

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Committee

Date of the Meeting: January 11, 2019

Chair Mr. Barry Draskowski called the meeting to order at 9:02 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

**Board Members Present:** Mr. Barry Draskowski, Mr. David Danzinger appeared via phone, Mr. Max Weiss, Mr. Dennis Bork and Mr. John Ebert.

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen, Ms. Tina Anibas, Mr. Joe Nelsen, Ms. Carol Burmeister and Mr. Jason Poser.

**Public Comments Regarding Agenda Items:** There were no public comments.

**Review/Discussion/Action Regarding Minutes of the Previous Meeting:** A motion was made by Mr. Dennis Bork seconded by Mr. John Ebert to approve the minutes of the previous meeting with the correction of the location of the 2019 ESRI Conference in San Diego, California and that the next meeting date should be today's date. Roll Call vote was taken: Mr. Draskowski – yes, Mr. Danzinger – yes, Mr. Bork – yes, Mr. Ebert – yes and Mr. Weiss – yes. Motion Carried.

**Update on Township Discussions to Complete County Remonumentation Project:**

**Town of Nelson:** Mr. Ebert reported that he had reached out to Mr. Robert Carothers and explained the general process. Mr. Carothers indicated that he had some contact with Mr. Bernie Brunkow on this subject as well. Mr. Carothers indicated that he was open to placing this matter on the agenda for an upcoming meeting. Mr. Ebert indicated he would contact the Town to obtain the date and time for this meeting.

**Town of Milton:** Ms. Hansen reported that there was no additional contact. She had spoken with Mr. Ben Adank and that he was also open to placing this matter on the agenda for an upcoming meeting. Ms. Hansen indicated that she could reach out to Mr. Adank to get this on the calendar.

**Town of Maxville:** Mr. Weiss reported that he along with Mr. Nelson and Mr. Poser had attended their Town meeting. The Town was appreciative of the information and had some concerns regarding the Town being responsible for remonumentation of State or Federal property. The Town was aware of the costs and would be open to discussions on how to fund the project and would be discussing this further at their next meeting. Mr. Weiss indicated that Mr. Herb Pelke is not seeking re-election.

**Town of Belvidere:** Mr. Danzinger reported that the Town of Belvidere has the funds for the project but has concerns about the matching funds from the County and total costs.

Mr. Drazkowski reported that comments made by the Committee of the Board members were positive and felt that this project was important but wanted commitments from the remaining Towns to share in the costs and a structured strategic plan. The Committee discussed holding a joint meeting with Finance to put forward a proposal to complete the project. Further discussion was held as to whether or not the grant money should be used as the matching funds for the County's portion of the project or if it should be considered as its own funding mechanism. The Committee discussed moving forward with those Towns that are ready to proceed with matching funds. The Committee instructed Mr. Nelson, Mr. Poser and Ms. Hansen work together to develop a Memorandum of Understanding to be reviewed at the next meeting that would be signed by the Towns and the County outlining the roles and responsibilities and costs, meeting with the Finance Committee in March and then meeting with Towns in April. The Committee members expressed the need to keep this project moving forward.

**Review/Discussion/Action – Update on Recommendation to Committee of the Board Regarding Committee Restructuring Options:**

Chair Drazkowski reported that the Committee of the Board was open to looking at reducing the number of committees to create efficiencies and also looking at the makeup of the Land Information Council and Land Information Committee. He stated that they will also be looking at whether a citizen member should be the Chair of a Standing Committee.

Ms. Hansen stated that this will be done in April of 2020 when the Rules of Government are scheduled to be reviewed and modified.

**Review/Discussion – Chair Report:** The Chair had nothing further to report to the Committee.

**Review/Discussion/Action – Land Information Officer's Report:** The Committee discussed the need for a written report from the Land Information Officer and to have consistency between committees. Ms. Hansen indicated that most committees require a report from the department manager whether it is an oral report or a written report. Mr. Bork stated that the Committee should not "micromanage" the department manager and Mr. Weiss agreed. Chair Drazkowski stated that the purpose of the Committee is to provide some guidance for the department to meet the goals and objectives of the County under the resolution which created the Committee. He indicated that new projects should be discussed with the Committee. Mr. Ebert stated that having a report is a good tool for both the employee and Committee to use to evaluate the department needs and progress on projects. The Committee members agreed that the report does not need to detail every minute of an employee's day but should provide enough information to inform the

Committee members so they can make responsible decisions and recommendations to the County Board about the services provided by the department.

Mr. Nelsen presented his report for the activities from November 10, 2018 to December 31, 2018 for both remonumentation project and office staff. He provided some pictures which illustrated issues with markers.

**Public Comments:** Mr. Danzinger inquired as to the status of the Parcel Mapping Project. Mr. Poser stated that they are moving slowly but proceeding. He indicated that the City of Fountain City is challenging.

Mr. Danzinger inquired as to whether or not the public has access to the maps that would show which towns have been remonumented. Mr. Nelsen stated that this information is available on the website and that he is working with Mr. Poser with the tie sheets.

**Next Meeting:** The next meeting of the Land Information Committee is scheduled for February 8, 2019 at 9:00 a.m.

**Adjourned:** Mr. Weiss made a motion to adjourn at 10:12 a.m., seconded by Mr. Ebert. Roll Call vote was taken: Mr. Drazkowski – yes, Mr. Danzinger – yes, Mr. Bork – yes, Mr. Ebert – yes and Mr. Weiss – yes. Motion Carried.

Respectfully submitted,

Sonya J. Hansen  
Recording Secretary