

*Buffalo and Pepin Counties*  
Alma and Durand, Wisconsin  
*Notice of Public Meeting*

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**Committee:** Buffalo/Pepin Criminal Justice Collaborating Council

**Date:** Tuesday, May 18, 2021

**Time:** 12:00 p.m.

**Location:** Zoom Meeting

**Remote Access:** This meeting will be held remotely. The public is welcome to join remotely by following the Zoom directions, by clicking

<https://wicourts.zoom.us/j/94660737355>

To Join by telephone call, 1-312-626-6799 Meeting ID **946 6073 7355**

If problems in connecting remotely, contact the County Clerk's Office at 608-685-6209

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The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

- 1) Call to Order
- 2) Public comment regarding any matters that will be taken up by the Committee at this meeting.
- 3) Review/Discussion/Action ~ Minutes of Previous Meeting
- 4) Review/Discussion/Action ~ Financial Update ~ Ms. Rieck
- 5) Review/Discussion/Action ~ Community Work Service Report ~ Ms. Rieck
- 6) Review/Discussion/Action Inmate Status Report/Jail updates ~
  - i) Buffalo ~ Ms. Mikelson
  - ii) Pepin ~ Mr. McMahan
- 7) Review/Discussion/Action ~ Moving Forward Reentry Program Report ~ Manager Report ~ Ms. Wood
- 8) Review/Discussion/Action ~ Veterans Special Project update ~ Ms. Wood
- 9) Review/Discussion/Action ~ DOJ Budget Request and Webinar ~ Ms. Wood
  - i) Letter of Support for the DOJ TAD Program
  - ii) DOJ Webinar Meeting Minutes
- 10) Review/Discussion/Action ~ CJS Department Manager Report
  - i) April 2021 Financial Statement ~ Ms. Berning
  - ii) CJS Data Update as of 5/1/2021 ~ Ms. Bautch
- 11) Review/Discussion/Action ~ System Mapping Flow Chart update ~ Ms. Berning

- 12) Review/Discussion/Action ~ Buffalo Pepin Literacy Alliance (BPLA)  
COVID 19 Vaccination Outreach update ~ Ms. Hartung
- 13) Review/Discussion/Action ~ Next Meeting Date and Time - Wednesday,  
June 16, 2021 from 12:00 p.m. – 1:00 p.m. via Zoom
- 14) Public Comment Not Related to Agenda Items
- 15) Adjournment

Date: May 18, 2021

Chair Name

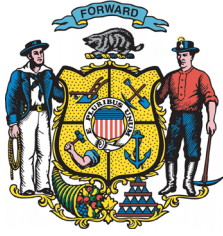
By: \_\_\_\_\_  
Department Manager or  
Designee & Title

**Board Members:** If unable to attend or wish to attend remotely, please contact the Chair. If the Chair is unavailable, please contact the County Clerk’s Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

**Persons with Disabilities:** Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk’s Office at 608-685-6209.

**Public Access to the Courthouse:** The South Entrance will be the only access to the building after 4:30 p.m.

*Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.*



# Buffalo-Pepin Counties Criminal Justice Collaborating Council

*Effective Accountable Alternatives*

## CJCC Meeting Minutes

**Community/Board:** Criminal Justice Collaborating Council (CJCC) – Buffalo and Pepin Counties

**Date of Meeting:** Wednesday, April 21, 2021

**Electronic and Hard Copy Filing Date:**

**Location:** Zoom Meeting  
<https://wicourts.zoom.us/j/94660737355>  
Join by telephone call 1-312-626-6799  
Meeting ID: 946 6073 7355

**Meeting called to order** at 12:01 p.m.

**Present:** Tanisha Bautch, Brenda Berning, Craig Brooks, Aaron Cernohous, Judge Clark, Mike Felton, Jamie Gibson, Felicia Hager, Stacey Hartung, Randy Keys, Audrey Lieffring, Nathan Nelson, Sheri Peterson, Rene Pronschinske, Roselle Schlosser, Gina Rieck, Matt Roesler, Danielle Schalinske, Phil Wicktor and Mary Campbell Wood

Others present: Rhonda Frank-Loron, Blake McMahon, Diane Mikelson,

**Public Comments regarding Agenda items:** None.

**Review/Discussion/Action – Minutes of the March 16, 2021:** Mr. Campbell Wood accepted motion to approve minutes as presented, seconded by Mr. Brooks. Motion carried.

**CJCC Financial Report:** The CJCC financial report was presented with a balance of \$34,525.61. Ms. Rieck confirmed the dollar amount is the same as last month. Ms. Campbell Wood accepted motion, seconded by Mr. Roesler. Motion carried.

**Community Work Service (CWS) Report:** Ms. Rieck sent out report (see below). Ms. Campbell Wood accepted motion, seconded by Mr. Roesler. Motion carried.

**Clerk of Court Updates:** Judge Clark commented on the courts plan to open to the public. Buffalo and Pepin County Boards have opened the courthouse. The plan adapted by the task force and approved by the chief justice of the Wisconsin Supreme Court that all persons present in courtrooms, jury rooms and other court related spaces shall wear face coverings and if they want an open hearing it will be granted. Currently intake is done via zoom as it is efficient and the rights of those are protected. Durand will have its first Jury trial on Tuesday, April 27, 2021 and Alma is having a Jury trial on Friday, April 23, 2021. Judge Clark stated if someone wants to listen to the case, they can go into the small hearing room and listen to the proceedings.

**CJCC Reporting to Buffalo/Pepin Law Enforcement Committee:** Judge Clark, Ms. Berning and Ms. Campbell Wood will be presenting their 2020 Annual Report to the Pepin County Law Enforcement Committee on May 3, 2021 at 3:00 p.m. and Pepin County Board on Wednesday, May 19, 2021 at 7:00 p.m. Ms. Campbell Wood requested permission from the CJCC Committee to report on Moving

Forward Reentry Program, Veterans and Justice Systems Special Project and The Literacy Link Program to Buffalo County Law Enforcement Committee(s). Mr. Wicktor accepted motion, seconded by Ms. Berning. Motion carried.

**Inmate Status Report: (see reports below)**

**Buffalo County:** Lt. Mikelson shared there are 13 inmates in Buffalo County Jail. The numbers are higher than January/February. They are housing three high profile inmates and to date have had no issues with them. The court processes on these three inmates have been lengthy. With regards to opening to programming, the Sheriff will not allow for another few months. Lt. Mikelson is working on getting the first shot of the vaccination for those inmates who would like one the first part of May. Lt. Mikelson fielded a question regarding quarantine procedure.

**Pepin County:** Lt. McMahon shared in the month of March 2021 they averaged 8 inmates per day; 5 males; 2 females. They are not covid testing but are screening, taking temperatures and quarantine for 14 days. Pepin County has had 38 bookings and 6,990 total calls since January 1, 2021. Current programs offered in jail are mental health, MRT (Moral Reconciliation Therapy) and church all via zoom. All other programs and volunteers are cancelled until further notice.

**Buffalo Pepin Literacy Alliance (BPLA):** Ms. Hartung updated the committee on the financial status. BPLA no longer seeking county funding. Applied for multiple grants and increased campaigning for donations. Discussed how going to spend funds. Currently have two active learners and thirteen learners coming back on board. In person learning has resumed. Below are the links to Wisconsin Literacy highlighting BPLA.

- On our website: <https://wisconsinliteracy.org/about/success-stories.html/title/meet-christine-from-buffalo-pepin-literacy-alliance>
- On Facebook: <https://www.facebook.com/WisconsinLiteracy/photos/a.164417152588/10160639428212589/>
- On Facebook: <https://www.facebook.com/WisconsinLiteracy/videos/4946087578794481>

**Bridges to Hope:** Ms. Gibson, the Pepin County Advocate for bridge to Hope explained her primary job is to help victims in Pepin County through assisting to fill out restraining orders, go to court with victim and walk them through the process. She is at Pepin County Government Center on Wednesdays from noon – 4 p.m. for walk-ins.

**Pretrial Pilot Program and Critical Incident Protocol:** Ms. Frank-Loron, J.D., pretrial program manager for the State of Wisconsin started 1/20/2019 and is a grant funded position. She is educating and providing resources to counties regarding pre-trial programs. Currently there are 7 counties piloting a pre-trial program as follows: Eau Claire, Chippewa Falls, Marathon, Rock, Lacrosse, Outagamie, and Waukesha. She spoke about the PSA (Public Safety Assessment) which is an actuarial assessment that predicts failure to appear in court pretrial, new criminal arrest while on pretrial release, and new violent criminal arrest while on pretrial release. Use of the PSA in combination with other pretrial improvements is associated with improved outcomes. These include higher rates of pretrial release and less use of financial conditions of release. These outcomes do not negatively impact crime or court appearance rates. There was a brief discussion regarding critical incident protocol.

I have forwarded an email to all committee members with additional information from Ms. Frank-Loron.

**Moving Forward (Jail Reentry) Program Report:** Ms. Campbell Wood is collaborating with Heather Pyka, Dunn County Reentry/Jail Education Program Coordinator to offer online education programs. These programs are MRT, “Staying Quit” for women and “Coping with Anger” for men. The first two courses, “Staying Quit” and “Managing Anger” will begin on Monday, May 3, 2021. Ms. Wood confirmed she can offer these classes to jail, probation and CJS individuals via teleconference. To learn more about MRT (Moral Reconciliation Therapy) see <https://www.moral-reconciliation-therapy.com/>. Ms. Campbell Wood will be sending registration information to partners today, for sharing with any interested individuals. Funding for the course materials is covered by the UW Extension Innovation Grant. She will be meeting with UW Financial Office, Dunn Co CJCC and Center for Independent Living of Western WI, Monday, May 26, 2020 to work out final agreement and details for the Certified Reentry Recovery Peer Support (CRPS) position. She is preparing an order for workbooks and educational/support materials for MOVING FORWARD CRPS participants for the coming year.

**Veterans Special Project:** To date Ms. Campbell Wood has received 216 completed Veteran Survey responses and 179 Justice and Community Partners responses. She offered a ‘Thank You’ to those who have completed the surveys. Military Family Survey is almost ready to launch. She asked to please watch for it and complete if you have a family member serving in the military. Deadline for completing all surveys has been extended to May 31, 2021.

**DOJ Budget Request and Webinar:** Ms. Campbell Wood attended the webinar and will send notes to Ms. Berning and will elaborate at the next CJCC meeting. Ms. Campbell Wood will collaborate with Ms. Berning and write a letter of support to DOJ supporting the need of additional positions. Judge Clark agreed to sign said letter upon completion.

**CJS Coordinator Report:** Ms. Berning presented the March 2021 financial statement and stated she is working on the first quarter narrative/financial report. She is finishing up with the 2020 CJS Annual Report to present to committees.

**CJS Case Manager Report:** Ms. Bautch went over the CJS Data as of 4/1/2021 and clarified the CORE reporting dates.

**System Mapping update:**

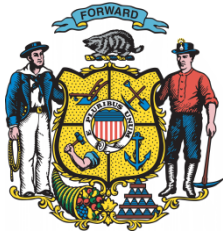
Ms. Berning met with Mr. Cernohous and they worked on adding additional detail to the DOC portion of the system mapping. Ms. Berning also met with Ms. Prom to add this information to the mapping. Once data is updated, Ms. Berning will clarify, if needed, with Mr. Cernohous and then schedule a meeting with Ms. Wood and Mr. Rynders to review the entire map and then present to CJCC for review/approval.

**Next Meeting Date** is Tuesday, May 18, 2021 from 12:00 p.m. – 1:00 p.m. via Zoom

**Adjournment:** Mr. Wicktor accepted motion to adjourn, seconded by Mr. Felton. Motion carried. Meeting Adjourned at 12:54 p.m.

**Respectfully submitted,**

**Brenda Berning,  
CJS Coordinator**



**Buffalo-Pepin Counties**  
**Criminal Justice Coordinating Council**  
*Effective Accountable Alternatives*

**COMMUNITY SERVICE PROGRAM**  
**4/7/21**

	Feb 2021	2021 Total	2020 Total	Total from 2011
Participants	0	1	82	682
Successful	0	5	53	478
Unsuccessful	1	2	20	202
Pending	3			2
Buffalo Cty Referrals	0	0	42	472
Pepin Cty Referrals	1	0	38	210
Total	0			682

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Total Community Service Hours: 148 hrs. (2021)  
904 <sup>3</sup>/<sub>4</sub> hrs. (2020)  
849 <sup>3</sup>/<sub>4</sub> hrs. (2019)  
543 hrs. (2018)  
1,038 <sup>3</sup>/<sub>4</sub> hrs. (2017)  
2,294 <sup>3</sup>/<sub>4</sub> hrs. (2016)  
2,997 <sup>1</sup>/<sub>4</sub> hrs. (2015)  
2,360 hrs. (2014)  
2,695 <sup>3</sup>/<sub>4</sub> hrs. (2013)  
1,971 <sup>3</sup>/<sub>4</sub> hrs. (2012 and prior)  
15,733 <sup>1</sup>/<sub>2</sub> hrs TOTAL

Gina Rieck  
Buffalo-Pepin County Community Service Program

**PEPIN COUNTY JAIL CURRENT INMATE LIST**

## 02-15-2021

Inmate Name	Date Admitted	Reason Detained	Arresting Agency	Next Court Date	Release Date	Huber Privileges	Edu. Level
Brown, Michael	3-01-21	Judgement of Conviction – DAGPA revoked	PESO	Sentenced	3-31-21	Not Eligible	?
Charles, Donald	2-15-21	Judgement of Conviction Felony Bail Jumping & 4 <sup>th</sup> Degree Sexual Assault	PESO	Sentenced	4-17-21	Not Eligible	No HS
Delong, Dylan Joseph	11-12-20	JOC-2018CF22	PESO	Sentenced	05-11-21	Not Eligible	HS
Nelson, Anthony Bryan	12-18-20	Poss. Meth, Maintaining a Drug House, Felon in Poss. Firearm, Distribution of Meth. Probation Hold	PESO	02-23-21 03-08-21	?	Not Eligible	No HS
Perrault-Bignell, Melissa Ann	10-16-20	Poss Of Meth, Poss Drug Para, Probation Hold	PESO	05-04-21	?	Not Eligible	HS
Senne, Larry Mark	03-02-20	PESO Warrant for FTA on Theft, Forgery Charges \$1000.00 Cash	PESO	Sentenced	05-14-21	Not Eligible	College
Suckow, Brooke	03-01-21	Poss Meth, Drug Para, OWI, operate after suspension	PESO	3-08-21	?	Not Eligible	College
Stephen P. Unser	3-01-21	JOC 2020CT23 DUI	PESO	Sentenced	3-09-21	EHM	?
Barbara J. Pabst	3-01-21	JOC 2020CM40	PESO	Sentenced	3-09-21	EHM	College

# BUFFALO COUNTY JAIL CURRENT INMATE LISTING

## 04-21-21 (13) Inmates

Inmate Name	Date Admitted	Reason Detained	Arresting Agency	Next Court Date	Release Date	Huber Privileges	Edu. Level
Kenneth Teel	9-11-18	Bond-1 <sup>st</sup> Degree Intent Homicide	BUSO	5-20 @ 0900	?	Not Eligible	No HS
Erick Tlatemohue Tepole	2-28-20	Bond – Cause Great Bodily Harm ICE Hold	BUSO	4-26 @ 1545	?	Not Eligible	No HS
Chovis Choncoa	2-28-20	Bond – Cause Great Bodily Harm ICE Hold/TRSO Warrants	BUSO	4-26 @ 1545	?	Not Eligible	No HS
Randall Merrick	6-23-20	Bond-First Degree Intentional Homicide & Hiding a Corpse	BUSO	Anoka Co 4-27 @14:30 5-4 @0845 7-12@0900 11-8@15:00 Jury Trial Dec 6-10th	?	Not Eligible	GED
Lonnie Garrett	10-21-20	Bond – First Degree Sexual Assault	BUSO	5/12 @0930	?	Not Eligible	HS
Doua Moua	12-10-20	Bond – Poss of Meth/Para/THC	BUSO	3-11 @ 13:00	?	Not Eligible	HS
Jonathan Medeiros	1-25-21	Bond – 1 <sup>st</sup> Degree Intentional Homicide	BUSO	5-2 @1300	?	Not Eligible	Technical College
Zakaree Stelzer	12-10-20	Bond – Poss of Meth w/intent/poss of para	BUSO	4/21 @ 10:00	?	Not Eligible	GED
Charles Victor Wayne Zaruba	3-2-21	Bond -Repeated Sexual Assault of Same Child	BUSO	4-28 @ 1515	?	Not Eligible	HS
Ashley Brinkman	3-9-21	JOC-Poss Meth	BUSO	N/A	6-6-21	Eligible	HS
Alexander Deyoung	12-18-20	PO Hold – Pending Revocation	Probation	3-30 @ 10:15 Pierce Co Case	?	Not Eligible	HS
Justin Kummer	3-22-21	Probation-Extended Sanctions	Probation	N/A	4/25/21	Not Eligible	No HS
Sarah Katula-Talle	3-24-21	Bond-Mfg/Del Schedule IV Drugs; Maintain Drug Trafficking Place; Resisting; Possess THC; Posses Drug Para; Bail Jumping & PO Hold	MPD	4-28 @ 1330 Trempe Case 6-10 @ 1315	?	Not Eligible	College
Devon Zenk	4-9-21	Bond-Poss Meth/THC/Drug Para/Poss with	BUSO	5-5 @ 1130	?	Note Eligible	HS



		intent/maintain drug trafficking house					
Kendrick Day	4-14-21	Court-Felon in Possession of firearm/possess with intent to deliver meth/poss drug para. & racine county probation nhold	MPD	4-21 @ 1330	?	Not Eligible	College
Amanda Berman	4-15-21	Jackson County Prob Hold	MPD	N/A Hearing Eau Claire Case 4-27 @ 1100	?	Not Elible	HS

## Electronic Monitoring

4-21-21 (2)

Name	Date Admitted	Reason	Arresting Agency	Next Court Date	Release Date	Huber Privileges
Michael Kronebusch	9-23-19	Sign Bond – Burg/Bldg Dwelling	BUSO	To be determined	?	Not Eligible
John Kujak	1-26-21	JOC – Mfg/Del THC	BUSO	Sentenced	1-25-22	Eligible

**NEW CJS Data** as of 3/1/2021: Served 201 individuals since 8/1/17

Active = 32

Soberlink = 2

Drug Testing = 29

IDIP = 0

Deferred Prosecution Agreement = 21 (BC – 20 and PC – 1)

TOTAL DPA SERVED: 48 (17 successful; 8 terminated; 1 voluntary withdrawal)

Pre-Charge Diversion = 1 (PC)

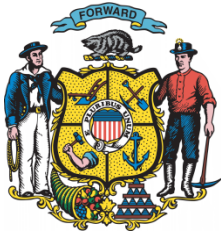
Random Drug Screening = 3

	2017 (commence 7/31)	2018	2019	2020	2021	TOTALS
Total Screened	79	121	95	40	1	336
Graduated (successfully completed)	8	24	17	14	0	63
Administrative Discharge (not able to complete all requirements)	2	16	9	5	2	34
Terminated (failed to follow all conditions)	4	19	19	7	0	49
Voluntary Withdrawal (per client request)	0	2	3	6	1	12
Declined Participation	0	5	18	13	0	36
Ineligible (BW, charge, probation)	33	50	21	4	0	109
DPA	1 (new) BC-1 PC-0	17 (new) BC-13 PC-4	17 (new) BC-14 PC-3	12 (new) BC-12 PC-0	1 (new) BC-1 PC-0	48 BC – 41 PC – 7

## CJCC Financial Report

The current balance of the CJCC Financial Report as of May 14, 2021 is \$34,440.35. Ms. Wood submitted a voucher in the amount of \$85.26 for a phone.

Submitted by Gina Rieck.



**Buffalo-Pepin Counties**  
**Criminal Justice Coordinating Council**  
*Effective Accountable Alternatives*

**COMMUNITY SERVICE PROGRAM**  
**5/14/21**

	March/April 2021	2021 Total	2020 Total	Total from 2011
Participants	2	3	82	684
Successful	0	5	53	478
Unsuccessful	0	2	20	202
Pending	4			4
Buffalo Cty Referrals	1	2	42	473
Pepin Cty Referrals	1	1	38	211
Total	2			684

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Total Community Service Hours: 165 hrs. (2021)  
904 <sup>3</sup>/<sub>4</sub> hrs. (2020)  
849 <sup>3</sup>/<sub>4</sub> hrs. (2019)  
543 hrs. (2018)  
1,038 <sup>3</sup>/<sub>4</sub> hrs. (2017)  
2,294 <sup>3</sup>/<sub>4</sub> hrs. (2016)  
2,997 <sup>1</sup>/<sub>4</sub> hrs. (2015)  
2,360 hrs. (2014)  
2,695 <sup>3</sup>/<sub>4</sub> hrs. (2013)  
1,971 <sup>3</sup>/<sub>4</sub> hrs. (2012 and prior)  
15,820 <sup>1</sup>/<sub>2</sub> hrs. TOTAL

## PEPIN COUNTY JAIL CURRENT INMATE LIST 05-10-2021

Inmate Name	Date Admitted	Reason Detained	Arresting Agency	Next Court Date	Release Date	Huber Privileges	Edu. Level
Senne, Larry Mark	03-02-20	PESO Warrant for FTA on Theft, Forgery Charges \$1000.00 Cash	PESO	Sentenced	05-14-21	Not Eligible	College
Delong, Dylan Joseph	11-12-20	JOC-2018CF22	---	Sentenced	05-11-21	Not Eligible	HS
Freid, Jennifer Sue	03-23-21	Possession of Methamphetamine Possession of Drug Paraphernalia	DPD	05-11-21	?	Not Eligible	No HS or GED
Sorenson, Eric Wayne	04-13-21	Possession of Methamphetamine with Intent Delivery of Methamphetamine Maintain Drug Trafficking Place	WEST CENTRAL TASK FORCE	04-26-21	?	Not Eligible	HS
Smull, Jennifer Lynn	04-24-21	Possession of Methamphetamine Possession of Drug Paraphernalia PO Hold	DPD	05-18-21	?	Not Eligible	HS
Baum-Turley, Kristin Lynn	04-26-21	Manufacture/Delivery Amphetamine	DPD	06-01-21	?	Not Eligible	HS



**To:** Interested Parties

**Date:** April 29, 2021

**Re:** Treatment Alternatives and Diversion Program Expansion

In advance of the next competitive funding round for 2022 and the state budget process, DOJ Division of Law Enforcement Services (DLES) analyzed the following:

- where there could be growth of existing TAD programs;
- where resources could be utilized;
- what resources DOJ would need to administer an expanded program

Based on our assessment, DOJ suggests an expansion of \$8-10 million to the TAD program. This reflects the four possible expansion options explained on page 4 and the assumptions below.

The funding would also support the necessary costs and staffing needs for DOJ to administer the program.

## **ASSUMPTIONS**

In order to provide an assessment, DLES assumed that the following is true:

- Requested statutory language changes will occur. This includes:
  - Eliminating the local match requirement
  - Streamlining reporting requirements for DOJ
  - Providing DOJ flexibility to administer grant using a funding model that is most efficient, non-competitive
  - Allocating funding on a cycle that aligns with state budgets to create certainty of funding within biennium
  - Revising language restricting program participants to be required to have their criminal behavior related to substance abuse.
- Additional changes will be made to the new OWI 5<sup>th</sup> & 6<sup>th</sup> offender language that would not restrict participation in OWI Court programs.
- The level of Interest from potential new sites previously expressed in TAD competitive funding rounds has not changed - there has only been a small increase in site interest in recent competitive expansion rounds.

## CURRENT PROGRAM STATUS

- The TAD program is currently heading into the last year of the current five-year cycle for calendar year 2021, with a new cycle starting in 2022 based on current budget action.
- The current funding amount for the TAD program is \$7,188,900.

## Current Site/Program Details

- DOJ currently manages 54 grants that provide TAD funding to 53 counties and 3 tribes.
- These grants fund approximately 85 TAD programs (roughly 2/3 treatment courts/ 1/3 diversion programs) within the 56 sites.
- The TAD program currently funds a number of different diversion and treatment court models. These typically include:
  - Pre- and Post-Charge Diversion Programs
  - Drug Courts
  - OWI Courts
  - Hybrid Drug/OWI Courts
  - Co-Occurring Disorders (Substance Abuse/Mental Health) Courts
  - Tribal Healing to Wellness Courts
- Most of the sites also have other non-TAD funded programs that would be eligible under the program, which could be expanded, or may be funded through one-time federal grant or other state/local funds.

**Example:** One county receives TAD funding to support its Pre-Charge and Post-Charge Diversion Programs. However, this county also implements the following TAD-eligible programs:

- Drug Court
- OWI Court
- Veterans Court

While this is just one example, most medium to large-sized counties have similar programming in addition to what is currently TAD-funded.

## Potential New Program Models for Expansion

- **Veterans Courts:** Due to the current violent offender restrictions, Veterans Courts have historically been ineligible for TAD funding. It is estimated that there are approximately 16 Veterans Courts in WI, covering 33 counties<sup>1</sup>.

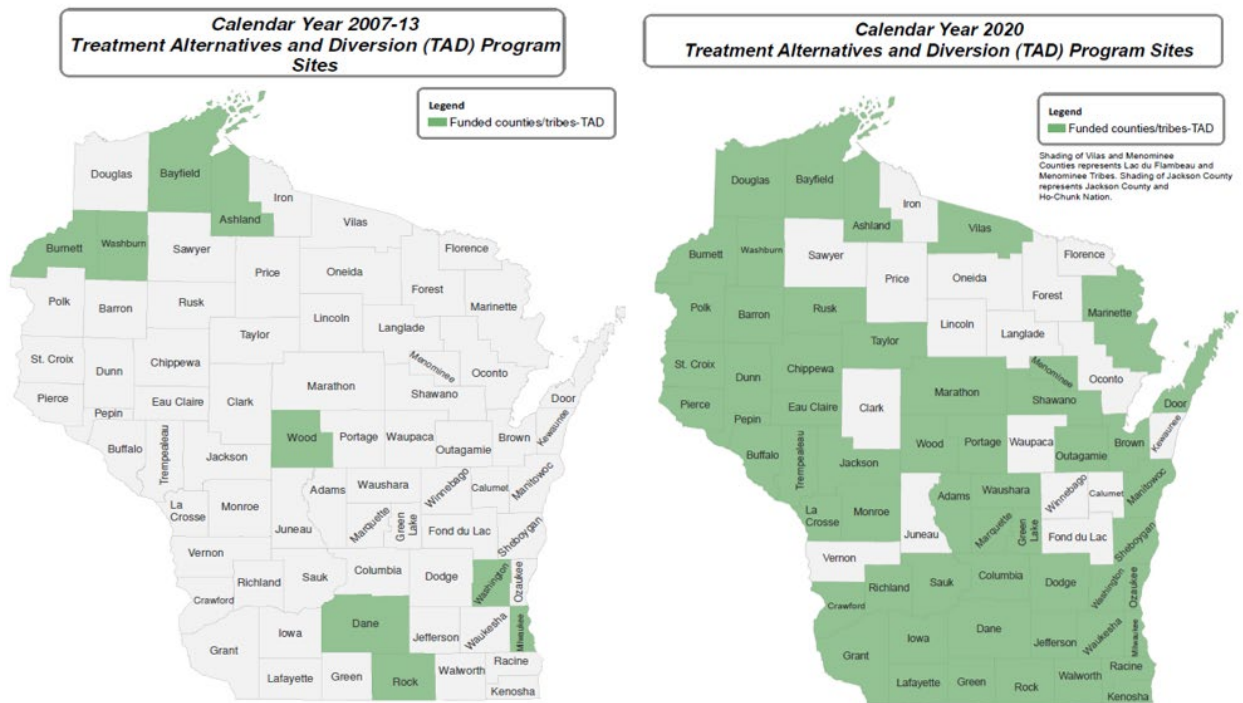
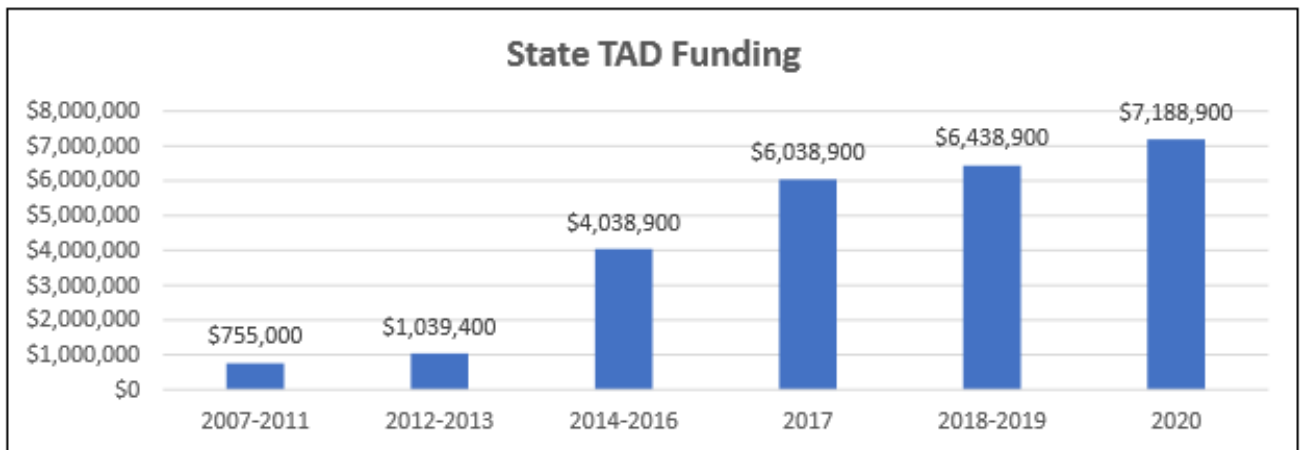
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<sup>1</sup> <https://www.wicourts.gov/services/veteran/index.htm>



- **Mental Health Courts:** Due to the substance abuse requirements, Mental Health Courts have historically been ineligible for TAD funding. Based on available data, it is estimated that there are approximately three Mental Health Courts in WI<sup>2</sup>.
- **Diversion Programs:** There are multiple diversion programs that are not focused specifically on substance abuse. Statutory changes would enable these programs to be eligible for funding, including mental health diversion programs.

The following two charts detail the expansions in funding and sites for the program to date:



<sup>2</sup> Source: County Survey Data; [State CJCC Local Program Map](#)

## POTENTIAL FOR PROGRAM EXPANSION

### Background

When assessing the potential and methodology for TAD program expansion, a number of factors should be considered, including current demand, results of past expansions, lessons learned from the last five year cycle and the [2020 CJCC TAD Program Report](#), and potential changes in capacity related to new program models.

### Expansion Options

Keeping in mind the assumptions set out previously in this report, there are multiple different ways to expand the program.

#### 1. Providing funding for expansion to new sites to start program models

Our assessment is that expansion to new sites would be fairly minimal, as there have not been many sites denied funding through the recent multiple expansions (including the last competitive round, when all 4 new applicants were funded). It is hard to determine if new sites would emerge to fund existing program models.

#### 2. Additional funding for existing program models at existing sites

Assuming legislative changes are made, sites could admit additional participants to their programs. In addition, sites could

*Example:* A county has a Drug Court, but as it has implemented its program, has identified a need for increased resources for Medication Assisted Treatment (MAT).

With additional funding, DOJ could also allow certain expenses previously denied in prior rounds, which was done in an effort to maximize funding to sites in a competitive grant program.

*Example:* As part of an expansion, counties could be allowed to use TAD funding to hire or support a local CJCC coordinator. This would benefit county planning and coordination efforts, the existing TAD program, as well as criminal justice priorities of the State CJCC and the Evidence Based Decision Making sub-committee.

#### 3. Additional funding for additional program models at existing sites

Many sites funded in the last cycle have completed planning and implementation processes for their program. Some of the sites that currently only have one program funded by TAD may have learned through this cycle that they have a need to add another program model to meet the needs of a different population.

*Example:* A county has a Drug Court funded by TAD but would like to implement an OWI Court and a Diversion Program to serve the needs of a different target population.

#### 4. Providing new state funding to sustain programs or enhancements started with federal grants

Some programs that receive TAD funding have also sought and received one-time federal funding to enhance their TAD funded program or implement another program model. These one-time funds can be useful on the front end but will also require sustainment once the funding ends.

**Example:** A county receives a TAD grant for a Drug Court, and then requests one-time federal grant funds for an enhancement to their TAD-funded project. Expansion funds could be used to sustain this enhancement once federal funding ends.

**Example:** A county receives a TAD grant for a Drug Court, and then receives a one-time federal grant to implement an OWI Court. Once that federal funding ends, TAD funds could be expanded to sustain the second program within the county.

In addition to providing direct funding to programs, funds could be used, and would be needed, to expand DOJ efforts to provide the staffing resources needed to oversee the program design and implementation, grants administration, technical assistance and compliance, and data analysis needed to support these local sites. The [2020 CJCC TAD Program Report](#) outlines several areas for program improvement currently, and program expansion will require an additional investment in DOJ staff to provide direct support to these local programs, as noted below.

## DOJ COST TO ADMINISTER AND SUPPORT THE PROGRAM/SITES

### Staffing

As the TAD program has been expanded multiple times, DOJ has continued to request administrative funding for positions to support the dramatic increase in the number of local projects needing programmatic and administrative support, as well as the additional reporting and evaluation requirements. The last staffing increase was the result of additional position authority granted in 2014, though DOJ was not given additional budget to pay for those positions.

The chart below details the current staff level, the budget request submitted in September to meet existing needs, and projection of new staffing needs to accommodate growth of \$8-10 million. The staffing assessment is an educated estimate based on the assumptions noted on page 1.

	BJP	BJIA	Projected Cost(annual)	One-Time Start Up Costs
Currently Have	2.5	2.5		
Budget Request	2	1	\$314,123	\$13,575
<i>\$8-10m</i> increase	<u>7</u>	<u>5</u>	<u>\$1,335,000</u>	<u>\$54,300</u>
Total	11.5	7.5		

BJP Would Request: Supervisor, Policy Advisor, Compliance/Trainer, Mental Health Specialist, Veterans Court Specialist, Grants Specialist, and Support Staff

BJIA Would Request: Research Supervisor, Data Collection Quality Control/Trainer (x2), PPA Evaluator, and Support Staff

### Other Administrative Costs

We estimate the cost of annual administrative cost for technology and training to be \$145,000. There is a one-time request of \$35,000 to develop a website for the program.

- BCS support, upgrade, maintenance of CORE: \$75,000
- Development/support of an Interactive Website: \$35,000 Development, \$5,000 Annual Support
- Host in person trainings for sites: \$50,000
- Host annual conference for sites: \$15,000

The total estimated annual cost to administer a TAD expansion of this size is \$1,400,000.

## **Context for Staff Request**

- DOJ has been looked to more and more frequently to coordinate and provide resources to support TAD sites of multiple program models. While DOJ has worked diligently to develop additional resources, including program standards, trainings, performance measures, and a data collection/reporting system, these were done with minimal staff resources and funded almost entirely on one-time federal grant funding. New and expanding programs will require extensive technical assistance and training.
- In addition, DOJ TAD-funded staff are part of a more robust, coordinated program, policy, and research effort needing additional resources to thrive. Through the CJCC, EBDM, and numerous federal grant programs, TAD is a centerpiece of a larger, coordinated effort to promote criminal justice program and policy reforms statewide.
- Following EBDM principles and CJCC recommendations, the needed staff will allow for future TAD program evaluations to be completed at the local level. This type of analysis would be critical in better understanding differences in program admissions, discharges, and outcomes across both sites and programs. Proper staffing will also allow for additional research to be done on important issues like program equity and inclusion, program referrals, trend analyses on pre-charge and post-charge diversion or particular treatment court types, etc.

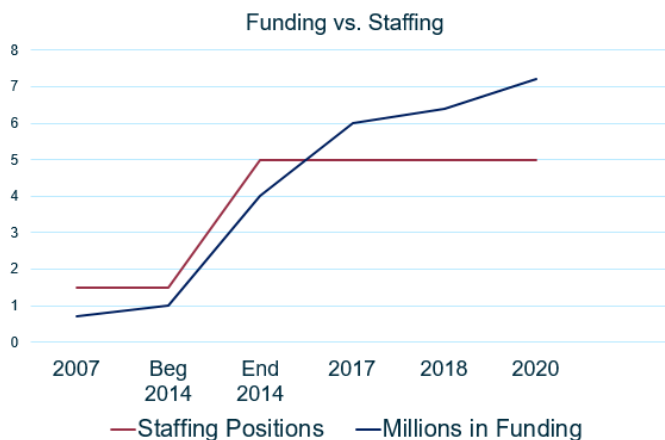
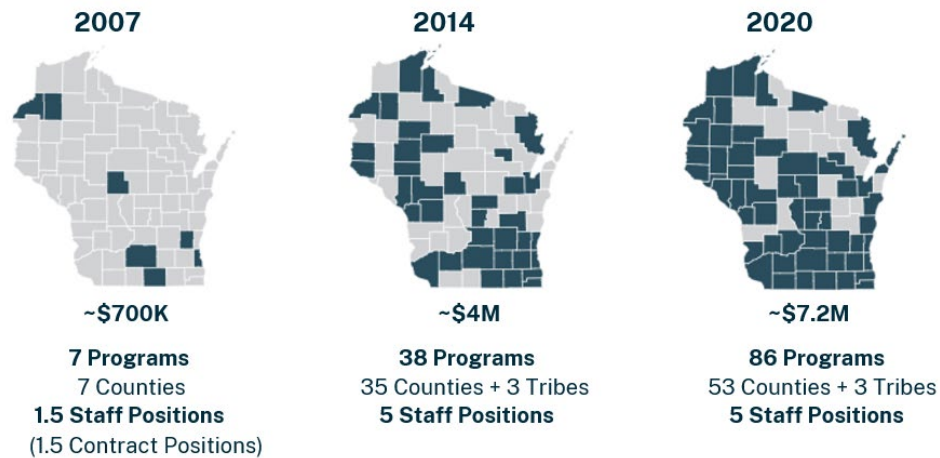
## Information regarding DOJ's Budget Request for Additional TAD Program Staff

### DOJ's Budget Request (\$494,900 GPR)

- **1 Program and Policy Analyst, Advanced**
  - Technical assistance to local programs
  - Implement new local programs
  - Site visits
  - Conduct trainings
- **1 Grants Specialist, Advanced**
  - Coordinate fiscal functions
  - Review grant applications
  - Create contracts for subgrantees
  - Conduct financial reviews
- **1 Research Analyst, Advanced**
  - Maintaining the CORE Reporting System
  - Conduct data evaluation of TAD-funded programs.

### Background

- While funding for local treatment and diversion programs has increased thanks to investment by the legislature, the staff support for statewide grant and fiscal management, technical assistance, and data analysis has stagnated.



Left: No change in staffing since 2014 despite 80% increase in funding and 51% increase in number of counties with programs.

## Information regarding DOJ's Budget Request for Additional TAD Program Staff

- **What do DOJ TAD program staff do day-to-day?**
  - Grants Management
    - Annual grant applications
    - Competitive process every 5 years
    - Review and approve quarterly program reports
  - Fiscal
    - Approve expenditures/process payments quarterly
    - Match requirements
    - Consult on and approve grant modifications
  - Data
    - CORE Reporting System updates, support and monitoring
    - Data analysis and reporting
    - Annual reports and multi-year evaluations
  - Technical Assistance
    - Train local programs
    - Conduct site visits
    - Provide program feedback
    - Coordinate and conduct statewide Standards Trainings
      - Treatment Court Standards Training:
        - 2015: 6 locations, 522 people trained
        - 2017: 1 location, 128 people trained
        - 2019: 3 locations, 185 people trained
      - Diversion Standards Training
        - 2018: 3 locations, 247 people trained
      - Additional Training Provided
        - Sessions through WATCP conferences
      - Individually tailored local team trainings

	A	B	C	E	F	H	I	K	L
1	<b>BUFFALO COUNTY DEPARTMENT OF COMMUNITY JUSTICE SERVICES</b>								
2	<b>2021 ADOPTED BUDGET</b>								
3	<b>REPORT THROUGH April 2021</b>								
4		<b>2021 WORKING BUDGET</b>		<b>Y-T-D</b>		<b>Y-T-D REMAINING BUDGET</b>		<b>PERCENT OF BUDGET USED</b>	
5	<b>ACCOUNT TITLE</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>REVENUE</b>	<b>EXPENSE</b>
6	STATE/FEDERAL GRANT REVENUE	125,286.00		0.00		125,286.00		0%	
7	CJS DRUG TESTING REVENUE	16,125.00		3,629.00		12,496.00		23%	
8	ALCOHOL TESTING REVENUE	16,943.00		2,180.00		14,763.00		13%	
9	REVOLVING LOAN REVENUE	2,000.00		250.00		1,750.00		13%	
10	SWEAT DRUG PATCH REVENUE	3,780.00		1,849.00		1,931.00		49%	
11	LOCAL REVENUE/REFUNDS (CJCC) - FUND 10	10,000.00		10,000.00		0.00		100%	
12	IDIP - ALCOHOL TESTING - FUND 10	6,982.00		0.00		6,982.00		0%	
13	PRE-CHARGE/PRE-ARREST REV	0.00		0.00		0.00		0%	
14	DONATION	0.00		1,000.00		(1,000.00)		0%	
15	SALARIES		102,250.00		31,886.96		70,363.04		31%
16	SOCIAL SECURITY		7,822.00		2,315.67		5,506.33		30%
17	RETIREMENT-EMPLOYER'S SHARE		6,902.00		2,151.16		4,750.84		31%
18	HELATH INSURANCE		15,458.00		6,226.20				
19	LIFE INSURANCE		30.00		12.30		17.70		41%
20	WORKER'S COMPENSATION (not billed until EOY)		4,091.00		1,261.08		2,829.92		31%
21	TELEPHONE		879.00		249.97		629.03		28%
22	INTERPRETOR FEES		100.00		0.00		100.00		0%
23	AODA AND MENTAL HEALTH ASSESSMENTS AND TREATMENT (Contractual Services)		3,000.00		0.00		3,000.00		0%
24	OFFICE SUPPLIES (PENS,PAPER,POSTAGE, ETC.)		975.00		108.51		866.49		11%
25	OFFICE EQUIPMENT (CHAIR)		0.00		0.00		0.00		0%
26	PHOTO COPIES (COPIER/PRINTER X 2 - BC/PC)		2,010.00		575.35		1,434.65		29%
27	EMPLOYEE EDUCATION & TRAINING		0.00		0.00		0.00		0%
28	PROGRAM INCENTIVE/REWARDS		4,085.00		195.82		3,889.18		5%
29	MILEAGE		1,920.00		297.33		1,622.67		
30	MEALS		100.00		0.00		100.00		0%
31	PROGRAM SUPPLIES FOR CLIENTS (N/A BOOKS, FOLDERS, NOTEBOOKS)		653.00		49.00		604.00		8%
32	VEHICLE LEASE/GAS		10,680.00		2,499.86		8,180.14		23%
33	OTHER SUPPLIES & EXPENSES (VPN/ENCRPTION/BENEFIT PLAN ADMIN/GENERAL LIABILITY INS =\$600/YR)		640.00		43.01		596.99		7%
34	ALCOHOL MONITOR		4,745.00		0.00		4,745.00		0%
35	ALCOHOL MONITOR - FUND 10		1,278.00		0.00		1,278.00		0%
36	DRUG TESTING		7,178.00		1,041.25		6,136.75		15%
37	SWEAT DRUG PATCH		4,320.00		500.00		3,820.00		12%
38	REVOLVING LOAN		2,000.00		0.00		2,000.00		0%
39	<b>TOTALS</b>	<b>181,116.00</b>	<b>181,116.00</b>	<b>18,908.00</b>	<b>48,152.39</b>	<b>162,208.00</b>	<b>122,470.73</b>		
40	ACCRUED EXPENSES	BUDGET TOTAL	INCLUDED YTD EXP	2016 & 2017 DHS Rollover	\$49,872.77			CASH BALANCE (net YTD + reserve)	\$50,274.05
41	WORKERS COMP	3,783.25	1,261.08	2018 Excess Revenue	\$1,874.10				
42	Above amounts are prorated and entered as accrued expenses. Actual transaction will not occur until end of year.			2019 Excess Revenue	\$12,948.47				
43				2020 Excess Revenue	\$14,823.10				
44					\$79,518.44			In Bufalo County Non-Lapsing Fund 10.25.54540.0000.295	
45	County Clerk\Agendas\CJCC\Agenda Packet Materials\10.i.April 2021 Financial Statement.xls								



**NEW CJS Data** as of 5/10/2021: Served 211 individuals since 8/1/2017.

Active = 35

Soberlink = 2

Drug Testing = 31

IDIP = 0

Deferred Prosecution Agreement = 21 (BC – 20 and PC – 1)

TOTAL DPA SERVED: 51 (20 successful; 9 terminated; 1 voluntary withdrawal)

Pre-Charge Diversion = 1 (PC)

Random Drug Screening = 2

	2017 (commence 7/31)	2018	2019	2020	2021	TOTALS
Total Screened	79	121	95	40	20	355
Graduated (successfully completed)	8	24	18	11	9	70
Administrative Discharge (not able to complete all requirements)	2	16	9	5	1	33
Terminated (failed to follow all conditions)	4	19	19	7	1	50
Voluntary Withdrawal (per client request)	0	2	3	6	3	14
Declined Participation	0	5	18	13	6	42
Ineligible (BW, charge, probation)	33	50	21	4	3	111
DPA	1 (new) BC-1 PC-0	17 (new) BC-13 PC-4	17 (new) BC-14 PC-3	12 (new) BC-12 PC-0	4 (new) BC-4 PC-0	51 BC – 44 PC – 7