

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, February 4, 2020

Electronic and Hard Copy Filing Date:

Location: Department of Health and Human Services
Buffalo County Courthouse
2nd Floor Conference Room
407 S 2nd Street, Alma, Wisconsin

1. ROLL CALL/BOARD MEMBERS PRESENT

Roll call was taken. Members present were Joette Gillett, John Kriesel, Richard Mueller, Nettie Rosenow, Butch Schreiner, and Linda Smith. Wendy Kleinschmidt was an excused absence.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Felicia Hager, Dave Rynders, Stephen LaValla, Chelsey Herold, Jan Priefert, Susan Henry, Mary Hildebrand

2. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Mr. Schreiner and seconded by Ms. Gillett to approve the minutes as presented from the January 7, 2020 meeting. Motion carried.

3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS

None

4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

Ms. Hager presented the monthly Veterans Services report. The following January activities were shared: The application for the 2020 CVSO grant was submitted and \$8500 was awarded. Ms. Hager toured the VA Medical Center in Madison on Jan 8, 2020. Ms. Hager was invited to join the CJCC (Criminal Justice Coordinating Council). She attended a transportation meeting which serves Veterans and is also working with DHHS for Heat and Energy Assistance for Veterans. The January stats and claims/ratings were discussed.

Mr. Mueller made a request for a project for the Veterans Service office to have the Boy Scouts/Girl Scouts work with the local legion or VFW to help put flags on all Veterans headstones throughout Buffalo County prior to Memorial Day and also make a list of all graves that do not have a bronze marker from the military showing when they served. After discussion, Ms. Hager agreed to present the idea to the Memorial Committee regarding the project.

5. VIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS

There were no vouchers for the month of January 2020.

6. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH REPORT

In Ms. Loeffler's absence, Mr. Rynders presented the Public Health report highlighting the 2019 Novel Coronavirus. A video was played explaining the virus.

Wisconsin DHS announced testing is in process for 3 people in our state; results are pending in these cases. Test results for an additional 7 patients under investigation were negative.

7. REVIEW/DISCUSSION/ACTION – PRELIMINARY BREATH TEST POLICY

Mr. Rynders reported on a policy that has been drafted to guide staff in the administration of the PBT machine that monitors client alcohol and drug levels. After discussion, a motion was made by Mr. Mueller and seconded by Mr. Schreiner to approve the Preliminary Breath Test (PBT) policy. Motion approved.

8. REVIEW/DISCUSSION/ACTION – POLICY AND PROCEDURE CREATION AND REVIEW PROCESS

Mr. Rynders presented a policy on Policy and Procedure Creation and Review Process. After discussion, a motion was made by Ms. Smith and seconded by Ms. Gillett to approve the Policy and Procedure Creation and Review Process. Motion approved.

9. REVIEW/DISCUSSION/ACTION – COUNTY LIABILITY REGARDING EMERGENCY PROTECTIVE AND RESIDENTIAL PLACEMENTS

Mr. LaValla, Ms. Priefert, Ms. Henry, and Ms. Herold presented to the Committee the County liability regarding emergency protective and residential placements. Mr. LaValla lead the discussion on an APS (Adult Protection Services) response. When dementia (degenerate brain disorder) is determined, a nursing home refuses to admit a client with no definite funding source such as Medicaid unless the County agrees to pay. The question is, where to take the client? Discussion was held on how this will affect the county budget and what type of safety net can be put in place. Mr. Rynders shared they will be meeting with WREA to have further discussion on expediting the MA process to solve the funding/placement issue.

10. REVIEW/DISCUSSION/ACTION – ELDERLY BENEFIT SPECIALIST FUNDING

The Wisconsin Department of Health Services has introduced a new process, effective January 1, 2020 for counties that wish to continue to claim federal Medicaid Administrative (MA) funding for elder benefit specialist (EBS) program services. The EBS program has been moved from the Aging program to the ADRC in order to not lose this funding. An agreement was signed by the Aging Directors of Buffalo and Pepin Counties which authorizes Wisconsin DHS to directly issue funding to the Aging & Disability Resource Center (ADRC) of Buffalo and Pepin Counties.

11. REVIEW/DISCUSSION/ACTION – NOTICE TO CHANGE ADRC LEAD COUNTY FROM BUFFALO TO PEPIN COUNTY

Mr. Rynders reminded the Committee of a resolution approved by the County Board on October 28, 2019 to implement the Aging and Disability Resource Center Integrated Business Plan. The Pepin County Board also passed a resolution supporting this business plan. The plan recommended and both resolutions authorized transferring the ADRC Lead Agency role from Buffalo to Pepin County January 1, 2021. Mr. Rynders composed a letter to Paula Winters,

Director of Pepin County DHS informing Ms. Winters of Buffalo County DHHS agency's intent to resign as the ADRC's Lead County Agency role.

A motion was made by Ms. Smith and seconded by Mr. Schreiner to send a letter to Pepin County regarding the lead change for the ADRC from Buffalo County to Pepin Co. Motion approved.

12. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

The financial update was presented by Mr. Rynders and reviewed by committee members.

13. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

The monthly vouchers were presented with discussion on some of the line items. A motion was made by Mr. Mueller and seconded by Mr. Schreiner to approve the monthly vouchers as presented. Motion approved.

14. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were reviewed with no discussion.

15. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR

Mr. Rynders shared the ADRC Manager's report for January 2020. Mr. Schreiner inquired if the software for insurance was included in the report. It was not mentioned in the report. On December 13, 2019 we were informed by the State that we were selected to receive funding for the Dementia Care Specialist (DCS) position for Buffalo, Pepin, and Trempealeau County. Since Trempealeau County is the lead county, they will be the employer.

16. REVIEW/DISCUSSION/ACTION – CHAIRPERSON'S REPORT

None

17. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS

The next meeting is scheduled for Tuesday, March 3, 2020 at 6:00 PM.

18. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

None

19. ADJOURNMENT

Meeting ended at 7:59 PM.

Respectfully submitted,

Mary Hildebrand