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INFORMATION FOR OBTAINING A SANITARY PERMIT

The following steps will describe the procedure for obtaining a sanitary permit:

1. Contract with a licensed Certified Soil Tester (CST) to conduct a Soil and Site Evaluation Report. This report is what was commonly referred to in the past as a “perc test”.
2. Take the completed Soil and Site Evaluation Report to a licensed master plumber or master plumber restricted for the installation of the private on-site wastewater treatment systems (POWTS). You may wish to take the report to a number of plumbers to obtain bids if that is your desire. The installing plumber will draw plans based upon the CST’s report. In some case, certain types of systems (such as mounds, at-grades, holding tanks and in-ground pressure) require state plan approval. If this is the case, the installing plumber will submit the plans to the Department of Commerce, Safety and Buildings Division for plan approval. The plumber will then submit the plans to this office along with an application for a sanitary permit. The sanitary permit can be issued after it is verified for compliance with Wisconsin State Administrative Code COMM 83 and the Buffalo County Sanitary Ordinance.

For further questions, contact the Buffalo County Zoning Department at:

(608) 685-6217

or

(608) 685-6218