

Buffalo County Minutes

Committee/Board: Local Emergency Planning Committee

Date of Meeting: Thursday, January 21, 2021

Date of Filing: Monday, January 25, 2021

The meeting was called to order by Chairman Tom Hentges at 2:00 p.m.

Members present: Mr. Tom Hentges, Mr. Bruce Fuerbringer, Ms. Carol Burmeister, Mr. Leif Tolokken (via TEAMS), Sheriff Mike Schmidtknecht, Ms. Roxann Halverson (via TEAMS), Ms. Molly McCormick (via TEAMS), Ms. Burlie Williams (via TEAMS), Ms. Sonya Hansen, and Mr. David Rynders.

The Minutes of the previous meeting were presented. The minutes of the previous meeting were presented. Sheriff Schmidtknecht made a motion to approve the minutes, seconded by Ms. Burmeister. Carried.

Public Comments: None.

Review/Discussion/Action regarding the LEPC Financial Report: Mr. Fuerbringer reviewed the budget. This shows what was submitted for the final grant reimbursement. The state did allow work that was being done on the COVID pandemic to be considered as a training. There will be a full scale training in 2021. The Emergency Management budget was reviewed for informational purposes.

Review/Discussion/Action regarding Designating the State as the LEPC Compliance Inspector: As part of the grant process a LEPC Compliance Inspector must be designated. The Inspector would perform an audit if one was needed. It is recommended to appoint the State as the Compliance Inspector. Ms. Hansen made a motion to approve the State as the LEPC Compliance Inspector, seconded by Ms. Burmeister. Carried.

Review/Discussion/Action regarding the Strategic Plan Required Elements: Mr. Fuerbringer reported the updates he made to the plan. He has shown one less reporting facility and will update the contact information once he is officially appointed as the Emergency Management Director on January 25th. This plan must be approved each year to apply for the EPCRA Grant. Sheriff Schmidtknecht made a motion to approve the plan with the contact information being added once approved on the 25th, seconded by Ms. Hansen. Carried.

Review/Discussion/Action regarding the Spill Report: There have been no spills to report.

Review/Discussion/Action regarding Emergency Management Directors Report: Mr. Fuerbringer reported that COVID has taken up the majority of his time. He is helping with vaccine rollout and explained how that process is working.

Review/Discussion/Action regarding LEPC Member Reports: Ms. Burmeister reported on Scenic Valley Ambulance selling one of their vehicles. Ms. McCormick explained how the Red Cross is still able to offer services to clients.

Review/Discussion/Action regarding the LEPC Chair Report: None.

Review/Discussion/Action regarding the Next Meeting Date and Time: The next meeting will be August 19th at 2:00 p.m.

Adjourn: Sheriff Schmidtknecht made a motion to adjourn at 2:30 p.m., seconded by Ms. Burmeister. Carried.

Respectfully Submitted:

Roxann M. Halverson
Buffalo County Clerk