Report** – The Surveyor had nothing to report at this time.

**Review/Discussion/Action – Next Meeting Date and Time:** The next meeting will be held on April 3, 2020 at 9:00 a.m. and an invite will be extended to the Towns of Canton, Maxville, Nelson and Milton.

**Public Comment Not Related to Agenda Items:** There were no public comments.

The meeting adjourned at 10:28 a.m.

Respectfully submitted,

Sonya J. Hansen  
Recording Secretary