

Buffalo County Resolution



Drafted By:
Sonya J. Hansen
Presented Month/Year:
March 2019
Involved Committees:
Finance
Human Resources

County Department: Adm
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # 19-04-10

A RESOLUTION TO CREATE AND FILL A COMBINATION DEPUTY CLERK OF COURT AND DEPUTY REGISTER IN PROBATE POSITION

WHEREAS the Deputy Register in Probate tendered her resignation and the position is currently a combined position between the Circuit Court Office and the Administration Office; and

WHEREAS the Administration Office, Register in Probate and Clerk of Court evaluated the staffing needs to provide quality service to the residents of the County; and,

WHEREAS creating one position between the Clerk of Court's Office and the Register in Probate's Office will enhance recruitment opportunities and creates the ability for the Circuit Court to provide additional support for upcoming changes in the court reporting process and expand collection of debt to generate additional revenue for the County; and,

WHEREAS the Finance Committee has reviewed the staffing needs and recommends the combined position to be shared equally between the Circuit Court's Office and the Clerk of Court's Office under a mutually agreed schedule between them.

NOW, THEREFORE, the Buffalo County Board of Supervisors resolves to authorize the creation of a combined position for a Deputy Clerk of Court and Deputy Register in Probate position to be equally shared between the offices and to proceed with filling the position.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 16th day of April, 2019.

Raymond M. Halverson
Buffalo County Clerk

ATTEST:

Mary Anne McMillen Weep
Buffalo County Board Chairperson

ANTICIPATED FINANCIAL IMPACT STATEMENT

2019 Fiscal Impact

Total Wages & Benefits Budgeted	\$ 28,922.27
Total Wages & Benefits	\$ 44,179.27
Additional Net Cost	\$ 15,257.00
Additional Anticipated Revenue	\$ _____

Respectfully Submitted:

Finance Committee

Larry Grisen
Larry Grisen

Donald Hillert
Donald Hillert

Mary Anne McMillan Urell
Mary Anne McMillan Urell

Yes - via phone
David Danzinger

Nettie Rosenow
Nettie Rosenow

Human Resource Committee

Larry Grisen
Larry Grisen

Donald Hillert
Donald Hillert

Bernard Brunkow
Bernard Brunkow

Michael Taylor
Michael Taylor

Nathan Nelson
Nathan Nelson