

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, January 7, 2019

Electronic and Hard Copy Filing Date:

Location: Department of Health and Human Services
Buffalo County Courthouse
2nd Floor Conference Room
407 S 2nd Street, Alma, Wisconsin

1. ROLL CALL/BOARD MEMBERS PRESENT

Roll call was taken. Members present were Joette Gillett, John Kriesel, Wendy Kleinschmidt, Richard Mueller, Nettie Rosenow, Butch Schreiner, and Linda Smith

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Felicia Hager, April Loeffler, Dave Rynders, Mary Hildebrand

2. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Mr. Schreiner and seconded by Ms. Kleinschmidt to approve the December 10, 2019 minutes as presented. Motion carried.

3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS

None

4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

Ms. Hager presented the December Veterans Services report. Updates were shared on the Veterans transportation program which has been taken over by Pepin County, and a blood drive held at the VFW in Cochrane.

5. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS

The December monthly vouchers were presented by Ms. Hager. After discussion, a motion was made by Mr. Mueller and seconded by Ms. Gillett to approve the vouchers as presented. Motion carried.

6. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH REPORT

Ms. Loeffler presented the Public Health unit report which included a presentation that was held on vaping at the 5th and 6th grade day; discussion was held on the effects of vaping and what preventative measures can be taken. The 140 Review, will be held on February 3, 2020 which insures the local health department is meeting the requirements of the State.

7. REVIEW/DISCUSSION/ACTION – HIPAA AND CONFIDENTIALITY POLICY REVISIONS

Ms. Loeffler presented the revisions to the HIPAA and Confidentiality policy, noting WIC is required to follow standards higher than HIPAA standards. A motion was made by Mr. Schreiner and seconded by Ms. Smith to accept the revisions. Motion carried.

8. REVIEW/DISCUSSION/ACTION – DOCUMENT CONTROL SYSTEM POLICY REVISIONS

Ms. Loeffler presented the revisions to the Document Control System policy. A motion was made by Ms. Rosenow and seconded by Mr. Schreiner to accept the revisions to the Document Control System Policy. Motion approved.

9. REVIEW/DISCUSSION/ACTION – CUSTOMER FINANCIAL SERVICES POLICY REVISIONS

Mr. Rynders presented revisions to the Customer Financial Services policy. A motion was made by Mr. Schreiner and seconded by Ms. Gillett to accept the revisions as presented. Motion approved.

10. REVIEW/DISCUSSION/ACTION – HOME ENERGY LIFETIME ACHIEVEMENT AWARD FOR JAN PRIEFERT

Mr. Rynders shared that Ms. Jan Priefert was awarded the 2020 Home Energy Plus Lifetime Achievement Award. This award recognizes individuals who have made critical contributions to the programs and to the cause of assisting families with limited incomes. An awards ceremony will be held on February 12 recognizing Ms. Priefert. Mr. Mueller suggested a thank you be sent to Ms. Priefert extending the Home Committee's appreciation for her work; Mr. Rynders will draft a thank you and present it to Ms. Priefert.

11. REVIEW/DISCUSSION/ACTION – TARGETED SAFETY SUPPORT FUND AWARD

Buffalo County applied for Targeted Safety Support Funds (TSSF) and was accepted for receipt of the TSSF for the CY 2020. Mr. Rynders reported the grant funding is used to pay for services in the home to keep children safe.

12. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

The financial update was presented by Mr. Rynders through November 2019.

13. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

The monthly vouchers were presented with discussion on some of the line items. A motion was made by Mr. Mueller and seconded by Ms. Kleinschmidt to approve the monthly vouchers as presented. Motion approved.

14. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were reviewed with no discussion.

15. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR

Mr. Rynders reported he was able to recruit additional members to his federal grant steering committee in order to reform it as a drug free community task force. The intent is to position Buffalo County to apply for a grant later in 2020.

16. REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT

None

17. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS

The next meeting is scheduled for Tuesday, February 4th, 2020 at 6:00 PM.

18. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

None

19. ADJOURNMENT

Meeting ended at 6:50PM.

Respectfully submitted,

Mary Hildebrand

DRAFT