

## Buffalo County Minutes

**Committee/Board:** Health and Human Services and Veterans Service Committee

**Date of Meeting:** Tuesday, November 5, 2019

**Electronic and Hard Copy Filing Date:**

**Location:** Department of Health and Human Services  
Buffalo County Courthouse – 3<sup>rd</sup> Floor  
3<sup>rd</sup> Floor Conference Room  
407 S 2<sup>nd</sup> Street, Alma, Wisconsin

### **1. ROLL CALL/BOARD MEMBERS PRESENT**

Roll call was taken. Members present were Wendy Kleinschmidt, John Kriesel, Nettie Rosenow, Butch Schreiner and Linda Smith; Joette Gillett and Richard Mueller were excused absences.

### **OTHERS PRESENT FOR ALL OR PART OF THE MEETING**

Felicia Hager, April Loeffler, Dave Rynders, Mary Hildebrand

### **2. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING**

A motion was made by Mr. Schreiner and seconded by Ms. Smith to approve the October 1, 2019 minutes as presented. Motion carried.

### **3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS**

None

### **4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT**

Ms. Hager reported on the Veterans participation in the County Government Youth Day in October. Ms. Hager visited the National Veterans cemetery in Spooner reporting that Veterans can pre-register for a plot. October stats were shared. Ms. Hager requested the committee do her annual evaluation. After discussion, a motion was made by Mr. Schreiner and seconded by Ms. Rosenow to have Mr. Kriesel meet with Ms. Hansen on November 19, 2019 at 10:30 AM to perform the evaluation. Motion approved.

### **5. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS**

The October monthly vouchers were presented by Ms. Hager. After discussion, a motion was made by Ms. Smith and seconded by Ms. Kleinschmidt to approve the vouchers as presented. Motion carried.

### **6. REVIEW/DISCUSSION/ACTION – VETERANS TRANSPORTATION RATES**

Ms. Hager reported on the transportation rates and opening up the transportation to rides other than medical appointments.

**7. REVIEW/DISCUSSION/ACTION – 2020 VETERANS/DHHS COMMITTEE MEETING SCHEDULE**

Mr. Rynders shared Ms. Hansen’s request to discuss reducing the number of meetings held annually. After discussion, the committee decided to keep the meeting dates as is, the first Tuesday of the month at 6:00 PM.

**8. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH UNIT REPORT**

Ms. Loeffler reported that flu vaccination clinics were held at four area schools which were also a preparedness exercise for a potential mass vaccination clinic.

Ms. Loeffler informed the Committee of DHS 140 which identifies the requirements for the three levels of local health departments, Buffalo County being a level II health department.

Discussion was held on the updates and modifications coming for DHS140 and that Buffalo’s level will be reviewed according to this new criteria in early 2020.

**9. REVIEW/DISCUSSION/ACTION – BUFFALO COUNTY HEALTH AND SANITATION ORDINANCE REVISIONS**

Ms. Loeffler presented revisions to the Buffalo County rules and permit requirements relating to the Environmental Health and Sanitation ordinance. A motion was made to approve the changes to the Health and Sanitation Ordinance by Mr. Schreiner and seconded by Ms. Rosenow. Motion approved.

**10. REVIEW/DISCUSSION/ACTION – 85.21 SPECIALIZED TRANSPORTATION PLAN FOR 2020**

The 85.21 Specialized Transportation Plan for 2020, which provides transportation for the elderly (60 years and older) and individuals with disabilities (any age) was presented by Mr. Rynders. After review and discussion, a motion was made to approve the 85.21 Specialized Transportation Plan for 2020 by Ms. Smith and seconded by Ms. Kleinschmidt. Motion approved.

**11. REVIEW/DISCUSSION/ACTION – ADOPTION TASK FORCE BILLS**

Mr. Rynders presented the Adoption Task Force Bills and shared a summary of each one. The aim of the bills is to help shorten the timeline for children seeking permanence who are in Foster Care, give Parents their due process and rights, and reduce the costs for adoption. The bills are currently being moved through the Family Law committee of the Legislature. A motion was made by Ms. Rosenow and seconded by Ms. Smith to have Mr. Rynders draft a signature letter to the Legislature in support of the Adoption Task Force bills. Motion approved.

**12. REVIEW/DISCUSSION/ACTION – REVISION OF CLIENT INCIDENT REPORT POLICY**

Mr. Rynders and Ms. Loeffler shared revisions to the Public Health Department client incident report so it can be used by the entire DHHS agency. A motion was made by Mr. Schreiner and seconded by Ms. Kleinschmidt to accept the revisions to the Client Incident Report policy to be used by DHHS. Motion approved.

**13. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE – BUFFALO COUNTY CHILD WELFARE 2020 FUNDING**

The financial update was presented for review. Mr. Rynders informed the Committee that the Buffalo County allocation for the 2020 Child Welfare funding is \$115,000.

**14. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS**

The September vouchers were presented for approval. After review, a motion was made to accept the monthly vouchers by Mr. Schreiner and seconded by Ms. Rosenow. Motion approved.

**15. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS**

The monthly unit reports were reviewed with no discussion.

**16. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR – DIRECTOR ANNUAL EVALUATION**

Mr. Rynders requested guidance regarding the completion of his annual evaluation. A motion was made by Mr. Schreiner and seconded by Ms. Smith to have Chairman John Kriesel meet with Ms. Hansen on November 19<sup>th</sup> at 10:30 AM to complete the performance evaluation for Mr. Rynders.

**17. REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT**

None.

**18. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS**

The next meeting is scheduled for Tuesday, December 10, 2019 at 6:00 PM.

**19. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS**

None

**20. ADJOURNMENT**

Meeting ended at 7:29 PM.

Respectfully submitted,