

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

Committee: **Human Resources Committee**

Date: Monday, July 13, 2020

Time: 9:30 a.m.

Location: 3rd Floor County Board Room – Buffalo County Courthouse

AGENDA

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2f%23%2f%2fmeetup-join%2f19%3ameeting_MmNjNTMwZDctN2MxYy00YjBmLWEzNDEtOWQ1YWlyMmRjMzk4%40thread.v%2f0%3fcontext%3d%257b%2522Tid%2522%253a%2522f1d261ed-3d71-40ed-8061-475b575d17b1%2522%252c%2522Oid%2522%253a%25220d5a146b-d592-44c9-b056-5549f658dcd6%2522%257d%26anon%3dtrue&type=meetup-join&deeplinkId=b6aeae7d-4bd4-4377-8b7f-c31a96518c81&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true&promptSuccess=true

This meeting is open to the public. The following matters may be considered and acted upon at the meeting, but deviation from the order shown may occur:

1. Call to Order
2. Roll Call of the Members
3. Public Comments Regarding Agenda Items
4. Review/Discussion/Action ~ Previous Meeting Minutes
5. Review/Discussion ~ Update on Presentation Date by Cottingham & Butler
6. Review/Discussion/Action Review of COVID-19 Employee Return to Work Plan for Additional Guidance on Employee Personal Travel & Face Coverings
7. Review/Discussion/Action ~ Part-Time Court Staff Position Description
8. Review/Discussion/Action ~ A Resolution to Add Limited Term 2020 Court Staff Positions for Protective Measures to Mitigate the Spread of COVID-19 for In Person Hearings
9. Review/Discussion/Action ~ Appointment of Sub-Committee to Meet with Finance Committee on Wage and Benefit Direction for 2021 Budget
10. Review/Discussion/Action ~ A Resolution to Amend the Established Job Category and Pay Grade Schedule for Non-Represented Employees to Add Part-Time Communication/Corrections Officer Job Category and Pay Grade
11. Review/Discussion ~ Review of Step Increase Costs for 2021 Budget
12. Review/Discussion/Action ~ Employee Training Offers Hosted by Benefit Providers
13. Review/Discussion/Action ~ The Committee May Go Into Closed Session to Discuss Compensation Adjustment for Highway Transition Plan

The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(f) for the purpose of discussing employee performance which may have a substantial effect on the reputation of any person involved over which the governmental body has jurisdiction or exercises responsibility.

14. Review/Discussion/Action ~ The Committee May Return to Open Session
15. Chairperson Report
16. Personnel Advisor's Report ~ County Updates
17. Administrative Coordinator Report ~ County Updates
18. Review/Discussion/Action ~ Any Public Comment Not Related to Agenda Items
19. Review/Discussion/Action ~ Next Meeting Date and Time: August 10, 2020 at 9:30 a.m.
20. Adjournment.

Date: July 7, 2020

Larry Grisen, Chair

Roxann Halverson

By: Roxann Halverson, County Clerk

Board Members: If unable to attend, please contact the Larry Grisen, Chair at 608-685-4875. If not available, please contact the County Clerk's Office at 608-685-6209. If not available, please contact the Administration Office at 608-685-6234.

Persons with Disabilities: If you require special accommodations in order to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.