

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

Committee: Buffalo County Board of Supervisors
Date: Monday, September 21, 2020
Time: 7:00 p.m.
Location: 3rd Floor County Board Room

[Join Microsoft Teams Meeting](#)

COUNTY BOARD AGENDA

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Public Comment Regarding Posted Agenda Items
5. Review/Discussion/Action ~ Approval of Previous Meeting Minutes
6. Review/Discussion/Action ~ Direction from County Board on Procedures for Committee/Board Agenda & Minutes Publication and Distribution for Tablets
7. Review/Discussion ~ Review Increase Working Capital for Recovery & Wellness Consortium for Provider Reimbursement
8. Review/Discussion/Action ~ Resolution #20-09-01 A Resolution to Add Additional Limited Term 2020 Public Health Position for Providing Disease Investigations, Contact Tracing and Monitoring for Individuals to Contain the Spread of COVID-19
9. Review/Discussion/Action ~ Resolution #20-09-03 A Resolution to Cost Share Using CAPX2020 Funding on Watershed Project Adjacent to Alma Buffalo County Highway Shop
10. Review/Discussion/Action ~ Resolution #20-09-04 A Resolution to Authorize Contract for Corporation Counsel Services for 2021 and 2022
11. Review/Discussion/Action ~ Resolution #20-09-05 A Resolution to Authorize Contract for Audit Services for 2021-2024
12. Review/Discussion/Action ~ Resolution #20-09-06 A Resolution to Identify Delinquent 2017 Real Estate Taxes
13. Review/Discussion/Action ~ Resolution #20-09-07 A Resolution to Designate Additional Funding for Buffalo County Broadband Expansion
14. Review/Discussion/Action ~ Resolution #20-09-08 A Resolution to Modify Buffalo County Broadband Award Policy to Increase Maximum Project Award
15. Review/Discussion ~ Preliminary 2021 Budget Review
16. Committee Chair Reports
17. Administrative Coordinator Report
18. County Board Chair Report
19. Adjournment

Date: September 15, 2020

Dennis Bork, County Board Chair

By: Roxann M. Halverson, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 608-685-6209 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Any committee member that is unable to attend must call the County Clerk's Office at 608-685-6209 to report their absences.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

AUGUST SESSION
MONDAY, AUGUST 24, 2020 AT 7:00 P.M.

The Board Met. Mr. Dennis Bork in the Chair.

The roll was called, and all members were present. Others in attendance for all or portions of the meeting were Ms. Roxann Halverson, Ms. Sonya Hansen, Mr. Kevin Mack, Ms. Tina Anibas, Mr. Roger Risler, Ms. Karen Baader, Ms. Brenda Creighton, Ms. Roselle Schlosser, Ms. April Loeffler (via TEAMS), Mr. David Brommerich (via TEAMS), Ms. Judie Sage (via TEAMS), Mr. Jason Poser, Mr. Dave Rynders, Mr. Ben Adank and other Itechra staff.

The Pledge of Allegiance was said.

Public Comment Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Previous Meeting Minutes: Ms. McMillan Urell made a motion to approve the minutes, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Appointment of District 5 County Board Supervisor: Chair Bork introduced Ms. Carol McDonough, whom the Executive Committee is recommending for appointment to the District 5 (City of Mondovi Ward 2) County Board Supervisor position. Mr. Hillert made a motion to approve the appointment, seconded by Mr. Weiss. Carried.

Review/Discussion regarding Training by Itechra on Surface Pro Tablets: The County Board Supervisors were presented with their tablets and given instruction on how to use them and whom to call with any questions.

Review/Discussion/Action regarding Ordinance #20-08-01 “An Ordinance to Amend the Official Buffalo County Zoning District Map, Town of Modena”: The Baaders own approximately 15 acres that is zoned NR40, which would not allow the construction of any non-dwelling. The Town of Modena approved the amendment to the zoning map. Ms. McMillan Urell made a motion to approve the Ordinance, seconded by Mr. Ruff. Carried.

Review/Discussion/Action regarding Resolution #20-08-01 “A Resolution to Withdraw Rustic Road 122 and 123 from Rustic Roads State Program”: Ms. Hansen explained she received a letter from the State questioning if the county would be staying in the Rustic Roads program. She reviewed why the routes were not approved and how this resolution would withdraw those two routes. Mr. Ruff made a motion to approve the resolution, seconded by Mr. Hillert. Ms. McMillan Urell and Mr. Danzinger voting no. Carried.

Review/Discussion/Action regarding Resolution #20-08-02 “A Resolution to Designate the Official County Newspaper”: Ms. Halverson explained the three newspapers that were distributed in the county have now joined under one newspaper, “the Buffalo County News”. This resolution will replace an older resolution that rotated the newspaper official business

would be posted in. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding Resolution #20-08-03 “A Resolution to Designate Additional Funding for Buffalo County Broadband Expansion”: This resolution did not pass through Finance Committee and was sent back to the Economic Development Committee.

Review/Discussion/Action regarding Resolution #20-08-04 “A Resolution to Support Telecommuter Forward! Certificate”: This resolution would allow the county to apply for more broadband grants by becoming a supporter of telecommunications. Ms. McMillan Urell made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding Resolution #20-08-05 “A Resolution to Place an ATV/UTV Road Use Referenda Question on the November Ballot”: Ms. McMillan Urell questioned if the wording of the referendum should include wording that the towns still need to be in favor of ATV/UTV routes. Having an article in the newspaper explaining and announcing the referendum was discussed. Ms. Halverson explained there will be two notices published before the election in addition to the sample ballot. The notices will let voters know this question will be on the ballot and what a yes or no vote means. Mr. Mack (Buffalo City Mayor) discussed the use of ATVs/UTVs on county roads and how the limit of road use to certain months was not favorable for Buffalo City. He also discussed concerns with the cost of signage and damage to roads that municipalities would face. Ms. Halverson would like to see the word “recreational” added to the wording as there is already agricultural allowances on roads by the state. Mr. Grisen made a motion to amend the resolution to read “Should Buffalo County consider the recreational use of All Terrain Vehicles (ATVs) and Utility Terrain Vehicles (UTVs) on county roads?”, seconded by Ms. McMillan Urell. Carried. Ms. McMillan Urell made a motion to approve the amended resolution, seconded by Mr. Taylor. Carried.

Review/Discussion regarding COVID-19 Updates by Public Health: Ms. April Loeffler gave an update on Public Health and COVID-19. She reviewed a list of updated symptoms and indicated that a person can be contagious for two days prior to onset of symptoms. Mr. Mack questioned how many juveniles in Buffalo County have tested positive. Ms. Loeffler explained she did not have those numbers with her but would let him know. He questioned the school schedule for CFC Schools and how Public Health came up with that schedule. Ms. Loeffler explained the schools set their own schedules. Mr. Mack also questioned a letter that went out to some businesses in the county that asked them to sign a pledge and be listed on the county website. He wondered why all businesses did not get invited. Mr. Rynders explained the letter was sent out to those businesses they have contact information for. He told Mr. Mack they would put the letter out on the website and Facebook to ask other businesses to join in the meeting.

A public health ordinance was discussed. Ms. Loeffler and Corp. Counsel Bilski were supposed to have one created for this meeting. Ms. Loeffler indicated that they were not able to get that completed. Supervisors discussed enforcement of this type or ordinance and the control that is already afforded Public Health in the Wisconsin Statutes.

Review/Discussion/Action regarding Resolution #20-08-06 “A Resolution to Extend Public Health Emergency Declaration”: Ms. Hansen explained that WCA is recommending the extension of the declaration in case there are more funds available. This resolution will extend the declaration through October 23. Mr. Taylor made a motion to approve the resolution, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding Resolution #20-08-07 “A Resolution to Add Limited Term 2020 Court Position(s) to Court Staff for Protective Measures to Mitigate the Spread of COVID-19 for In-person Hearings”: Due to COVID-19 there is a need for extra staff during court dates and jury trials. The person(s) would check potential Jurors for any signs of the virus. There are approximately 10 days this extra staff would be needed. Mr. Hillert made a motion to approve the resolution, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding Resolution #20-08-08 “A Resolution to Amend the Established Job Category and Pay Grade Schedule for Non-Represented Employees to Add Part-Time Communication/Corrections Officer Job Category and Pay Grade”: This position was removed from the scales as there was no one in the position. A former employee is willing to come in part-time to help the department. The position would be set at \$21.20 per hour. Mr. Grisen made a motion to approve the resolution, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding the Update Buffalo County Employees Return to Workplace Guidelines”: Ms. Hansen explained the Governor’s Order for use of facemasks and needed to be added to the policy. Personal travel was also updated. Ms. McMillan Urell made a motion to approve the resolution, seconded by Mr. Schmidtkecht. Carried.

Committee Chair Reports: DHHS held a joint meeting with Pepin County to see if there are areas the two counties can collaborate services.

Highway has interviewed six people for the Commissioner position.

Human Resources has been working with the health insurance broker and it looks like they will have good news for our renewal.

Land Conservation and AG & Extension and will be looking for a new Land Conservationist as Ms. Olson has taken a new position.

Recycling is having some issues with the single stream program and will continue to work on this.

Land Use is working on remonumentation.

Economic Development had a meeting in the Town of Buffalo with Trempealeau County to see what projects they are working on.

Finance will be starting with the budget process on September 4th.

Administrative Coordinator Report: Ms. Hansen reported the principal and interest payment is due on the loan and the second draw will be taken for road work. The address sign final list has been received from Lange. Towns will need to review this and note any missing signs. Their response will be due back to the county by October 16.

County Board Chair Report: None.

Adjournment: Mr. Weiss made a motion to adjourn at 10:12 p.m., seconded by Mr. Taylor. Carried.

Respectfully Submitted:

Roxann Halverson
Buffalo County Clerk

Buffalo County Resolution



Drafted By:

Dave Rynders

Presented Month/Year:

September, 2020

Involved Committees:

DHHS & Veterans Services

Human Resources

Finance

County Department:

DHHS

Fiscal Impact: YES / NO

CA Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO ADD ADDITIONAL LIMITED TERM 2020 PUBLIC HEALTH POSITION FOR PROVIDING DISEASE INVESTIGATIONS, CONTACT TRACING AND MONITORING FOR INDIVIDUALS TO CONTAIN THE SPREAD OF COVID-19

WHEREAS, the local health departments partner with Wisconsin Department of Health Services (DHS) to help contain the spread of COVID-19 and help meet the needs of individuals contracting this disease by providing education, disease investigation, contact tracing, and monitoring including testing; and

WHEREAS, DHS designated \$196,000 from its Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act appropriation in 2020 for Buffalo County Public Health for containing the spread of COVID-19; and

WHEREAS, notwithstanding the addition of two full-time public health limited term positions, current staffing levels are insufficient to provide COVID-19 response services at the anticipated level of need, and provide other approved public health services; and

WHEREAS, a Public Health Nurse or a Public Health Educator are deemed best qualified to provide the aforementioned services.

NOW, THEREFORE BE IT RESOLVED, that, effective from October 1 through December 31, 2020, the Buffalo County Board of Supervisors hereby approves creating a single, limited-term, full-time position, and that position be either a Public Health Nurse or a Public Health Educator.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2020.

County Clerk

ATTEST:

County Board Chairperson

Respectfully Submitted:

Veterans/DHHS Committee

Human Resources Committee

Finance Committee

Mary Anne McMillan Urell
Mary Anne McMillan Urell, Chair

Larry Grisen
Larry Grisen, Chair

Dennis Bork, Chair

Larry Grisen
Larry Grisen
Zoom meeting lost connection
therefore not able to vote
Brad Schmidtkecht

Mary Anne McMillan Urell
Mary Anne McMillan Urell David Danzinger

Nathan Nelson
Nathan Nelson

Max Weiss

Carol McDonough
Carol McDonough
Zoom meeting lost connection
therefore not able to vote
Wendy Kleinschmidt

Michael L. Taylor
Michael L. Taylor

Brad Schmidtkecht

Donald A. Hillert
Donald A. Hillert

Donald A. Hillert

Richard Mueller
Richard Mueller

Excused
Joette Gillett

Steve Nelson
Steve Nelson

ANTICIPATED FINANCIAL IMPACT STATEMENT:

Wages/Benefits Range of Public Health Nurse: \$14,672.95 – \$15,333.21
Wages/Benefits Range of Public Health Educator: \$13,670.78 – 15,333.21
Office Equipment (phone & computer): \$2,500.00

Funded 100% with CARES Funding

Buffalo County Resolution



Drafted By:
Sonya J. Hansen
Presented Month/Year:
September 2020

County Department:
Administration
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO COST SHARE USING CAPX2020 FUNDING ON WATERSHED PROJECT ON LAND ADJACENT TO ALMA BUFFALO COUNTY HIGHWAY SHOP

WHEREAS, Buffalo County proudly promotes and supports land and water conservation structure implementation to reverse the effects of excessive soil erosion, flooding and water pollution runoff; and,

WHEREAS, Buffalo County previously approved a cost sharing program with Buffalo County landowners to target repair to government designed conservation structures located on private land in Buffalo County; and,

WHEREAS, Buffalo County owns land on which the Alma Buffalo County Highway Shop is located which has a ravine that fills up with water when there is heavy rain; and,

WHEREAS, the current owner(s) of the adjacent property to the Alma Buffalo County Highway Shop have recently installed a watershed dam on their property that has mitigated flooding and runoff issues at a cost of \$1,585.00; and,

WHEREAS the current owner(s) are requesting Buffalo County to participate in a 50/50 cost share with them for the cost to install the watershed dam; and,

WHEREAS, the Buffalo County Highway Committee supports the 50/50 cost share with the current owner(s) in the amount of \$792.50 from CAPX2020 funding as the watershed built by the current owner(s) has benefited Buffalo County in reducing flooding and runoff issues during heavy rains.

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors authorizes the reimbursement to Thomas Schultz and Aimee Ebersold-Schultz in the amount of \$792.50 for 50% of the cost to install the watershed dam on their property to mitigate flooding on Buffalo County owned property.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2020.

County Clerk

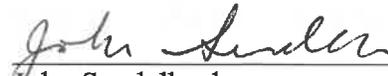
ATTEST:

County Board Chairperson

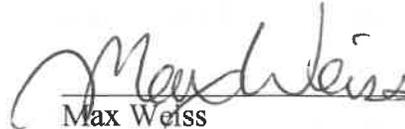
Respectfully Submitted:

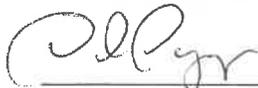
HIGHWAY COMMITTEE


Don Hillert


John Sendelbach


Dwight Ruff


Max Weiss


David Danzinger

ANTICIPATED FISCAL IMPACT:

\$792.50 CAPX2020 FUNDING

Finance Committee

Dennis Bork

Donald Hillert

Max Weiss

Brad Schmidtkecht

David Danzinger

Buffalo County Resolution



Drafted By:
Sonya J. Hansen
Presented Month/Year:
September 2020
Involved Committees:
Finance

County Department:
Administration
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO AUTHORIZE CONTRACT FOR CORPORATION COUNSEL SERVICES FOR 2021 AND 2022

WHEREAS, Buffalo County requested proposals from qualified attorneys to provide legal counsel and representation to the County Board, its committees, departments and officers in the capacity of Corporation Counsel; and,

WHEREAS, the duties performed under the contract of Corporation Counsel are to prosecute and to defend all civil actions, proceedings, applications and motions in which Buffalo county or any board or committee thereof is an interest or party by virtue of such office, except those matters arising under the State of Wisconsin Motor Vehicle Code, under Department of Natural Resources Regulations, under Chapter 24 of Wisconsin Statutes, and further except those claims where representation is provided by the County's insurance company's duty to defend or the County's labor attorney; and,

WHEREAS, Bilski and French, LLC has submitted a proposal for \$60,000 for the years of 2021 and 2022; and,

WHEREAS, the Buffalo County Finance Committee has reviewed the proposals and recommends the acceptance of the bid from Bilski and French, LLC of Osseo, Wisconsin in the amount of \$60,000 for the years of 2021 and 2022.

NOW, THEREFORE BE IT RESOLVED that the Buffalo County Board of Supervisors accepts the bid from Bilski and French, LLC for \$60,000 for the years of 2021 and 2022 and authorizes the Buffalo County Administrative Coordinator to execute a contract.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2020.

County Clerk

ATTEST:

County Board Chairperson

Buffalo County Resolution



Drafted By:
Sonya J. Hansen
Presented Month/Year:
September 2020
Involved Committees:
Finance

County Department:
Administration
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO AUTHORIZE CONTRACT FOR AUDIT SERVICES FOR 2020-2024

WHEREAS, in order to properly perform the essential operations of county government, Buffalo County contracts for consulting and auditing services; and,

WHEREAS, Buffalo County requested proposals to be presented for consulting and auditing services from qualified auditors; and,

WHEREAS, WIPFLI LLP proposed fees for the fiscal years ending December 31 of each year as follows:

2020 & 2021 - \$47,540 2022 - \$50,120 2023 - \$52,025 2024 - \$54,120

WHEREAS, the Finance Committee recommends Buffalo County contract with WIPFLI LLP for consultation and to perform its annual financial and compliance audit based on their previous record of performance and service.

NOW, THEREFORE BE IT RESOLVED that the Buffalo County Board of Supervisors accepts the bid from WIPFLI LLP for the years 2020-2024 and authorizes the Buffalo County Administrative Coordinator to proceed with entering a contract for consultation and auditing services.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2020.

County Clerk

ATTEST:

County Board Chairperson

Finance Committee

Dennis Bork

Donald Hillert

Max Weiss

Brad Schmidtknecht

David Danzinger

ANTICIPATED FINANCIAL IMPACT STATEMENT

Tax Levy: \$47,540 - 2021
 \$47,540 - 2022
 \$50,120 - 2023
 \$52,025 - 2024
 \$54,120 - 2025

Buffalo County Resolution



Drafted By:
Tina Anibas
Presented Month/Year:
September 2020
Involved Committees:
Finance

County Department:
Treasurer's Office
Fiscal Impact: YES / NO

CA Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO IDENTIFY DELINQUENT 2017 REAL ESTATE TAXES

WHEREAS, There are a number of parcels of land in Buffalo County on which taxes are delinquent and on which the County holds Tax Certificates and where before anything can be realized on the same, it is necessary to secure Tax Deeds thereon;

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby grants authorization to the County Clerk of Buffalo County to proceed to acquire a Tax Deed in behalf of the County of Buffalo on the following described property:

TOWN OF BUFFALO			
Wolfe Group	OUTLOT 1 VOLUME 3 CSM PAGE 78	32-19N-10W	5.58
Daniel K Wolfe	PART OF THE NW OF SW SHOWN AS PARCEL A OF SURVEY L-820 ASSESSMENT INCLUDES 6-655-20 AND 6-644-10	32-19N-10W	1558.59
Daniel K Wolfe	LOT 1 OF 4 CSM PAGE 101 (.22 IN NW/SW OF 32-19-10 AND .19 IN SW/SW OF 32-19-10) ASSESSMENT INCLUDES 6-655-10	32-19N-10 W	2006.03
TOWN OF MODENA			
David L Thompson	SE of NW	07-23N-12W	4534.70
VILLAGE OF NELSON			
Joshua P Anderson	BUFFALO SUBDIVISION VILLAGE OF NELSON LOT 13 BLOCK 2	31-23N-13W	239.38
CITY OF FOUNTAIN CITY			
Bruce G & Jacquelyn J Whetstone	BUEHLERS ADD TO CITY OF FOUNTAIN CITY LOT 12 & PT OF LOT 13 BLK 4 (INCLUDES # 77)	16-19N-11W	1370.04
CITY OF MONDOVI			
Kyle & Elizabeth Corriea	1940 ASSESSORS PLAT OF CITY OF MONDOVI LOT 569 (S-MAP 240)	12-24N-11W	731.98
Jonathan N & Samantha M Gore	1940 ASSESSORS PLAT OF CITY OF MONDOVI LOT 62 EXC N 1 ROD	11-24N-11W	2107.35
Justin Watts	1940 ASSESSORS PLAT OF CITY OF MONDOVI LOT 43	11-24N-11W	687.10

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the ____ day of _____, 2020.

County Clerk

ATTEST:

County Board Chairperson

Respectfully Submitted: Tina Anibas, County Treasurer

Finance Committee

Dennis Bork

Donald Hillert

Max Weiss

Brad Schmidtknecht

David Danzinger

Buffalo County Resolution



Drafted By:

Sonya J. Hansen

Presented Month/Year:

August 2020

Involved Committees:

Finance

Economic Development Committee

County Department:

Administration

Fiscal Impact: YES / NO

AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO DESIGNATE ADDITIONAL FUNDING FOR BUFFALO COUNTY BROADBAND EXPANSION

WHEREAS, Buffalo County adopted Ordinance No. 17-09-01 and Resolution No. 17-12-06 to encourage the development of broadband access in Buffalo County; and,

WHEREAS, the County Board of Supervisors adopted Resolution #20-05-04 which carried over the unspent 2019 CAPX2020 funding up to \$100,000.00 to be designated for the purpose of improving the quality and availability of broadband communications in underserved and unserved areas of Buffalo County under the broadband award policy subject to approval by the Public Service Commission for the calendar year 2020.

WHEREAS, the Economic Development Committee recommends that an additional \$100,000.00 of CAPX 2020 funding be set aside for the purpose of improving the quality and availability of broadband communications.

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby approves allocating an additional \$100,000.00 of CAPX 2020 funding for a total of \$200,000.00 to be designated for the purpose of improving the quality and availability of broadband communications in underserved and unserved areas of Buffalo County under the broadband award policy subject to approval by the Public Service Commission for the calendar year 2020.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the 2020 budget be amended to include this designation and fund expenditure.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2020.

County Clerk

ATTEST:

County Board Chairperson

Respectfully Submitted:

Economic Development Committee

Brad Schmidtknecht

Thomas Taylor

Max Weiss

LeeAnne Bulman

David Danzinger

Finance Committee

Dennis Bork

Donald Hillert

Max Weiss

Brad Schmidtknecht

David Danzinger

ANTICIPATED FINANCIAL IMPACT STATEMENT

CAPX2020 Expenditure of \$100,000.00 (Previous)

CAPX2020 Additional \$100,000.00 (New)

Total \$200,000.00

Buffalo County Resolution



Drafted By:
Sonya J. Hansen
Presented Month/Year:
September 2020
Involved Committees:
Finance
Economic Development

County Department:
Administration
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO MODIFY BUFFALO COUNTY BROADBAND AWARD POLICY TO INCREASE MAXIMUM PROJECT AWARD

WHEREAS, Buffalo County adopted Ordinance No. 17-09-01 to encourage the development of broadband access in Buffalo County; and,

WHEREAS, Buffalo County adopted Resolution No. 17-12-06 which defined the criteria for evaluating and awarding a project; and,

WHEREAS, the resolution had a maximum project award of \$100,000.00; and,

WHEREAS, the Economic Development Committee supports the need to increase the maximum project award for one project from \$100,000.00 to \$200,000.00 based on increase costs to provide broadband services to underserved or unserved areas of Buffalo County.

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors adopts this resolution to increase the maximum project award for any one project from \$100,000.00 to \$200,000.00 provided all criteria and approval processes as listed in Resolution No. 17-12-06 are met; and,

BE IT FURTHER RESOLVED, that if CAPX2020 funding is no longer available or approved to be used for the development of broadband access, that the County Board of Supervisors will review the existing Broadband Award Policy for continued participation.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2020.

County Clerk

ATTEST:

County Board Chairperson

Economic Development Committee

Brad Schmidtknecht

Thomas Taylor

Max Weiss

LeeAnne Bulman

David Danzinger

Finance Committee

Dennis Bork

Donald Hillert

Max Weiss

Brad Schmidtknecht

David Danzinger

ANTICIPATED FINANCIAL IMPACT STATEMENT

Amount designated each year by County Board of Supervisors

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, August 4, 2020

Electronic and Hard Copy Filing Date:

Location: Department of Health and Human Services
Buffalo County Courthouse
2nd Floor Conference Room
407 S 2nd Street, Alma, Wisconsin

1. ROLL CALL/BOARD MEMBERS PRESENT

Roll call was taken. Members present were Larry Grisen, Wendy Kleinschmidt, Carol McDonough, Mary Anne McMillan-Urell, Richard Mueller, Steve Nelson, and Brad Schmidtkecht. Joette Gillett was an excused absence.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Dave Rynders, Felicia Hager, Stephen LaValla, Shawn Squires, Mary Hildebrand
April Loeffler via TEAMS

2. PUBLIC HEARING ON 2021 DHHS BUDGET – TO RUN CONCURRENTLY WITH OTHER MEETING AGENDA ITEMS

3. PUBLIC COMMENT REGARDING ANY MATTERS THAT WILL BE TAKEN UP BY THE COMMITTEE AT THIS MEETING

No public present.

4. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Ms. Kleinschmidt and seconded by Mr. Schmidtkecht to approve the July 7, 2020 minutes as presented. Motion approved.

5. VIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

Ms. Hager presented the monthly Veterans Services report highlighting the 4th of July events that took place throughout Buffalo County American Legions. A report was given on the NACVSO National Accreditation training Ms. Hager participated in online; Ms. Hager received her accreditation. The monthly stats for July were shared.

6. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS

The monthly vouchers were presented by Ms. Hager. A motion was made by Mr. Mueller and seconded by Ms. Kleinschmidt to approve the vouchers. Motion approved.

7. REVIEW/DISCUSSION/ACTION – 2021 VETERANS SERVICES BUDGET

Ms. Hager gave a detailed presentation on the 2021 Veterans Services budget. A request was made by Ms. Hager to add a part-time clerical staff to the Veterans Service office. Mr. Mueller made a motion to accept the preliminary budget as presented and move the budget onto the Finance Committee and Mr. Grisen seconded the motion. Motion approved.

8. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH UNIT REPORT – COVID UPDATE

The monthly investigation/case reports were presented by Ms. Loeffler via TEAMS. Ms. Loeffler shared an update on COVID-19 and provided resource links for additional information. The Buffalo County website has current information posted daily. A tool/form is available online for the Public to fill out and submit if they feel they have been exposed. The Public Health Facebook page has COVID-19 information as well. Public Health is using the Coulee COVID-19 Compass snapshot to determine the weekly risk severity.

9. REVIEW/DISCUSSION/ACTION – 2021 DHHS BUDGET

Mr. Squires presented the 2021 DHHS/Agent of the State budget. Jamie Weaver, Environmental Specialist operates the Agent of the State program which includes inspections for restaurants, lodging facilities, swimming pools, campgrounds etc. and issues operational licenses. The program is designed to operate strictly on fees using no tax levy dollars. Any reserve money is restricted to be used for the Agent of the State program only.

Mr. Squires explained in detail the 2021 budget impacts and expenses. The salary/benefits are 49% of the budget and purchased/contracted services make up 48% of the budget. Placements continue to be one of the most volatile areas of the budget. Discussion was held and questions were answered by Mr. Rynders and Mr. Squires. Before a motion was made to approve the budget, Mr. Rynders presented a meal delivery option (cost to continue/4 days per week) for the Senior Dining program for the Nelson/Alma meal routes which is included in the 2021 DHHS budget. A motion was made by Mr. Nelson and seconded by Mr. Grisen to approve the preliminary DHHS budget as presented and to forward the budget onto the Finance Committee. Motion approved.

10. REVIEW/DISCUSSION/ACTION – DHHS OFFICE SPACE – TELECOMMUTING PLAN

Mr. Rynders presented the current 3rd floor layout of the DHHS office space showing that all offices are occupied at this time with some offices housing two staff members which is not a good design due to the pandemic. Mr. Rynders presented the idea of having some staff telecommute to free up office space which would create more flexibility in the department for the partnership activities we offer. After discussion on the telecommuting idea, it was decided to put it on the agenda for next month.

11. REVIEW/DISCUSSION/ACTION – NELSON HOME DELIVERED MEAL ROUTE FREQUENCY

A presentation compiled by Ms. Ingli, Nutrition Program Coordinator, on the history of the Nelson meal site was shared by Mr. La Valla explaining how the program was handled in the

past and the changes that have now occurred which have affected the programs future.

Mr. La Valla shared two options available for the Nelson meal site:

(1) Using paid staff vs volunteer staff 4 days/week or (2) Using paid staff vs volunteer staff 2days/week. Buffalo County gives Inlusa \$200,000/year to provide care to people who live in our community. When they sign up for Family Care, they do not qualify for the HDM rate (donation rate) because the family care system's job is to provide for the needs of the people enrolled in Family Care. Mr. Rynders shared an explanation of what Family Care/Inlusa is and their role as a provider for the state includes care for the physically disabled, developmentally disabled and elderly.

12. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

Mr. Squires presented the Agent of the State and DHHS budget through June 2020.

13. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

A motion was made by Mr. Mueller and seconded by Ms. Kleinschmidt to approve the monthly vouchers as presented. Motion approved.

14. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were reviewed.

Mr. Rynders presented the Senior Nutrition numbers for June 2020 for Buffalo and Pepin county.

Pepin County has 2 sites:

\$3346 Donations for 998 meals

\$1301.12 Family Care/iLife revenue for 100 meals

Buffalo County has 4 sites:

\$10,677 Donations for 1802 meals

1747.60 Family Care/iLife revenue for 99 meals

15. REVIEW/DISCUSSION/ACTION – WESTERN DAIRYLAND COMMUNITY ACTION

Mr. Nelson reported the committee did not meet.

16. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR

Mr. Rynders shared a grant opportunity that Lutheran Social Services (LSS) is applying for and is looking to partner with Buffalo County for MH/AODA to serve people with dual diagnosis within 48 hours.

Mr. Rynders reported the next joint meeting will be held on Monday, September 28, 2020 in Durand with reports being presented by Child Support and Birth to 3. Mr. Rynders also reminded the committee of the meeting on Tuesday, September 1st at 6:00 PM. Mr. Mueller recommended the October 6th meeting be cancelled; all agreed.

17. REVIEW/DISCUSSION/ACTION – CHAIRPERSON'S REPORT

None

18. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS

The next meeting is scheduled for Tuesday, September 1, 2020 at 6:00 PM.

19. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

None

20. ADJOURNMENT

Meeting adjourned at 8:55 PM.

Respectfully submitted,

Mary Hildebrand

DRAFT

Buffalo County Minutes

Committee/Board:

Human Resources Committee

Date of Meeting:

Monday, September 14, 2020

Mr. Grisen called the meeting to order at 9:30 a.m.

Committee Members Present: Mr. Larry Grisen, Mr. Michael Taylor, Mr. Don Hillert, Mr. Nathan Nelson, and Ms. Mary Anne McMillan Urell.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Brenda Creighton, Sheriff Mike Schmidtknecht, Mr. Jacob Syndergaard, and Mr. Dave Rynders.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Previous Meeting Minutes: Mr. Hillert made a motion to approve the minutes, seconded by Mr. Nelson. Carried.

Review/Discussion regarding a Major Medical Insurance Renewal & Options by Cottingham & Butler: Mr. Syndergaard discussed the 3.8% increase proposed by WEA Trust. The trend he has been seeing is 6%-7% increase. He is not proposing any plan changes at this time. He is working with WEA Trust to have no rate increase and is willing to go to market to see what other rates are available. He reviewed the RFP he did with the FSA plan. BPA is still the lowest at \$7,349. Other companies were DBS at \$8,299 and EBC at \$8,346. We have 59 employees that participate in the FSA program. He reviewed the timeline he is looking at and open enrollment meetings.

Review/Discussion/Action regarding Medical Savings Accounts vs Medical Reimbursement Accounts: Mr. Syndergaard indicated that he does have a plan for a HSA but would like to wait until the rates come back on the health insurance.

Review/Discussion/Action regarding Highway Commissioner Wage Scale: Mr. Hillert explained that there were very good candidates for the Highway Commissioner position. The first candidate turned down the position as he was making more at his current job. The second candidate had verbally accepted the position, but later turned it down as her employer offered her more money to stay. Both candidates had an engineering degree which would be helpful to the county. Mr. Hillert discussed having a wage scale for individuals with an engineering degree and a wage scale without. Ms. Hansen explained the wage scale for a person with the engineering degree could be set at \$36.89-\$42.77 and the wage scale without an engineering degree could be kept at the current scale for the Highway Commissioner position which is \$23.00-\$38.25. Mr. Taylor made a motion to have a two tier wage scale for the Highway Commissioner position, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding A Resolution to Add Additional Limited Term 2020 Public Health Position for Providing Disease Investigations, Contact Tracing and Monitoring for Individuals to Contain the Spread of COVID-19: Mr. Rynders explained there are more and more cases coming in and the staff has a full workload. This resolution will allow additional limited term staff to be added for contact tracing and investigations. Mr. Taylor made a motion to approve the resolution, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding Veterans Services Part-Time Administrative Secretary Position Description: Ms. Hansen explained this position was discussed as part of the budget hearings. She would like to see some changes in the position description. Mr. Grisen made a motion to send the position description back to the home committee, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Night Shift Differential Pay for Communications/Corrections Officers: The \$1.00 per hour shift differential was approved by the Law Enforcement Committee and was included in the 2021 budget request. This will need HR Committee approval and a revision of the employee handbook. A discussion was held regarding what the work schedule would be that is affected with this differential pay and what other departments could request this type of pay. Mr. Taylor made a motion to approve drafting language for the \$1.00 per hour shift differential, seconded by Mr. Nelson. Mr. Grisen voting no. Carried.

Review/Discussion/Action regarding Employer Social Security Tax Deferral: Ms. Creighton explained this deferral was opted out of during the second quarter payroll and is being brought back for review. The payment would be deferred to 2021. Mr. Taylor made a motion to opt out of the deferral and continue to pay the Social Security Tax, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding Employee Social Security Tax Deferral September 1 to December 31: The President is allowing employees to defer paying Social Security Tax until 2021. This is a liability for the county if an employee leaves employment prior to the deferral payment date. Mr. Taylor made a motion to opt out of this deferral, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Personnel Costs for 2021 Budget: Ms. Hansen explained the 2021 budget would include an increase of \$110,940 for a .6 wage scale increase and 5% health insurance increase. This number can be adjusted once the health insurance increase amount is set. There are also some vacant positions that would decrease this amount.

Review/Discussion regarding Expectations for Newly Hired Department Managers: Ms. Hansen explained this came about with the Highway Commissioner position. Some items a new department manager should do is give a fiscal report each month to their committee, report any accidents or incidents that have occurred, and work with the Administration Office if there are position vacancies or disciplinary action that is needed. Department Managers should be required to attend the monthly

Department Manager meeting, make sure all meeting packets are complete and include information on items that will be discussed, and work closely with the Chair to discuss expectations of the department and Department Manager. The Department Manager should also know the flow of the office within 60 days and have knowledge of the employee handbook and purchasing policy.

Review/Discussion/Action regarding Request from Law & Emergency Response Committee to Consider Reimbursement for Education and Uniform Expense for Voluntary Separation: Sheriff Schmidtknecht discussed the union contract having a provision for repayment of expenses if an individual leaves employment within a certain time period. He would like to explore a similar policy for the Communications/Corrections positions. The Committee would like language drafted to review next month.

Chairperson Report: None.

Personnel Advisor's Report: Ms. Creighton reviewed the open positions and interviews that are being held. The Highway Commissioner position will be re-advertised.

Administrative Coordinator Report: Ms. Hansen explained she is working on the budget at this time. She recommended that HR Committee look at exempt and nonexempt employees and develop a consistent policy for how hours are tracked for "comp" time. The employee handbook should also be reviewed and updated.

Public Comments: None.

Next meeting date: Monday, October 5, 2020 at 9:30 a.m.

Adjournment: Mr. Taylor made a motion to adjourn at 11:40 a.m., seconded by Ms. McMillan Urell. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk

Draft
Buffalo County Minutes

Committee/Board: Land Conservation & Ag and Extension Committee

Date of Meeting: August 3, 2020

Electronic and Hardcopy Filing Date: August 4, 2020

Call to order: Meeting called to order by Dwight Ruff, Chair, at 6:03 p.m.

Members present: Dwight Ruff, Brad Schmidtkecht, Steve Nelson, John Sendelbach, Bill Bruegger. Dave Linse absent.

Others present: Carrie Olson, Tim Wucherer, Pat Malone

Attending via video: Kristin Foehringer, Mary Wood, and Annie Lisowski

Public Comments regarding Agenda Items: None

Review/Discussion/Action – Minutes of the Previous Land Conservation and Ag & Extension Education Committee Meeting: Motion by Bill Bruegger, seconded by Brad Schmidtkecht to approve the minutes of the last Land Conservation and Ag & Extension Education Committee meeting as presented. Motion carried.

Review/Discussion – LCC Roles and Responsibilities: Carrie Olson presented information relative to the roles of the Land Conservation Committee (LCC) Supervisors and the relationship with Land Conservation Department staff. Committee members inquired and Olson explained that the LCC is required to include one (1) representative from the FSA committee, at least two (2) representatives from the Ag & Extension Committee, and also may include other county board or citizen members. LCD staff, Tim Wucherer and Kristin Foehringer, reported on their specific conservation program roles and highlighted their whole farm approach for fieldwork inspections.

Review/Discussion/Action – Beaver Creek Reserve and Aquatic Invasive Species (AIS) Grant: Olson presented information regarding WDNR rule changes and a revised grant program available to counties for AIS control work. She discussed a proposal to collaborate with Beaver Creek Reserve, along with multiple counties to accomplish work goals, including purple loosestrife biocontrol, wetland invasive species outreach & education, and aquatic invasive control in trout streams. Schmidtkecht inquired and Olson answered there would be no matching requirement and no fiscal impact for the county to participate in the grant. Committee members asked Olson to review this proposal with Administrative Coordinator to determine next steps for approval. Schmidtkecht made a motion to approve Buffalo County participation in the DNR grant and enter into a cooperative agreement with Beaver Creek Reserve to act as the county agent, pending appropriate approvals, seconded by Bruegger. Motion carried.

Review/Discussion/Action – 2021 Land Conservation & Non-Metallic Mining Budget:

Olson presented the proposed 2021 budgets. The budget request for mileage, supplies, and equipment is similar to previous years' requests. The non-metallic mining budget is funded through annual dues, with no request for county levy. The land conservation budget is largely funded by state grants, with a request for 1/3 of the annual expenditures funded by county levy. Nelson made a motion to approve and forward the 2021 budget to Finance Committee, seconded by Schmidtknecht. Motion carried.

Review– Monthly Vouchers/Invoices: The June-July Voucher was presented which included purchase of Trimble GPS equipment for surveying, paid by available budget funding.

Land Conservation County Conservationist Report: Olson shared the following:

- Rose Valley pond restoration has been completed; fish stocking by the DNR is currently on-hold due to state reopening policy.
- In cooperation with UW-Extension, Land Conservation received a grant from Mississippi State University for conservation farming practice work with agricultural producers in the Lower Trempealeau River Watershed to reduce nutrient loading in the Mississippi River.
- Cost-share funding for nutrient management planning is being utilized and funds are available for soil sampling and plan writing.
- Assisted County Highway Department with hydrology data for proper culvert sizing.
- Successful summer season for conservation project installation, including: 1 CCC dam, 3 grade stabilization dams, 1 barnyard transfer pit, 1 feed storage pad, and a large farm relocation project.

@ 7:00 LCD left and UW-Extension presented—

Summary of Department Educational Activities: Malone shared the educators' summary report for the period of April 1 through July 31, 2020. She noted this is a new format to help streamline presentations to the committee and to provide an overview of the key work done by educators. There is also a section that includes work specially done in response to Covid-19. The report is on file in the Extension Office.

- Highlights include the plot work that Duley is conducting on alternative crops. These include barley, hops, winter rye, and industrial hemp among others. He also shared the work he did as part of a team to deliver farm tractor safety training. It included virtual as well as hands-on training.
- Wood is focusing much of her work with Moving Forward Reentry Program. This effort is done between Buffalo, Pepin, and Dunn Counties. She secured two grants, one for \$90,000 and one for \$14,000 to continue to develop this effort.
- She also teaches workshops and participates in a state level team that works with incarcerated and justice-involved parents and caregivers and children birth to 9. The goal is to support parent-child connections as well as building literacy rich home environments. This has a number of positive impacts.

- Lisowski is continuing her efforts with Teen Court. She and Ritscher provided training to peer panelists and conducted hearings via Zoom. This effort was the first in the state and one of the first in the country to go on-line.
- She has also implemented a STEAM@Home program. This offers youth materials for science experiments and art activities that promote math learning and practice critical thinking.
- Since the 4-H educators in the region couldn't have their regular summer camp program they created "4-H Camp Kinnissippewa in a Bag."

Review/Discussion/Action ~ Division of Extension Buffalo County 2021 Budget

Preparation: Malone presented the proposed 2021 budget. At the time of the meeting she had not yet received the changes to the county staff's salary and benefits. She will add that when it is available. She reduced the anticipated revenue. However, the salaries and fringe due to the University was decreased. The total general budget is \$194,720, which is a \$3000 decrease from last year, although the tax levy reflects an increase because the revenue was reduced.

MOTION: Schmidtknecht/Bruegger to accept the budget as proposed with the changes that will be made with adding in wages and benefits for Weisenbeck and to forward all the budget materials to the Finance Committee. CARRIED.

Review/Discussion/Action ~ Extension 4-H Associate Position: Malone and Lisowski discussed where Extension currently is at regarding the Extension Associate position. We were just about to offer it to a candidate when the Dean shut down any hiring. Over that period of time, we have been working with the Dean and his team to get permission to move forward. Over this time frame, the formula for calculating the benefits for a fully county funded position changed. As a result, we do not have enough money to hire someone as the position is currently structured. This extra support is critical to maintaining the 4-H program and supporting the community youth development work of Lisowski. We kept much of the funding in the proposed 2021 budget. We are working hard to find a solution that solves our challenges and is fiscally responsible. We will keep the committee informed.

Review/Discussion/Action – Determine Next Committee Meeting: October 5, 6:00 p.m. Extension will be first on the agenda.

Public comments not regarding Agenda items – There were no public comments.

Adjournment: Motion by Bruegger, seconded by Sendelbach to adjourn the meeting. All in favor. Carried. The meeting was adjourned at 7:47 p.m.

Submitted by:
Patricia Malone,
Area Extension Director

Carrie Olson
County Conservationist

Buffalo County Minutes

Committee/Board: BUFFALO COUNTY HIGHWAY COMMITTEE

Date of Meeting: Tuesday, September 8, 2020

Location: Highway Department Committee Room

Chair Hillert called the meeting to order at 8:00 a.m.

Buffalo County Highway Committee members present at the meeting were: Mr. Don Hillert, Mr. John Sendelbach, Mr. Max Weiss, Mr. Dwight Ruff, and Mr. David Danzinger.

Others present for all or part of the meeting were Mr. John Dewitt, Mr. Kelly Johnston, Ms. Roxann Halverson, Ms. Sonya Hansen, Mr. Tom Schultz, Ms. Janet LaDuke, Mr. Jim Palkowski, and Mr. Fred Gruber.

Minutes: The minutes of the previous meeting were reviewed. Mr. Weiss made a motion to approve the regular monthly minutes, seconded by Mr. Ruff. Carried.

Public Comments: None.

Approval of Vouchers: The vouchers were reviewed. Mr. Weiss made a motion to approve the vouchers, seconded by Mr. Danzinger. Carried.

Consideration/Action regarding Staffing (Highway Commissioner Position Description and Highway Commissioner Expectations): The Commissioner position description was reviewed. At a prior meeting the requirement for a CDL was questioned. It was the consensus to leave as is due to the candidate that was chosen for the position already having their CDL.

The committee was tasked with coming up with expectations for the Commissioner and bringing them back to this meeting. It is important for the Commissioner to help with the financials in the office and have good knowledge of how to complete the financial tasks. The Commissioner should also evaluate leadership positions, ensure that pre and post trip inspections are being done. The Commissioner should also prepare a monthly written report showing incidents/accidents and any other items happening in the Highway Department.

Consideration/Action regarding Equipment (Truck Lighting Policy): Mr. Dewitt reviewed the policy to have lights on all trucks for safety purposes. It was questioned how much the purchase and installation would be for these lights. Mr. Ruff made a motion to table this item for more information, seconded by Mr. Sendelbach. Carried.

Consideration/Action regarding Roads & Bridges (CTH F Update, Road Construction Review, Paving Status, CTH H Bridge Update, CTH E Wall/Pavement Update, and Bridge Inspector Contract): Mr. Gruber reviewed the work his firm, Jewell Associates, has done with CTH F and trying to construct it so the roadside does not continue to sluff off. There will need to be a small land acquisition to move the road, large rip rap installed, and the road will need to be raised. Mr. Gruber explained various materials that can be used for the project. Mr. Gruber will work with the DNR and landowner on this project.

The road construction projects are running on schedule. The CTH Z project is on schedule and should be paved around October 1st. CTH TT should be paved this week. CTH S will need to be milled yet.

CTH H bridge is ordered and will be put out for bids for installation.

CTH E wall and pavement project was discussed. Mr. Dewitt worked with the Surveyor and found that the County does own behind the wall and could dig back into the hill and place a smaller wall back in than what is currently there. This would increase visibility in that area. He will be working with Mr. Fuerbringer to get an extension from FEMA for this project.

The bridge inspector contract is up for renewal. It is recommended to approve the contract as the bridges are set to be inspected in September and October. There are 170 bridges for the county and municipalities that need to be inspected. Mr. Danzinger made a motion to approve the contract, seconded by Mr. Weiss. Carried.

Consideration/Action regarding CAPX2020 Funding (Resolution to Cost Share Watershed Project -Land Adjacent to Alma Shop): It was approved to cost share the project at a prior meeting. The watershed project on the neighboring land has been beneficial to the County as it reduces the runoff on the back portion of the property. The landowner will be responsible for any maintenance of the watershed in the future. Mr. Danzinger made a motion to approve the resolution, seconded by Mr. Sendelbach. Carried.

Consideration/Action regarding 2021 Highway Budget Review: The budget is still being worked on. There is a possibility of using some of the bond funds that were not used to reduce the levy for 2021, but the levy amount would need to be returned to the budget in future years.

Commissioner's Report: Mr. Dewitt reported he received an emergency petition from the Town of Cross for a culvert replacement on Barth Road at a cost of \$12,550 (county's share). A long reach excavator was rented for rip rap placement in an area our equipment could not get to. We may want to rent this for another road project. PMI would like to hold a public hearing for a bridge replacement in October. There is a seasonal employee the Highway Department would like to retain for a while longer to finish up some projects. There are hours left in the budget to continue the employment.

The policy for culvert aid for the towns needs to be completed so that there is a basis for how those projects are handled. The policy for town work also needs to be completed.

Committee Member's Report: Mr. Ruff asked if there was a way to use stop lights at some of the construction sites rather than a flag person. Mr. Dewitt said he would look at this as it is not always able to be done with all the moving equipment.

Public Comments: None.

The next meeting date will be October 13, 2020 at 8:00 a.m.

Mr. Weiss made a motion to adjourn at 10:30 a.m., seconded by Mr. Ruff. Carried.

Respectfully Submitted,

Roxann Halverson
Buffalo County Clerk

September 2020 Financial Report
Tina Anibas, Buffalo County Treasurer

Investment Notes				
8/4/2020 From General to WISC PMA Investment \$1,000,000				
8/14/2020 From WISC PMA to General \$250,000				
8/17/2020 From WISC PMA to General \$6,800,0000 (Tax Settlements Schools & Townships)				
8/21/2020 From WISC PMA to General \$350,0000				
8/24/2020 From WISC PMA to General \$600,000				
8/26/2020 From WISC PMA to General \$150,000				
8/27/2020 Renewed CDARS Investment Waumandee State Bank \$250,000 at 0.950%				
9/1/2020 Received from Bremer Bank second draw on Highway Bond \$2,600,000				
General Investments Available Cash				
	Local Government Investment Pool		0.130%	\$823,807.91
	Trust Point Bonds / Money Market		2.230%	\$977,055.82
	Alliance Bank Money Market Acct		0.410%	\$40,595.75
	Waumandee State Bank Money Market		0.900%	\$614,151.39
	PMA WISC Account		0.090%	\$1,683,672.04
	Bank of Alma		0.150%	\$257,102.91
				\$4,396,385.82
Long Term Investments				
Effective		Maturity		
9/27/2018	Waumandee State Bank CDARS Acct	9/24/2020	2.650%	\$250,000.00
2/15/2018	Waumandee State Bank CDARS Acct	2/11/2021	2.000%	\$250,000.00
5/14/2020	Waumandee State Bank CDARS Acct	5/13/2021	1.250%	\$250,000.00
5/14/2020	Waumandee State Bank CDARS Acct	5/13/2021	1.250%	\$250,000.00
7/5/2019	Waumandee State Bank CDARS Acct	7/1/2021	2.326%	\$250,000.00
8/27/2020	Waumandee State Bank CDARS Acct	8/26/2021	0.950%	\$250,000.00
9/23/2019	Waumandee State Bank CDARS Acct	9/23/2021	1.950%	\$250,000.00
8/15/2019	Waumandee State Bank CDARS Acct	8/11/2022	2.250%	\$500,000.00
	TOTAL CDARS ACCT			\$2,250,000.00
3/1/2019	Citizens Community Federal	9/1/2020	2.590%	\$192,514.50
	Total Investments			\$6,838,900.32

LAND RECORDS			0.130%	
	Local Government Investment Pool			\$84,228.31
VEHICLE REPLACEMENT			0.130%	
	Local Government Investment Pool			\$58,326.64
HEALTH INSURANCE				
	Bank of Alma		0.150%	\$10,963.98
	Local Government Investment Pool		0.130%	\$77,345.28
	TOTAL HEALTH INSURANCE			\$88,309.26
DEBT SERVICE				
	Local Government Investment Pool		0.130%	\$56,204.08
	Citizens Community Federal Money Market		0.200%	\$158,295.19
	TOTAL DEBT SERVICE			\$214,499.27
RECYCLING				
	Local Government Investment Pool		0.130%	\$178,637.79
	1/30/2020 Waumandee State Bank CDARS (1 yr)	1/28/20201	1.867%	\$74,186.94
	TOTAL RECYCLING			\$252,824.73
LAND INFORMATION LIDAR			0.130%	
	Local Government Investment Pool			\$27,822.62
CAPX 2020				
	1/3/2019 Waumandee State Bank CDARS Acct	12/31/2020	2.940%	\$250,000.00
	7/2/2020 Waumandee State Bank CDARS Acct	7/1/2021	1.110%	\$425,000.00
	TOTAL CAPX2020 INVESTMENTS			\$675,000.00
2019 Highway Bond Remaining Funds				
	Balance			\$587,095.64
	8/31/2020 0.09% Interest			\$46.17
	9/1/2020 2nd Draw			\$2,600,000.00
			Balance	\$3,187,141.81

Monthly Interest Received

Bank of Alma	\$283.90
Alliance Bank	\$27.52
Alliance Bank Money Market	\$14.13
PMA, WISC and CD's	\$508.79
LGIP	\$92.55
Trustpoint Inc.	\$1,095.20
Waumandee State Bank Money Market	\$469.09
Waumandee State Bank CDARS	\$4,375.72
TOTAL	\$6,866.90

Cash Interest Received	2019		2020	
January	\$10,174.23		\$6,001.68	
February	\$11,467.76	\$21,641.99	\$6,219.22	\$12,220.90
March	\$13,927.50	\$35,569.49	\$6,524.54	\$18,745.44
April	\$19,578.84	\$55,148.33	\$4,706.17	\$23,451.61
May	\$11,797.98	\$66,946.31	\$13,023.71	\$36,475.32
June	\$12,875.40	\$79,821.71	\$2,719.39	\$39,194.71
July	\$16,099.30	\$95,921.01	\$7,785.56	\$46,980.27
August	\$22,129.78	\$118,050.79	\$6,866.90	\$53,847.17
September	\$18,955.09	\$137,005.88		
October	\$8,139.85	\$145,145.73		
November	\$5,280.25	\$150,425.98		
December	\$82,493.42	\$232,919.40		
TOTAL		\$232,919.40		\$53,847.17
August Total Receipts	\$10,226,097.20			
August Total Distributed	\$10,736,358.61			

UNPAID TAX REPORT PAYABLE September 9, 2020

Delinquent 2017 & 2018 Taxes	\$170,354.45
Delinquent 2019 Taxes	\$307,490.23
Total Delinquent	\$477,844.68