

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Committee

Date of the Meeting: February 14, 2020

Chair Mr. Barry Drazkowski called the meeting to order at 9:32 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

Board Members Present: Mr. Barry Drazkowski, Mr. Max Weiss, Mr. Dennis Bork, Mr. John Ebert appeared in person. Mr. David Danzinger appeared by telephone.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Mr. Ron Jasperson, Ms. Carol Burmeister, Ms. Tina Anibas, Chief Deputy Sheriff Lee Engfer and Mr. Jason Poser.

Public Comments Regarding Agenda Items: There were no public comments.

Review/Discussion/Action - Regarding Minutes of the Previous Meeting: A motion was made by Mr. Dennis Bork seconded by Mr. Max Weiss to approve the minutes of the previous meeting as sent. Roll Call vote: Mr. Max Weiss – yes, Mr. David Danzinger – yes, Mr. John Ebert – yes, Mr. Dennis Bork – yes and Mr. Barry Drazkowski – yes. Motion Carried.

Review/Discussion/Action - Regarding Minutes of the Previous Joint Meeting with the Finance Committee dated February 7, 2020: Ms. Sonya Hansen clarified that the correct version of the minutes to be considered should reflect the word “consider” versus decide in the portion discussing the remonumentation bid proposal. A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to approve the minutes with the corrected language as stated by Ms. Sonya Hansen. Roll Call vote: Mr. Dennis Bork – yes, Mr. David Danzinger – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

Review/Discussion/Action – A Resolution to Appoint County Survey Due to Resignation: Ms. Sonya Hansen explained that the resolution drafted would appoint Auth Consulting & Associates as the County Surveyor until May 31, 2020. This would allow time for the Sub-Committee to meet, develop a job description, conduct a study and make recommendations as to how to proceed to fill this need. She indicated that by appointing the company it provides additional depth with staffing as they have several employees qualified to serve as surveyor for the County. The company is responsible for providing workers compensation, liability coverage and other benefits to their employees. Ms. Sonya Hansen stated that she had spoken with Mr. Ron Jasperson, who stated that their company would accept the hourly rate of \$71 per hour and that they would provide a minimum of four (4) hours on the first and 3rd Friday of each month. She indicated that these hours may be adjusted as agreed upon by the parties. If approved a Memorandum

of Understanding would be entered into with Auth Consulting & Associates similar to the agreement entered into with Mr. Joe Nelsen.

A motion was made by Mr. David Danzinger seconded by Mr. John Ebert to approve the resolution as presented. Roll Call vote: Mr. John Ebert – yes, Mr. Dennis Bork – yes, Mr. Max Weiss – yes, Mr. David Danzinger – yes and Mr. Barry Drazkowski – yes. Motion Carried.

Review/Discussion/Action – Remonumentation Proposal from Auth Consulting & Associates: Chair Mr. Barry Drazkowski stated that this matter was placed on the agenda to be respectful of the work provided by Auth Consulting & Associates in preparing the only bid received for the remonumentation. A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to endorse this Request for Proposal received by Auth Consulting & Associates as a committee to present to the Sub-Committee. Roll Call vote: Mr. Max Weiss – yes, Mr. David Danzinger – yes, Mr. Dennis Bork – yes and Mr. Barry Drazkowski – no. Motion Carried.

Review/Discussion/Action – Appointment of Land Information Sub-Committee: Ms. Sonya Hansen indicated that she had contacted Supervisor Mr. Don Black as instructed at the last meeting and informed the Committee that he had agreed to so serve in this capacity. Chair Mr. Barry Drazkowski appointed the following members of the Land Information Committee to serve on the Sub-Committee: Mr. John Ebert, Mr. Barry Drazkowski, Mr. Don Black and Mr. Barry Drazkowski. Ms. Sonya Hansen indicated that the Finance Committee would be appointing members at their upcoming meeting next week. A date and time for the meeting would be set and the members will be notified.

Review/Discussion/Action – Plan to Complete Waumandee Remonumentation Project:

Ms. Sonya Hansen informed the committee that there are approximately eighteen (18) corners yet to be established for the Town of Waumandee and that there is sufficient grant funding to complete this town. She stated that Mr. Ron Jaspersen has worked with Mr. Joe Nelsen and would be able to provide the consistency in services that the committee has identified as a goal.

A motion was made by Mr. Dennis Bork seconded by Mr. David Danzinger to hire Auth Consulting & Associates to complete the Town of Waumandee using grant funding and matching funds from the Town of Waumandee as budgeted for this year. Roll Call vote: Mr. John Ebert – yes, Mr. Dennis Bork – yes, Mr. David Danzinger – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – yes. Motion Carried.

Review/Discussion/Action – Land Records Coordinator/Land Information Officer (LIO)
Position Description:

A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to table taking action on the Land Records Coordinator/Land Information Officer (LIO) position description until the reorganizational committee structures have been approved. Roll Call vote: Mr. David Danzinger – yes, Mr. Dennis Bork – yes, Mr. John Ebert – yes, Mr. Max Weiss – yes and Mr. Barry Drazkowski – no. Motion Carried.

Review/Discussion – Chair Report: The Chair had nothing further to report to the Committee.

Review/Discussion/Action – GIS Coordinator’s Report: Ms. Tina Anibas reported that Mr. Jason Poser worked on the following: onboarding of her new employee, establishing system profiles, software updates, working with IT and their workstation replacement, identification and resolution of missed hardware requirements for the Real Property Listers, Reconfiguration of Real Property Lister’s workstations, assist and training Land Conservation on GNSS GPS implementation, tower map for the Broadband Committee, on-going miscellaneous GIS system updates and data cleanup, troubleshooting infrastructure issues and GIS update on the year-end tax roll over.

Review/Discussion/Action – Surveyor Report: There was no report due to the resignation of the current surveyor, Mr. Joe Nelsen.

Review/Discussion/Action – Next Meeting Date and Time: March 13, 2020 at 9:00 a.m. was set for the next meeting date.

Public Comments: Ms. Sonya Hansen informed the Committee that she would be paying the 2020 Membership Dues to Wisconsin County Surveyors Association Inc., in the amount of \$100. There were no other public comments.

Adjourned: Mr. Max Weiss made a motion to adjourn at 11:50 a.m., seconded by Mr. Dennis Bork. Motion Carried.

Respectfully submitted,

Sonya J. Hansen
Recording Secretary