

*County of Buffalo*  
Alma, Wisconsin  
**Notice of Public Meeting**

**Committee:** Buffalo County Human Resources Committee  
**Date:** Monday, January 13, 2020  
**Time:** 9:00 a.m.  
**Location:** 3<sup>rd</sup> Floor County Board Room , Buffalo County Courthouse  
407 S. 2<sup>nd</sup> Street  
Alma, WI 54610

**Agenda**

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Minutes of the Previous Meeting
5. Review/Discussion/Action ~ Department Manager Hours of Work & Payroll Reporting
6. Review/Discussion/Action ~ Review of Pilot Highway Holiday Work Hour Schedule
7. Review/Discussion/Action ~ A Resolution to Amend Policy 101 of Buffalo County Employee Handbook – Hours of Operation
8. Review/Discussion ~ Establish the Elected Officials Total Annual Compensation Level for 2021 Through 2024 Terms of Office
9. Review/Discussion ~ Wellness Committee Update
10. Review/Discussion/Action ~ Public Health Educator Position Description.
11. Review/Discussion/Action ~ The Committee May Go Into Closed Session to Discuss Request for Reimbursement of Health Insurance Incentive, Retiree Acknowledgment Request & Appeal Request  
*The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(f) for the purpose of discussing employee performance which may have a substantial effect on the reputation of any person involved over which the governmental body has jurisdiction or exercises responsibility.*
12. Review/Discussion/Action ~ The Committee May Return to Open Session
13. Committee Chair Report
14. Personnel Advisor Report(s)
15. Public Comment Unrelated to Agenda Items
16. Adjournment

Date: January 6, 2020

Larry Grisen, Chair

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By: Roxann M. Halverson, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 608-685-6209 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Any committee member that is unable to attend must call the County Clerk's Office at 608-685-6209 to report their absences.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.