

Draft
Buffalo County Minutes

Committee/Board: Agriculture and Extension Education Committee

Date of Meeting: February 6, 2019

Electronic and Hardcopy Filing Date February 7, 2019

Call to order: Meeting called to order at 6:02p.m. by Chair Don Black.

Members present: Don Black, Nettie Rosenow, Jon Seipel arrived at 6:35p.m.

Others present: Carl Duley, Annie Lisowski, Mary Wood and Pat Malone

Public Comments regarding Agenda Items: None

Review/Discussion/Action – Minutes of December 19, 2018, meeting:

Motion by Black/Rosenow to accept minutes of the December 19, 2018 meeting as printed. Carried

Review/Discussion/Action – Update on 4-H program support and 136 contract: Malone and Lisowski spoke with Brian Diebling and Chad McClure about getting the full eight hours per week of Lisowski’s backfill covered by the University. Although the monthly statement will be split 33/66, McClure will reconcile the costs every quarter to reflect eight hours cost per week to the University and the balance to the county. Lisowski will continue her civil rights position until June 30, 2019. We are moving forward with discussions about the future of creating a shared 4-H Program Coordinator position. We will keep you informed as we move forward.

Review/Discussion/Action – Reality Check – A Program Review and new changes: Wood and Lisowski provided an overview of the Reality Check program. Wood shared the broader outcomes of the program, which was implemented 13 years ago to provide financial education to students throughout Buffalo and Pepin Counties. This year’s event will be held on March 21 at Mondovi High School. Ten schools, 350+ students, and about 140 volunteers will be participating. Wood, Lisowski, and Ritscher have been working with students to prepare them for the program. The goal is to try and ensure high school students in our area get important life skills. This year they are adding an entrepreneurship component to the program. They have also added some of the tax changes to the program.

The day is laid out as follows:

- a. Students pick up their materials including their profiles.
- b. They go through “job interviews” with volunteers.
- c. They meet in smaller groups with teacher to do payroll calculations to determine their net pay for the program. The educators work to make the student profile reflect Wisconsin demographics.

- d. Students enter the gym. They set up a bank account and select housing. The students must visit all the stations and they cannot go below \$0 in their bank account.

Review/Discussion/Action – Educators' Plans of Work: The educators shared their Plans of Work (POWs) with the committee. These documents are required by the University. POWs help the University allocate its resources and identify materials and training to support the county efforts. It also helps the educator identify priorities for their work. A POW does not identify every program or task that an educator will do during a year. In general, the POW outlines the situation in the county. The educator identifies their educational response to the situation and what their expected outcomes are. They also describe how they will measure success. Committee members are encouraged to read the POWs.

Wood's POW will be focused on human development and relationships. She will be continuing her work with the criminal justice system, literacy link, and family resiliency. Lisowski shared her plan for ATOD (alcohol, tobacco, and other drugs) and social-emotional health. Duley shared the detailed work plan that he uses to guide his efforts.

Review/Discussion/Action – Long Range Financial Planning for Extension: Malone led a discussion on financial planning for Extension. A number of documents have been shared with department heads to guide their budget planning. There are a number of factors that have impacted and continue to impact county budgets including levy limits, increasing costs, and a number of other challenges. If Extension intends any program or personnel changes, the committee needs to approve by the August meeting.

The handouts included information on Capital Improvement Planning. This impacts us in terms of computers and copier/printer replacement schedule. Other anticipated cost changes will include fees for educators and the removal of the \$10,000 discount.

Malone also shared the Program Budget Analysis worksheet. There was significant discussion around this document. We will use "Education" as the program name and conduct the analysis from that perspective.

UW-Extension Educator Reports:

- a. Duley briefly shared what he learned at the Barley Conference. One of the biggest changes he has noticed is in climate change awareness at the conference. The big actors (Coors, Miller, etc.) are very concerned and have seen significant impact already.
- b. Wood shared her monthly report. One of her big efforts is the work with the Reentry Planning group. She received a \$7900 grant to support their efforts. She will be attending a national conference on the children of incarcerated parents to share her work on Literacy Link. The grant is paying for her travel. It will also be an opportunity to learn about other strategies communities are taking to support this population.

- c. Lisowski quizzed the group using the presentation she has prepared for her 8th grade program on vaping. This is part of the work she does with the coalition. The group focuses on prevention strategies. Another example is the Community Prevention Night. The coalition is hosting two in March in Mondovi and C-FC. She has also been providing “Communicating Across the Generations” to a number of county departments and her 4-H leaders.

Review/Discussion/Action – Establish next AEEC meeting date and identify future agenda items: Next meeting is scheduled for April 3, 2019, at 6:00 p.m. Agenda items will include a discussion/brainstorm of strategies to address the \$10,000 shortfall in 2020, our long-range plan, and the status of the 4-H program coordinator (which is part of the long-range plan).

Public Comments Not Relating to the Agenda: None

Adjournment: Meeting declared adjourned at 7:47 p.m.

Submitted by:
Patricia Malone
Area Extension Director