

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

AGENDA

Committee: Land Use Committee
Date: Friday, July 23, 2021
Time: 9:00 a.m.
Location: 3rd Floor County Board Room
Buffalo County Courthouse
407 S. 2nd Street
Alma, Wisconsin 54610

The meeting is open to the public. The following matters may be considered and acted upon at the meeting, but deviation from the order shown may occur:

1. Call to Order
2. Public comment regarding any matters that will be taken up by the Committee at this meeting.
3. Review/Discussion/Action ~ Minutes of Previous Meeting
4. Review/Discussion ~ Town of Canton Re-monumentation Project
5. Review/Discussion/Action ~ Support/Collaboration with City Municipalities on Digital Zoning/Land Use Maps
6. Review/Discussion/Action ~ Request for Assistance from the City of Fountain City on Digital Zoning/Land Use Maps
7. Review/Discussion ~ Zoning Administrator Monthly Report
8. Review/Discussion ~ Land Information Department Proposed Restructure
9. Review/Discussion ~ Certified Survey Map Process & Updates
10. Review/Discussion ~ Surveyor's Monthly Report
11. Review/Discussion/Action ~ Re-monumentation Project Updates
12. Review/Discussion ~ GIS Technician Monthly Report
13. Review/Discussion ~ Redistricting Update
14. Review/Discussion ~ Committee Chair Report
15. Review/Discussion ~ Department Manager Report
16. Review/Discussion/Action ~ Next Meeting Date and Time
17. Public Comment Not Related to Agenda Items
18. Adjournment

Date: July 16, 2021

Max Weiss, Chair

By: _____
Michael Owecke, Zoning Administrator

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

BUFFALO COUNTY MINUTES

Committee of the Board: Land Use Committee

Date of the Meeting: April 30, 2021

Electronic and Hard Copy Filing Date: May 14, 2021

Committee Members Present: Mary Ann McMillan Urell, David Danzinger, Max Weiss, Dwight Ruff, and Steven Nelson.

Others present for all or part of the meeting: Sonya Hansen, Carol Burmeister, Tina Anibas, Michael Owecke, Anissa Glaus, Lee Engfer, and Ron Jasperson.

Max Weiss called the meeting to order at 9:08 a.m.

Dwight Ruff made a motion to approve the minutes of the last meeting, David Danzinger seconded the minutes.

Zoning Land Division Ordinance: Michael Owecke explained that we sent the ordinance out to all the towns. No response from towns. Dwight Ruff made a motion to approve and move to county board, seconded by David Danzinger. If adopted by the county board, it becomes effective on that date.

Zoning Department Annual Report: Michael Owecke touched on the brief highlights of the 2020 year and went over the annual report.

Zoning Administrator Report: Michael Owecke explained that now that the land division ordinance is approved, he plans to work on updating the shoreland division ordinance, to bring into compliance with state statute. Submit to DNR for their review and then to the LUC for review and adoption of shoreland ordinance.

Review/Discussion/Action – Re-monumentation Project – Town of Milton:

Ms. Sonya Hansen informed the committee that she had spoken with Chair Ben Adank from the Town of Milton. They are open to working with the County to finalize this project with the stipulation that there would be an agreement between the parties that would commit to finishing the project. She related to the Chair Adank that the County would also like to see a written agreement. Surveyor Mr. Ron Jasperson indicated that some work (Phase I and II) has already been done for the Town of Milton. He is estimating the cost to finish phase 3-5, using current charge-out rates for 2021 would be around \$226,000. A motion was made by Ms. Mary Anne McMillan Urell seconded by Mr. David Danzinger to draft a proposal for the committee to review at their next meeting. Motion Carried. Ms. Sonya Hansen will work with Mr. Ron Jasperson on costs for the agreement.

Review/Discussion/Action – Re-monumentation Project – Next Township: Mr. Max Weiss indicated that he had spoken with Chair Tony Poeschel from the Town of Canton

and that they are willing to consider working with the County to complete their township. No action was taken by the committee at this time.

Review/Discussion/Action ~ Land Information Office Staffing and Project Updates:

Ms. Sonya Hansen indicated that the data due to the State on March 31st has been submitted thanks to Mr. John Ebert and Ms. Greta Poser. The grant funding for the second half of 2020 WLIP SI Grant was received. She indicated that a draft of the Land Information Plan will be due in September of this year for 2022 – 2024 and that the Land Information Council will be involved. The final plan is due by December 31, 2021.

Review/Discussion/Action – Surveyor’s Report: Mr. Ron Jaspersen reviewed the status of the Belvidere re-monumentation project with 119 corners verified and finalized in the field and 8 corners that need to be verified or set.

Review/Discussion ~ Mapping Presentation by Tina Anibas: Ms. Tina Anibas presented several examples of mapping issues on property that had been sold or split between owners in the County.

Review/Discussion ~ Overview of Register of Deeds by Carol Burmeister: Register of Deeds Ms. Carol Burmeister provided an overview of the Register of Deeds Office and summarized project work and the goal of getting documents on-line for public use.

Review/Discussion/Action ~ The Committee May Go into Closed Session to Evaluate GIS Technician Candidates: A motion was made by Ms. Mary Anne McMillan Urell seconded by Mr. David Danzinger to enter into closed session. Roll Call vote: Mr. Dwight Ruff – yes, Mr. David Danzinger – yes, Mr. Steve Nelson – yes, Mr. Max Weiss – yes and Ms. Mary Anne McMillan Urell. Motion carried.

Review/Discussion/Action ~ The Committee May Return to Open Session: A motion was made by Mr. Dwight Ruff seconded by Mr. David Danzinger to return to open session. Roll Call vote: Mr. Dwight Ruff – yes, Mr. David Danzinger – yes, Mr. Steve Nelson – yes, Mr. Max Weiss – yes and Ms. Mary Anne McMillan Urell. Motion carried.

Interviews were held on April 20th and a second interview with the top candidates is scheduled for May 10th to allow exchange between the candidates and the department managers.

Review/Discussion – Interim Land Information Officer Report: Ms. Sonya Hansen indicated that she had nothing additional to report.

Review/Discussion – Department Manager Report: This matter was covered earlier in the meeting.

Review/Discussion/Action – Next Meeting Date and Time: June 25, 2021 at 9:00 a.m. was set for the next meeting date.

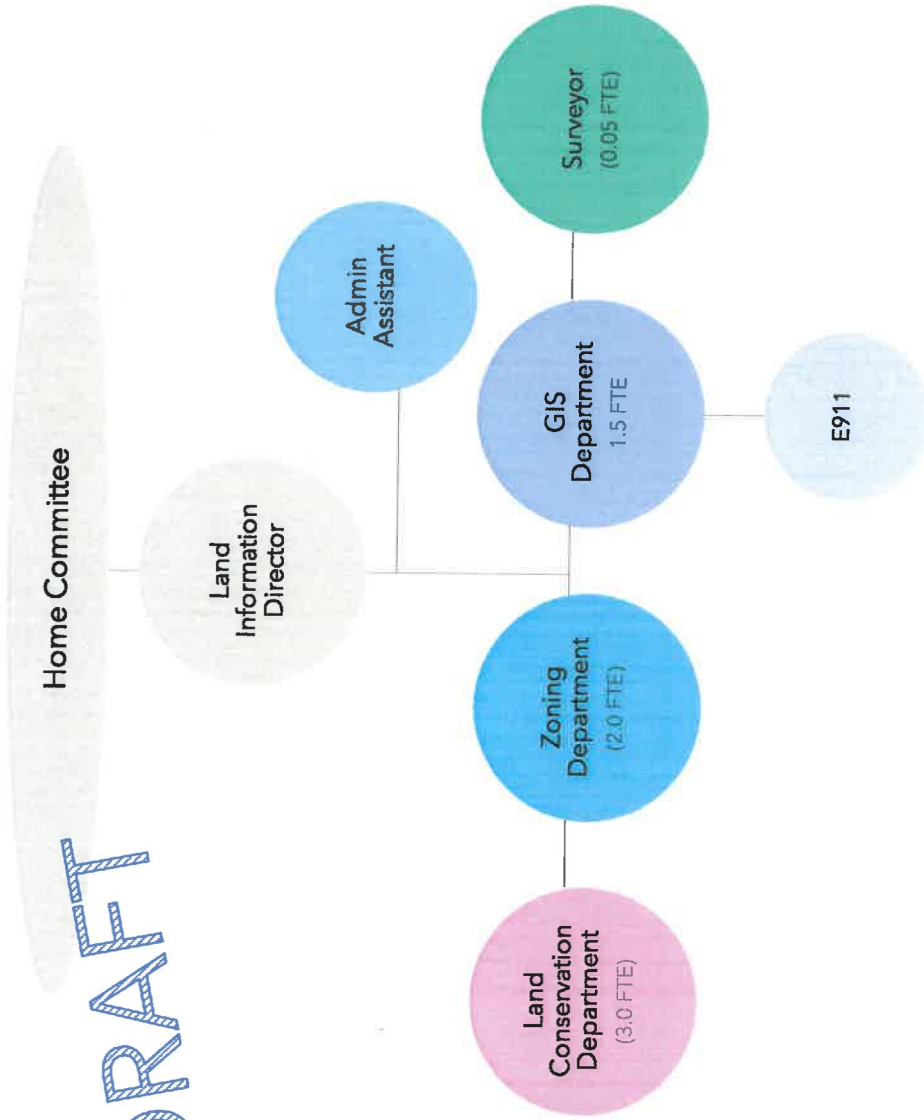
Public Comments Not Related to Agenda Items: There were no other public comments.

Adjourned: Mr. Dwight Ruff made a motion to adjourn seconded by Mr. Steven Nelson. Motion Carried.

Respectfully submitted,

Anissa Glaus
Zoning Administrative Assistant

DRAFT



Land Information

Organization chart