

*County of Buffalo*  
Alma, Wisconsin  
**Notice of Public Meeting**

**Committee:** Buffalo County Human Resources Committee  
**Date:** Monday, May 13, 2019  
**Time:** 9:00 a.m.  
**Location:** 3<sup>rd</sup> Floor County Board Room , Buffalo County Courthouse

**Agenda**

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Minutes of the Previous Meeting
5. Review/Discussion/Action ~ Request to Approve Non-Lapsing Grant Funding for Partial Funding of Attendance at the Industrial Hemp Conference in Cologne, Germany
6. Review/Discussion/Action ~ Request by Local LEER Division of the WPPA to Waive Article XIII C. for Reimbursement of Uniform and Equipment for Brian King
7. Review/Discussion/Action ~ The Committee May Go Into Closed Session to Discuss HRA Process for Retiree and Structure of Land Information Committee and Department

*The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(f) for the purpose of discussing employee performance which may have a substantial effect on the reputation of any person involved over which the governmental body has jurisdiction or exercises responsibility.*

8. Review/Discussion/Action ~ The Committee May Return to Open Session
9. Review/Discussion/Action ~ A Resolution to Amend Policy No. 205 of the Buffalo County Employee Handbook – Leaves – Emergency Conditions
10. Review/Discussion ~ Review of Policy 209 of the Buffalo County Employee Handbook – Leaves – Personal Time Off (PTO)
11. Review/Discussion/Action ~ Administrative Assistant ~ Administration Office Wage Scale Step
12. Review/Discussion/Action ~ 2020 Budget Assumptions
13. Committee Chair Report
14. Administrative Coordinator Report
15. Personnel Advisor Report
16. Public Comment
17. Adjournment.

Date: May 6, 2019

Larry Grisen, Chair

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By: Roxann M. Halverson, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 608-685-6209 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Any committee member that is unable to attend must call the County Clerk's Office at 608-685-6209 to report their absences.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.